

# City of Crossville

392 North Main Street  
Crossville, Tennessee 38555



## Minutes

Tuesday, April 2, 2024

5:00 PM

Conference Room 317

## Work Session

*Mayor R.J. Crawford*  
*Mayor Pro Tem Rob Harrison*  
*Council Member Scot Shanks*  
*Council Member Art Gernt*  
*Council Member Mike Turner*  
*City Manager Greg Wood*  
*City Clerk Valerie Hale*

## Call to Order

## Roll Call

- Present** 4 - Council Member Art Gernt, Council Member Mike Turner, Mayor Pro-tem Rob Harrison, and Mayor R.J. Crawford
- Absent** 1 - Council Member Scot Shanks

*Others present were City Manager Valerie Hale, City Attorney Randy York, City Clerk Baylee Rhea, Tim Begley, John Griffith, Jessie Brooks, Andrew King, Chris South, Kevin Chamberlin, Kim Chamberlin, Tom Isham, Mike Terry, Leah Crockett, Cheryl Duncan, Ethan Medley, Darian Dykes, Lee Lawson, Kevin Music, Mandy Perhay, Larry Kidwell, Chris Anderson, and Karen Anderson.*

## Public Comment

*Chris Anderson of Albert Frye Road spoke for his concerns regarding the Shooting Park expansion. He stated road dangerous and not meant to handle the volume of traffic the shooting park is bringing to it. Mr. Anderson also informed Council the park's hours have changed and wants them to abide by hours they originally opened with. He hopes the park will actually use the additional land for archery and not an additional range that would increase the amount of noise.*

### 1. Presentation and update on Indoor Recreation Facility

*Upland Design presented Council with updates regarding the design of the proposed Recreation Center. Chad Crowe with American Constructors joined via Zoom to provide insight on the construction process and timeline, if Council moves forward with construction.*

**This presentation was received.**

### 2. Presentation from the Cumberland County Sheriff's Department regarding litter pick up

*John Griffith with the Cumberland County Sheriff's Office presented to Council how they can assist in litter pick up within the City limits. He informed Council there would be a cost of \$100/mile to cover expenses such as trash bags, fees to dispose of the litter, and any overtime costs for the Deputy working. He explained they have a contract with the State of Tennessee but they could assist in the 4 week window between the cycle dates for litter pick up on State routes.*

**This presentation was received.**

### 3. Presentation regarding updates from E. Allen Brandon

*Mike Terry with E. Allen Brandon informed Council of his progress with marketing for the Recreation Center. The website and Facebook page his team created has had a lot of traffic and questions submitted. He plans to update both pages this week with a Frequently Asked Questions link to answer all questions citizens have asked.*

**This presentation was received.**

4. Approval of temporary street closings for Friday at the Crossroads

*Friday at the Crossroads is being planned for 2024. The committee requests the following dates and streets to be closed:*

*June 7, 2023*

*August 2, 2024*

*October 4, 2023*

*(3:45 p.m.-8:15 p.m.)*

- Main Street from Hwy 70 to Neecham St.*
- Fourth St. from Thurman Ave. to West Ave.*
- Second St. from Main St. to Thurman Ave.*
- First St. from West Ave. to Thurman Ave.*
- Stanley St. from Main St. to Thurman Ave.*
- Fifth St. from West Ave. to Main St.*

**This item was recommended for approval.**

5. Approval of a land lease with Azure Flight Support

*City Attorney Randy York explained this is a 30-year land lease agreement to Azure Flight Support at the Crossville Memorial Airport. He informed Council this would need to be advertised for 30 days.*

**This item was recommended for approval.**

6. Discussion regarding agreement with EMS

*City Attorney Randy York discussed an agreement with the County Attorney Phillip Burnett for Emergency Management Services. He stated a resolution would need to be passed so in the future the City Manager and Fire Chief will be authorized to sign the agreement on behalf of the City of Crossville.*

**This item was recommended for approval.**

7. Discussion regarding a bond resolution for the Sports Authority

*City Attorney Randy York stated he explained to Council he is still in the process of creating the resolution and can not provide Council with a final form at this time.*

**This item was discussed.**

8. Agreement with Kidwell & Company, Inc. for Municipal Advisor Services

*The City Council previously entered into a 3-year agreement/extension with Kidwell & Company, Inc. for municipal advisor services, specifically regarding financial transactions. Mr. Kidwell will review the funding transactions of the City and give his opinion, help and any services needed to further the city's loans. For any projects needed, Mr. Kidwell's company will only be paid if his company's information leads to closing or acquiring loans for the City.*

*City Attorney Randy York informed Council he would meet with Mr. Kidwell to discuss an indemnification clause being removed. If this clause is removed, he recommends approval of the contract presented for an additional 5 years.*

**This item was recommended for approval.**

**9. Approval of Master Contract Term Extension for Airport Engineering**

*The master agreement contract with AtkinsRealis terminates June 13th, 2024. It is currently a five-year contract. A one-year contract extension is attached for AtkinsRealis for airport engineering projects. The Director of Engineering recommends the approval of the contract extension.*

**This item was recommended for approval.**

**10. Approval of Northwest Connector Phase 3 Sewer Change Order**

*One manhole must be adjusted, approximately 204 feet of 18-inch sewer line moved, and one manhole requires replacement to work with the existing sewer system. The fully detailed TDOT change and cost is attached. The lines were installed in accordance with the plans. TDOT has placed the burden of payment on the City. The Director of Engineering and the City Attorney have reviewed plans and contracts and did not find a way to place the cost of the change on another entity. The total cost for the change order is \$73,935.26 and utilizes previously bid unit price numbers. The Director of Engineering recommends the approval of the change order with TDOT.*

**This item was recommended for approval.**

**11. Approval for Terminal Building Renovations Change Order**

*Approval for a change order for replacing the bid flooring with tile, replacing the restroom wall finishes with tile, and adding roof supports under two HVAC units is requested. The City will supply the grout and tile which has been donated by Stone Peak Ceramics. The net change in contract price is \$21,500 and an additional 30 days will be added to the contract. Staff recommends the approval of the change order.*

**This item was recommended for approval.**

**12. Health and Education Board**

*Three appointments for the Health and Education Board must be filled. This is a Council appointment. Chris Goddard and Jim Petty were suggested to fill two of the appointments. Mayor Crawford asked for Council members to recommend a third person prior to the upcoming Council meeting.*

**These appointments were recommended for approval.**

**13. Cumberland County Board of Equalization**

*T.C.A. provides that the City of Crossville is entitled to make an appointment to the Board. Jim Inman is eligible and willing to serve on the Board.*

**This appointment was recommended for approval.**

**14. Approval to purchase the 2024 Ford F550 Bucket Truck for the Street Department**

*The Street department manager has obtained a quote for the purchase of a Ford F550 bucket truck from Ford of Murfreesboro. The quote for the bucket truck would*

*be purchased on State contract for \$188,062.87. The Street department manager has reviewed the quote and recommends purchasing the bucket truck.*

*The purchase was budgeted for and approved in the 2023/2024 budget for \$90,000. A budget amendment will be necessary for the excess amount of \$98,062.87.*

*It is anticipated the delivery date for the vehicle may be in the 2024/2025 budget year.*

**This item was recommended for approval.**

**15. Approval of 4th of July Fireworks Bid 2024-2026**

*The Leisure Services Department recommends acceptance of bid from Pyro Shows at a total cost of \$40,000.00. This 3-year contract will commence July 4, 2024 and end July 4, 2026.*

**This item was recommended for approval.**

**16. Approval to replace control panel for pump station**

*Veolia requests approval of expenditures for the replacement of the control panel at the Pine Ridge Pump Station. The total cost of the repairs is \$25,694.00. A budget amendment is not necessary.*

**This item was recommended for approval.**

**17. Approval to accept Stoneview Drive as a City Street**

*On March 21, 2024, the Crossville Regional Planning Commission voted to recommend for approval the acceptance of Stoneview Drive as a City Street. The street is located in a subdivision off of Cook Road and across from Stone Memorial High School. Since it is an internal street in a subdivision, it is recommended that the speed limit be set to 20 mph. The street has been inspected and approved by the City Street Department.*

**This item was recommended for approval.**

**18. Approval of FY24-25 TCRS Rate**

*The Tennessee Consolidated Retirement System (TCRS) rate is computed every year and this is the rate the City must pay to TCRS for the retirement plan. The minimum rate for upcoming fiscal year is 12.76%; however, the Finance Director suggests a higher contribution of 13%.*

**This item was recommended for approval.**

**Adjournment**

**The meeting was adjourned at 6:19 p.m.**