

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, March 5, 2024

5:00 PM

Conference Room 317

Work Session

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Scot Shanks
Council Member Art Gernt
Council Member Mike Turner
City Manager Greg Wood
City Clerk Valerie Hale

Call to Order

The Crossville City Council met for its monthly work session following a special called meeting at Crossville City Hall on Tuesday, March 5, 2024. Mayor Crawford was present and presiding. He called the meeting to order at 5:08 p.m.

Roll Call

Present 4 - Council Member Art Gernt, Council Member Mike Turner, Mayor Pro-tem Rob Harrison, and Mayor R.J. Crawford
Absent 1 - Council Member Scot Shanks

Others present were City Attorney Randy York, City Manager Greg Wood, City Clerk Valerie Hale, Baylee Rhea, Larry Kidwell, Jessie Brooks, Chris South, Ethan Hadley, Tim Begley, Fred Houston, Darian Dykes, Jan Boston Sellers, Leah Crockett, Jim Petty, Victor Torasso, Bob Ross, Bryan Srock, James Wattenbarger, Glenn McDonald, Adam Reagan, Mari Leedy, Mike Yelland, Debra Kokes, Gordon Kokes, Kenneth Keck, and Barry Kelley.

Public Comment

Victor Torasso of the Crossville Cruisers informed Council that he notified TDOT and local businesses of all four of their event dates. The Cruisers went Downtown to speak to businesses and gave them fliers.

Kenneth Keck addressed Council regarding the shooting park. He stated that it is disturbing the neighborhood. He explained to Council that the shooting goes on all day long, even on Sundays and after dark. He requested that Council think about the neighborhood's quality of life before donating the land.

Gordon Kokes lives just off of Chestnut Hill Road and also addressed Council regarding the shooting park. He stated there is constant noise from shooting park. Mr. Kokes brought speaker to play the sounds they hear and told Council they can't relax from the constant sound. He and his wife want to enjoy the country side without concern for their safety.

Mike Yelland of Spiers Way addressed several of his concerns with Council. He is upset by noisy vehicles with no exhaust. He does not want the noise. He also does not think the City should spend money just to spend money on street sweeping. The City should restrict it to curbed streets. Mr. Yelland believes recycling would cut down on illegal burning. He called Police Department to report illegal burning when he smells it but it is hard to trace where its coming from. Finally, Mr. Yelland asked Council if there is an ordinance in place allowing the City to charge to rent the pickleball courts and that if there is, he thinks they should not be allowed to charge to play pickleball.

Adam Reagan lives nearby the shooting park and he is a gun owner. Mr. Reagan is glad we have the facility but at what point do we weigh in quality of life versus revenue? He owns a restaurant near by and hasn't seen an increase in revenue since park opened. He asked what is the benefit to community? He is also concern about his property value due to the noise and asked who would want to buy his house? He thinks the shooting park should consider indoor facilities.

1. Discussion regarding Crossville Shooting Sports Park Property Request

Glenn McDonald, Jim Petty, James Wattenbarger, and Barry Kelley were present to discuss the property donation to the Crossville Shooting Sports Park. The map and parcel number for the property they are requesting is 101 047.03. James Wattenbarger introduced himself along with the Park's manager Barry McDonald, and Glenn McDonald and Jim Petty as the Crossville Shooting Sports Park City representatives on their board. Barry Kelley stated the property they are discussing would only be used for special events. Their intent is to put 3D archery on this portion of the property. He wants to see a regional sporting clays event at the park. Mr. Kelley went on to discuss economic impact stating the shooting events fill hotels and restaurants. The Park is only open Thursday through Sunday until 5 p.m., but local police departments train there at their discretion and at the times they choose which may lead to shooting after dark. Mr. Kelley predicts there will be 3 to 4 special events per year that will be held in this area but its main use will be for archery.

This item was recommended for approval.

2. Discussion and action regarding Christian Academy of the Cumberlands parking lot

Christian Academy of the Cumberlands has requested to purchase the parking area on the property off Webb Avenue that is currently serving as their parking lot. An appraisal for the property was done by Patton Appraisal Service and was appraised at \$50,000. Mayor Crawford asked to defer this item until next month and for Christian Academy of the Cumberlands to make an offer.

This item was deferred to the April work session.

3. Approval of temporary street closing for Boo on Main

The Crossville Cumberland County Chamber of Commerce is requesting a temporary street closing for Main Street from Neecham Street to Highway 70 for the Boo on Main event. The requested hours are from 3:30 p.m. to 8:00 p.m. on Saturday, October 26.

This item was recommended for approval.

4. Approval of temporary street closure for Fit Fest 5K

Crossville Fit Fest (Jeremy Ricks) is planning a fitness event. In addition to other events being held at Stone Memorial High School, they are planning a 5K run. The events will be held April 27 and they request street closures for the approved Cook Road Route, which is from SMHS to the I-40 bridge and back. The run is planned to start at 7:45 a.m. and end at 9:15 a.m.

Mayor Crawford recommended Mr. Ricks reach out to the County as well since part of the route is in the County.

This item was recommended for approval.

5. Discussion regarding food truck

Mayor Pro-tem Harrison informed Council that after requesting for this item to be discussed, he learned the Shadden family will allow for food trucks to set up at

Cumberland Mountain School two days a week. He asked to withdraw this item from the agenda.

This item was withdrawn from the agenda.

6. Approval of Tennessee Consolidated Retirement Resolution

Tennessee Consolidated Retirement (TCRS) has prepared, for Council approval, the required Resolution to re-enter their retirement system. Once Council approves the Resolutions, the state will approve re-entry. Leah Crockett stated she has submitted a letter to MissionSquare to inform them of our plan to return to TCRS. Once TCRS has met with employees and a number has been determined of those that will re-enroll, she will inform MissionSquare of this, as well.

This item was recommended for approval.

7. Approval of lease with Interlink Communications Partners for property at 906 Webb Ave.

Charter Communications has leased property at 906 Webb Ave., which is adjacent to the water tank by Genesis Road, since 2002. The current lease agreement allows for three (3) options to renew for the term of the lease for five (5) years. A request has been received to extend the lease for the second five-year term to August 31, 2029. This is the location of their satellite equipment. The lease amount has been updated as required in the original contract.

This item was recommended for approval.

8. Approval to renew lease with the TAD Center

The City of Crossville has a lease with the TAD Center for the property at 261 Yvonne Avenue. The lease is up for renewal on May 1, 2024. This previously was a 25-year lease. Mayor Crawford recommended a 5 year lease with the option to renew for an additional 5 years. City Attorney Randy York stated this will be an entirely new lease and need to be advertised since it is longer than a 2 year lease.

This item was recommended for approval.

9. Discussion regarding property at Wyatt Court

Bryan Srock has submitted a letter with an offer to purchase 6.4 acres of the usable land at Wyatt Court for \$12,500 per acre and accept 1.9 acres of unusable land to maintain for a total of \$80,000.

This item was recommended for approval.

10. Discussion regarding the Tourism Authority

City Attorney Randy York informed Council since the resolution had passed to form the Tourism Authority that they could move forward with registering it as a corporation. Larry Kidwell informed Council there will be a document for the Tourism Authority.

This item was recommended for approval.

11. Discussion regarding the Sports Authority

City Attorney Randy York informed Council since the resolution had passed to form the Sports Authority that they could move forward with registering it as a corporation. The Sports Authority requires the 3 City taxpayers that signed the petition to sign the Charter for the Sports Authority. Once this has been submitted, the bylaws can be created.

This item was recommended for approval.

12. Approval of a contract for TDEC-ARPA Competitive Administration

Recently, the City of Crossville received a grant for a supply connection to Crab Orchard Utility District. This contract is for the administration of the grant. The City Attorney noted Articles 5E and 9 would need to be changed prior to Council approval.

This item was recommended for approval.

13. Approval of the Airport Maintenance Grant Amendment

TDOT Aeronautics Division is offering additional funding of \$5,000 for the Airport Maintenance Grant. Staff is requesting authorization for the grant amendment.

This item was recommended for approval.

14. Approval of loan agreement for Air Force jet

The Air Force jet located next to the CCHS football field (Miss Nettie) is on loan to the City of Crossville from the Air Force. This loan has previously been on two-year basis and requires approval of the loan agreement; however, this agreement is for five years. The loan renewal cycle will be for five years going forward.

This item was recommended for approval.

15. Approval of contract for engineering services-Crab Orchard Waterline Interconnection Project

The City of Crossville received a grant for a supply connection to Crab Orchard Utility District. Approval for a contract with J.R. Wauford & Company for the engineering services is being requested. The contract amounts match the estimate contained in the ARPA Regional Grant application. This project is being funded with 95% grant monies and a 5% match. The City and Crab Orchard Utility will fund the engineering services' 5% match based from a ratio of the ownership of the construction values when the project is complete.

This item was recommended for approval.

16. Approval of waivers for pole banners signs - Relay 4 Life

The Relay 4 Life hung pole banners in 2023. The amount of time they were displayed was shortened. The Relay 4 Life is requesting to re-hang these banners so their sponsors receive the agreed upon amount of time for advertising. The City's current sign ordinance does not allow for pole banner signs. Approval to re-hang the signs and granting a waiver for the sign ordinance is requested for the Relay 4 Life banners.

This item was recommended for approval.

17. Ordinance amending FY23-24 Budget - E. Allen Brandon Services

Council voted to hire E. Allen Brandon to provide information and communication about the Recreation Center for \$26,000. A budget amendment is necessary.

This item was recommended for approval.

18. Ordinance enacting and adopting a 2023-S9 supplement to the Code of Ordinances

The 2023-S9 supplement codifies ordinances passed by City Council since the 2021-S8 supplement was added.

This item was recommended for approval.

19. Approval to award bid for the Financial and Compliance Audit

On February 20, 2024, three RFPs were received for the Financial and Compliance Audit. Staff recommends awarding the bid to low bidder Waycaster in the amount of \$29,000 with the options to renew for two additional years at the same cost.

This item was recommended for approval.

20. Approval to award bid for Standing Seam Roof Replacement at the Crossville Police Department

On February 20, 2024, bids were received for the Standing Seam Roof Replacement at the Crossville Police Department. Five bids were submitted. Staff recommends awarding the bid to low bidder Turner Roofing in the amount of \$308,500.

This item was recommended for approval.

21. Approval to award bid for a truck and spreader for Waste Water Treatment Plant

On February 20, 2024, one bid was received for a truck and spreader for the Waste Water Treatment Plant. Staff recommends purchasing from Mountain Farm International in the amount of \$252,900. A budget amendment is necessary.

This item was recommended for approval.

22. Approval to purchase meters for Catoosa

Catoosa Utility District is requesting to purchase 300 meters in the amount of \$63,000.

This item was recommended for approval.

23. Stormwater Board of Appeals

One appointment needs to be made to the Stormwater Board of Appeals.

1. The term of Darrell Hall expires on 3/10/24. He represents the member at large segment on the Board.

This item was recommended for approval.

Adjournment

The meeting was adjourned at 6:05 p.m.