



**Greg Wood, City Manager**

City of Crossville  
392 North Main Street  
Crossville, TN 38555-4232

Dear Mr. Wood,

The Board of Directors for the non-profit, Focus on Cumberland County Animal Shelter (FOCCAS), humbly requests that the City of Crossville waive the following fees:

Building permit fee  
Plumbing inspection fee  
Water tap fee  
Sewer tap fee

The above fees are related to the construction of a new intake and quarantine facility FOCCAS plans to build for the Cumberland County animal shelter on East Lane Road.

Thank you in advance for your consideration in this matter.

Sincerely,  
Mark Hendrixson MD  
FOCCAS Vice-President