

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, February 6, 2024

5:00 PM

Conference Room 317

Work Session

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Scot Shanks
Council Member Art Gernt
Council Member Mike Turner
City Manager Greg Wood
City Clerk Valerie Hale

Call to Order

The Crossville City Council met for its monthly work session on Tuesday, February 6, 2024 at Crossville City Hall. Mayor RJ Crawford was present and presiding. He called the meeting to order at 5 p.m.

Rollcall

Present 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison, and Mayor R.J. Crawford

Others present were City Attorney Randy York, City Manager Greg Wood, City Clerk Valerie Hale, Assistant City Clerk Baylee Rhea, Danny Radar, Larry Kidwell, Lee Lawson, Terry Potter, Joe Kerley, Leah Crockett, Ethan Medley, Fred Houston, Kevin Music, Chris South, Jessie Brooks, Mandy Perhay, John Conrad, Levonn Hubbard, Brock Hill, Tom Isham, Bob Ross, Victor Torasso, Darian Dykes, Kim Chamberlin, Kevin Chamberlin, Scott Humphrey, Tim Begley, Mike Terry, Zoey Hale, and Ethan Hadley.

Public Comment

Victor Torasso with the Crossville Cruisers thanked Council for approving their street closure request at the previous Council meeting. He also spoke to the unpleasant comments made on their social media page regarding only allowing four Cruise Ins on Main Street. He assured Council that those were not members of their club and they do not condone or encourage the comments. He stated he has not responded to the comments because he thought it would only make things worse. He asked Council for guidance on this if they had any.

1. Presentation by TCRS

Justin Ball, a representative from Tennessee Consolidated Retirement System (TCRS), provided a presentation on options available to the City should we choose to re-enter their system. He provided Council with a timeline to re-enter. July would be the next feasible enrollment period for the City. Re-enrolling will require a submission of an amended budget and a resolution submitted to the Comptroller's office by May.

The presentation was received.

2. Discussion regarding Indoor Recreation Facility

Upland Design Group presented the latest information on updates to the proposed design and floor plan. Upland met with Mandy Perhay to discuss the YMCA's needs and made slight changes to the floor plan and incorporated requests from the Council Retreat. Kevin Chamberlin explained each space's use(s) and potential cost savings. A breakdown of the price from America Constructors was given to Council totaling \$39,568,664 with roughly \$6,000,000 of that amount being flexible dollars depending on any further changes. Mayor Crawford asked Larry Kidwell about bonds and how the YMCA's contribution would change the amount the City would pay yearly for the facility. Mr. Kidwell stated it would cost the City around \$2 million dollars a year for 30 years.

This item was discussed.

3. Discussion regarding YMCA and letter of proposal/intent

Mandy Perhay, YMCA, discussed a letter of proposal/intent for City Council to review in the event the decision is made to move forward on the recreation center.

City Attorney York reviewed and made changes to the letter for Ms. Perhay to be approved by the YMCA legal department.

This item was discussed.

4. Presentation-Communication Coordination ideas for possible new Indoor Recreation Center

Mike Terry and Zoey Hale presented information for the City Council to review on how they can assist the City Council in regards to communication and marketing the possible new Indoor Recreation Center. Mr. Terry wants to communicate what is being proposed, how much it will cost, and where the money is coming from to every resident in the City of Crossville. He stated residents need to be aware that it is not just a gym but there are amenities offered such as childcare, classes, and community spaces. Mr. Terry laid out how they planned to inform the public and ways they plan to receive feedback from the public. He stated they would need 6 to 8 weeks to distribute information and get a return from citizens. These services would be offered to the City for \$26,000. Mr. Terry previously submitted a bid for this item. Mayor Crawford asked him for a proposal to review.

This presentation was received.

5. Discussion regarding Sports Authority & Tourism Development Authority

Danny Radar discussed the creation of Sports & Tourism authorities. These authorities would allow board members to approve bonds for a construction of a facility. This would also not allow current or future Councils to raise property taxes to pay for any facility built that were bonded by these authorities. The process to create them would start by getting a petition signed by three people, one being the Mayor. Council will then vote to pass resolutions to form the authorities. The passage of the resolutions does not bind the City to building any infrastructure but it does create options for financing and projects in the future, if Council wishes to do so. Mr. Radar recommended appointing board members that come from all walks of life but have knowledge of finance and business.

This item was discussed.

6. Public Building Authority

After recent appointments of the Public Building Authority members, it has been determined some are not City taxpayers and therefore, should be replaced. This item was discussed in conjunction with item number 5. It was decided for Council Members to bring back names of individuals that qualify for each of these authorities to the Mayor and appointments could possibly be made at next week's Council meeting.

This item was discussed.

7. Discussion regarding City Manager Recruitment

With the retirement of City Manager Wood coming up in March, Council held a discussion regarding the City Manager position. Leah Crockett tabulated all the information from candidates and provided this information to Council prior to the meeting. Mayor Crawford stated one candidate was overwhelmingly supported by Council. Valerie Hale placed the top candidate for four Council Members and in the top two for the fifth Council Member. Mayor Crawford went on to say he thinks Council does not need to go any further in the process and a vote should take place next week. Mr. Wood would fulfill his contract until March 31, 2024 and the new City Manager will begin on April 1st. City Attorney Randy York informed Council if Ms. Hale is appointed, she will need to propose a new designee in the event of her absence within 30 days of April 1st for Council to approve. City Attorney Randy York has a contract prepared for the new City Manager to sign once appointed.

This item was discussed.

8. Discussion regarding the sale of abandoned airplanes

The City Attorney discussed the sale of the City's interest in abandoned airplanes at the airport and an agreement with the proposed buyer. Mr. York was contacted by the Tennessee Department of Revenue to inform him that there is a tax liability lien on Nine Two Tango Tango, Inc. in the amount of \$48,442.67. Mr. York informed Council he has a buyer willing to purchase the airplanes for the price of the liens, the City's storage liens, and remove them from the City's storage area.

This item was discussed.

9. Approval to adopt 2023 Parks & Recreation Master Plan

Council discussed the master plan for Cumberland County and the City of Crossville's Recreation plan. Adopting the master plan is a requirement for Local Parks and Recreation Fund (LPRF) grant application. Council Members reviewed the plan and recommended it for approval.

This item was recommended for approval.

10. Approval of Local Parks and Recreation Fund (LPRF) grant application

Based on the discussion of recreational needs at the retreat, the City Manager suggests to consider applying for a Local Parks and Recreation Fund (LPRF) grant either for Garrison Park or ball fields at Centennial. The letter of intent is due by February 22nd. Mr. Wood informed Council he would be meeting with Evan, our grant coordinator, on Tuesday, February 13th and would have more information on what the letter of intent must state. Ethan Medley presented estimates for shade structures for Garrison Park in the amount of \$56,000. Council agreed the grant money would be better suited for Centennial Park or a trail head at Meadow Park.

This item was recommended for approval.

11. Discussion regarding the sale of the Webb Avenue property

City Council discussed selling the Webb Avenue property. Christian Academy of the Cumberland currently uses part of the property for a parking lot and is interested in buying that portion. Mayor Crawford asked that an appraisal be done on the 1.3 acres

Christian Academy of the Cumberland is requesting to purchase. Council agreed they do not wish to sell the remainder of the property until a decision is made on the recreation center. City Manager Wood recommends selling it for the appraisal price less the amount of the improvements the school has made on the property already.

This item was discussed.

12. Discussion and action regarding resolution to apply for Site Development grant

Tennessee Department of Economic and Community Development (TNECD) has opened up the application window for the second round of site development grants. Approval is requested to apply for a grant not to exceed \$5,000,000 for an industrial building to be located on the site pad in the Interchange Business Park. Currently Staff proposes a 100,000 square foot building, expandable to 200,000 square feet. If approved, the City would be responsible for 5% match. An application was submitted in 2023, but was denied. Ethan Hadley met with TNECD and some areas of improvement have been identified for the second-round application.

This item was recommended for approval.

13. Discussion and action regarding the purchase of two (2) 2024 Fire Apparatus

Crossville Fire Rescue requests approval to order two (2) fire apparatus from Siddons-Martin (GWEVS) on the cooperative purchasing agreement of the Houston-Galveston Area Council (HGAC). The fire apparatus to be ordered are as follows: (1) 100 foot Pierce Enforcer mid-mount AAT Tower 2000 GPM Aerial Truck to replace the current 1994 KME 75 ft Ladder, (2) a 2000 gallon Pierce Enforcer PUC Pumper/Tanker with a 2000 GPM pump to replace 1998 KME Engine 17. The apparatus order is on a 50-month delivery schedule and will not require payment until delivery. The cost breakdown is as follows:

(1) Enforcer 100 ft AAT Tower Platform Truck--\$2,652,095.00

(2) Enforcer PUC Pumper Tanker-----\$1,449,634.00

**price reflects \$150,000 equipment allowance per unit*

This item was recommended for approval.

14. Approval to proceed with repairs to Turner Complex shade structure and playground surface.

The Parks & Recreation Department requests repairs to the playground to include resurface (\$55,790.58) and replacement of shade sails (\$9,911.00) for a total of \$65,701.58. This is a Sourcewell quote and is approved in the budget.

This item was recommended for approval.

15. Approval to replace influent drum screens

Veolia request to replace influent drum screens in the amount of \$125,278.00. This is a sole source item and will require a budget amendment.

This item was recommended for approval.

16. Approval to purchase Fire Protective Gear

Crossville Fire Rescue requests approval to purchase Fire Protective Gear for FY 23/24 from Siddons-Martin Emergency Group (formerly GWEVS) in the total amount of \$63,042.00. The fire protective gear package and items are currently covered under the Sourcewell Cooperative Purchasing Contract #RFP-032620 with a documented 45% cost reduction from catalog list pricing. There are contract documents and a current estimate per set from Siddons-Marting Emergency Group. This is a budgeted item.

This item was recommended for approval.

17. Approval to award bid for a utility service truck

The City received two bids for the Utility Service Truck for the Waste Water Treatment Plant. Staff recommends purchasing the utility service truck from low bidder Lee Smith Inc. in the amount of \$166,152. This is a budgeted item.

This item was recommended for approval.

18. Approval of Ironwood Construction Change Order-Industrial Boulevard project

A final closeout change order adds \$18,702.10 and 245 days to the contract. The additional time is due to additional work, supply chain issues throughout the project, and the delays in boring under Highway 127 due to equipment breakdowns and delays in receiving replacement parts. The additional money is required because of additional work that was not anticipated and as-built quantities, all of which are unit price items contained in the original bid.

This item was recommended for approval.

19. Approval of contract regarding engineering services for the Peavine Interchange Sewer Upgrade ARPA project

Approval of the contract is requested for the engineering services for the Peavine Interchange Sewer Upgrade ARPA project. The contract includes design, grant submittals, and bidding/construction phase assistance. The contract is in the amount of \$102,000.00. This project is being funded through County ARPA funds and this is an eligible reimbursement item through ARPA funding.

This item was recommended for approval.

20. Approval of contract regarding engineering services for the Genesis Road Interchange and Highway 127 Interchange Sewer Upgrade ARPA project

Approval of the contract is requested for the engineering services for the ARPA project. The contract includes design, grant submittals, and bidding/construction phase assistance. The contract is in the amount of \$220,000.00. This project is being funded through the City's direct allocated ARPA funds and this is an eligible reimbursement item through ARPA funding.

This item was recommended for approval.

21. Approval of contract regarding engineering services for CDBG Greenway Project

Approval of the contract is requested for the engineering services for the CDBG Little Obed Greenway Project. The Contract includes Engineering Design, Survey, Geotechnical Engineering and Construction Inspection at a total cost of \$115,000. This contract will change as City staff discusses, with the Engineer, how the County's Three-Star grant for the bridge can be incorporated into the project.

This item was recommended for approval.

22.

Approval of temporary street closings for Taste of Crossville

DCI is planning the annual Taste of Crossville for Thursday, September 5. They request street closings as follows from 3:00 p.m. to 9:00 p.m.:

Main Street from Neecham to 4th

Taylor Avenue from Thurman Street to Main Street

This item was recommended for approval.

Adjournment

The meeting was adjourned at 7:14 p.m.