



151 Sweeney Drive Crossville, TN 38555 phone: 931-484-2535 fax: 931-484-8778

April 29, 2014

City of Crossville
392 North Main Street
Crossville, TN 38555

Mrs. Oglesby,

Earlier in the year, Hilltoppers, Inc. received a grant from the Federal Home Loan Bank of Cincinnati to build a park in memory of Carol Peterson a long time employee of their bank.

In planning, we decided to build the small park off of Harrison Avenue where we have three group homes located. The park will not only provide an outdoor facility for these homes, but for the enjoyment of any person that we support. Our plans are to build a concrete terrace that has a small open picnic shelter. The shelter will have a handicapped accessible restroom to meet the needs of those using the facility, along with picnic tables and a small basketball court.

We would gratefully appreciate an approval from the City Council to waive any City Building or Plumbing Permits or Review fees relating to this project, since the grant will not be enough to pay for the total expenses involved.

Please consider our request so that we can continue our project and meet the deadline of the grant.

Thanks for your cooperation and consideration.

Respectfully,

Jeanene Houston
Executive Director
Hilltoppers, Inc.