

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, January 7, 2025

5:00 PM

Conference Room 317

Work Session

Mayor R.J. Crawford
Council Member Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

Call to Order

The Crossville City Council met for its monthly work session on Tuesday, January 7, 2025 at Crossville City Hall. Mayor RJ Crawford was present and presiding. He called the meeting to order at 5 p.m.

Roll Call

Present 5 - Mayor R.J. Crawford, Council Member Art Gernt, Council Member Mike Turner, Council Member James Mayberry, and Council Member Mark A. Fox

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Nathan Clouse, Jessie Brooks, Chris Kendrick, Victor Torasso, Ethan Medley, Shea James, Serena Vasudeva, Ethan Hadley, Tim Begley, Rob Harrison, Larry Kidwell, and Chris South.

Public Comment

There were no comments.

1. Discussion and action regarding Downtown Traffic Signal Replacement

A contract for full engineering and construction administration has been submitted for the traffic signal replacement at Fourth Street and South Main Street and First Street and South Main Street.

The cost for the engineering is \$97,500. Based on our estimates, the construction cost will not exceed \$1,050,000 based off of the recent construction cost of the Lantana and Main Signal Replacement project. A budget amendment would be necessary for the engineering services, but the construction could be budgeted in next year's budget.

The proposal is for City funding only and indicates that construction plans could be produced in about 3.5 months, but TDOT's review and approval could extend this time frame.

This item was recommended for approval.

2. Ordinance amending FY 24-25 - Capital Projects

A budget amendment is necessary for FY24-25's capital projects.

This item was recommended for approval.

3. Approval of resolution for engineering services

Qualifications were received for engineering services regarding the 2024 Recreational Trails Program grant. Staff recommends selecting Wold-HFR for the engineer for this project to construct a trailhead at Meadow Park Lake.

This item was recommended for approval.

4. Approval of Local Parks and Recreation Fund (LPRF) letter of intent and grant application

The City Manager is requesting to submit a letter of intent and to apply for a Local Parks and Recreation (LPRF) grant.

This item was recommended for approval.

5. Approval to purchase Lifepack Cardiac Monitor/Defibrillator

The Crossville Fire Department requests approval to purchase a Physio Control Lifepack Model 35 Cardiac Monitor/Defibrillator package. The cardiac monitor defibrillator package will improve the Paramedics and AEMT's ability to treat patient's suffering from cardiac conditions. In addition, the unit will be capable of transmitting the patient's 15 lead EKG to the hospital medical staff prior to the patient's arrival allowing doctors to diagnose potential life ending heart attacks even before the patient arrives to the emergency room. This unit will be the same model used by Cumberland County EMS which will increase proficiency and treatment. The unit was not on the market at the time of budgeting and comes in a higher than anticipated, and a request for the additional funds be added to the line item has been made. Currently, there is \$55,200 in Line item 42200-940-006 and the total cost with the pro-care annual service plan is \$64,373.57.

This item was recommended for approval.

6. Approval of contract amendment regarding Hwy 127 North Phase 2 utility relocation Near Potato Farm Road to near Hollow Lane (PIN 100260.03)

The City currently has a contract with Hussey Gay Bell for the design and construction administration for the Hwy 127 N utility relocations. The amendment will provide surveying services including easement descriptions, parcel maps, and calculation of easement value based upon current City procedure.

This item was recommended for approval.

7. Approval of contract amendment regarding Hwy 127 N Phase 3 Utility Relocation Near Hollow Lane to Near Lowe Road (PIN 100260.04)

The City currently has a contract with Hussey Gay Bell for the design and construction administration for the Hwy 127 N utility relocations. The amendment will provide surveying services including easement descriptions, parcel maps, and calculation of easement value based upon current City procedure.

This item was recommended for approval.

8. Approval of TDOT Utility Engineering and Relocation Estimate for Hwy 127 N Phase 2 Utility Relocation Near Potato Farm Road to near Hollow Lane (PIN 100260.03)

The TDOT Utility Engineering and Relocation estimate was provided to Council. This estimate must be signed by the City Manager and submitted to TDOT so that the City can be reimbursed for a portion of the engineering services and the utilities can be relocated in the TDOT project.

This item was recommended for approval.

- 9. Approval of TDOT Utility Engineering and Relocation Estimate for Hwy 127 N Phase 3 Utility Relocation Near Hollow Lane to Near Lowe Road (PIN 100260.04)

The TDOT Utility Engineering and Relocation estimate was provided to Council. This estimate must be signed by the City Manager and submitted to TDOT so that the City can be reimbursed for a portion of the engineering services and the utilities can be relocated in the TDOT project.

This item was recommended for approval.

- 10. Approval of contract amendment regarding Inspection for ARPA Sewer Projects

The Resident Observation budget for the ARPA sewer projects was set up with the intention of construction of the projects overlapping. The in-progress Bar Screens project doesn't have a budget for the Resident Observation. This amendment is a net increase of \$66,000 for the Resident Observation of the ARPA projects. The changes to the Resident Observation for the project are shown below:

<i>Project</i>	<i>Original Amount</i>	<i>Amended Amount</i>
<i>Obed/Justice Center/Tansi</i>	<i>\$0</i>	<i>\$104,000</i>
<i>Hwy 127/Genesis Rd</i>	<i>\$76,000</i>	<i>\$78,000*</i>
<i>Peavine Rd.</i>	<i>\$40,000</i>	

**\$78,000 is for both Hwy 127/Genesis Road and Peavine Road.*

<i>Total</i>	<i>\$116,000</i>	<i>\$182,000</i>
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The Director of Engineering recommends the approval of the contract amendment.

This item was recommended for approval.

City Manager Hale reminded Council members that the retreat would be held January 23rd at Crossville Shooting Sports Park. It is expected to last all day.

Adjournment

The meeting was adjourned at 5:17 p.m.