



# City of Crossville

392 N. Main  
Crossville, TN 38555

## Minutes

### Planning Commission

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Thursday, May 19, 2016

12:00 PM

City Hall Room 407

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#### Regular Meeting

##### Call to Order

**Present** 6 - Kevin Poore, Gordon Atchley, Chairman Dave Burgess, Rob Harrison, Pamala Harris, and James Mayberry

**Absent** 1 - Mike Moser

**Others present were Kevin Dean, Valerie Hale, Randall Boston, Kenneth Chadwell, and Matthew Wilson.**

##### Agenda Items

1. Approval of minutes (04/21)

*Approval of minutes (04/21/16)*

**Kevin Poore made a motion to approve the minutes (04/21/16). Motion was seconded by Pamala Harris and carried on voice vote.**

2. Annexation of 103 Meadowview Lane

*Roselle Elmore has requested that her property located at 103 Meadowview Lane be annexed into the City so that she can connect to City sewer. The sewer lines runs along her property line. The street is already maintained by the City. Staff recommended approval of the annexation.*

**James Mayberry made a motion to approve the annexation. Motion was seconded by Kevin Poore and motion carried by voice vote.**

3. Cumberland Co. Health Dept. Property

*Cumberland County is proposing a one lot subdivision at the intersection of Hayes Street and South Webb Avenue with a remainder greater than 5 acres. The property is the old Health Department property. Upon submission of the plat, City planning staff began reviewing and even though Hayes Street is an accepted City Street, been maintained, and paved, there has never been a formal dedication of right of way. In talking with the surveyor and representatives of the plat, the City proposed that this be corrected. Since this does classify Hayes Street as a "new" right of way, it triggers the requirement of a cul-de-sac, per the Crossville Regional Subdivision Regulations.*

*The County is formally asking for a variance to the creation of a cul-de-sac, since the road is already an official City Street. City staff conducted a brief research of old Official City Street maps, and did see where the portion of Hayes Street, in front of the old health department was accepted on the 1997 City Street map. The County is also requesting the planning review fees be waived.*

*Staff recommended approval of both requested variances and the approval of the plat as submitted.*

**James Mayberry made a motion to approve the variances and plat, as well as waive the planning review fees. Motion was seconded by Rob Harrison and carried by the following vote:**

**Aye: Poore, Burgess, Harris, Mayberry, and Harrison**

**Abstain: Atchley**

**Absent: Moser**

**4. Acceptance of Red Oak Drive and Holly Tree Drive**

*Staff recommended approval for the release of the letter of credit (\$112,574) for roads and curbs of The Gardens Phase VI & VII and requests Planning Commission approval to move forward in placing the new roads, Red Oak Drive and Holly Tree Drive on the next City Council agenda for acceptance as City Streets.*

**James Mayberry made a motion to release the letter of credit (\$112,574) for roads and curbs of The Gardens Phase VI & VII and recommends approval to move forward in placing the new roads, Red Oak Drive and Holly Tree Drive on the next City Council agenda for acceptance as City streets. Motion was seconded by Gordon Atchley and motion passed by voice vote.**

**5. Resub of The Gardens Ph VI Lots 21 & 22**

**Kevin Dean read a letter from the developer, Tim Wilson, requesting that the plat be rescinded from the agenda (attached as part of the minutes).**

**Kevin Poore made a motion to remove the item from the agenda. Motion was seconded by Rob Harrison and carried on voice vote.**

**6. Staff Reports & Other Business, Kevin Dean - Local Planner**

- *In House Plats (In Progress)*
  - o *None*
- *In House Plats (Completed)*
  - o *Bryson Division, a simple two lot subdivision at the corner of Old Lantana Rd and Sharon Drive. This plat has been recorded with the Register of Deeds as Plat Book 11 page 730. A copy of the recorded plat is on file in the planning office.*
  - o *Tony Wilson Subdivision, a simple two lot subdivision along Myrtle Avenue. This plat has been recorded with the Register of Deeds as Plat Book 11 page 731. A copy of the recorded plat is on file in the planning office.*
- *Regular Plats (In Progress)*
  - o *None*
- *Regular Plats (Completed)*
  - o *Resub of Lot 24 of the The Gardens Phase VI, a joining of two lots into one. This plat has been recorded with the Register of Deeds as Plat Book 11 page 728. A copy of the recorded plat is on file in the planning office.*

- *Other*

*Monthly Planning Report: July 1, 2015 to May 12, 2016*

- *Planning Items reviewed: 31*
- *Number of Preliminary Lots: 3*
- *Number of Final Lots: 35*
- *Number of New Lots Created: 5*
- *Fees Collected: \$1,500.00*
- *Acres Subdivided: 47.525*
- *New Roads: 250 feet*
- *New Water Lines: 3635 feet*
- *New Sewer Lines: 2899 feet*

**This Planning Item was received and filed.**

### **Adjournment**

**With no further business, the meeting was adjourned at 12:06 p.m.**