

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, February 9, 2021

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem R.J. Crawford
Council Member Rob E. Harrison
Council Member Scot Shanks
Council Member Art Gernt
City Manager Greg Wood
City Clerk Valerie Hale

BEER BOARD - 5:45 p.m.

The Crossville Beer Board met on February 9, 2021 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 5:47 p.m.

Present: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

1. Klix Rolled Ice Cream & Pizza

An application has been received from Zachary Marbury Brown for an on-premises beer permit for Klix Rolled Ice Cream & Pizza located at 228 Interstate Dr. #118.

Chief Jessie Brooks reported a clear-records reports and recommended approval for an on-premises beer permit for Klix Rolled Ice Cream & Pizza.

This Permit was approved.

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

REGULAR MEETING - 6:00 p.m.**Call to Order**

The City Council for the City of Crossville met for its monthly meeting on Tuesday, February 9, 2021 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m. Council member Scot Shanks provided the invocation and the colors were presented by the Young Marines.

Roll Call

Present: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

Others present were City Manager Greg Wood, City Clerk Valerie Hale, Assistant City Clerk Malena Fisher, Scott Humphrey, Jessie Brooks, Heather Mullinix, Families of Student of the Month, the Young Marines, Levonn Hubbard, Tim Begley, Fred Houston, Darian Dykes, Lee Lawson, and Ethan Hadley.

1. Proclamations/Presentations**a. Presentations/Proclamations February 2021**

Mayor James Mayberry announced the January Student of the Month, James Armstrong. He was nominated by his teacher, Ms. Leslie Smith, for his "honesty" character trait.

Mayor James Mayberry announced the February Student of the Month, Triston Futrell. He was nominated by his teachers, Ms. Kim Stephens and Mr. Jeff Smith, for exhibiting the character trait, "respect".

These Presentations were announced.

2. Public Comment

There were not any public comments received.

3. Appointments

a. Airport Committee Appointment

The Airport Committee terms of Paul Royko, Larry Patterson, and Ben Welch will expire in March. Mayor Mayberry announced their re-appointments. Their terms will expire March 2026.

The Appointments were announced.

b. Crossville Regional Planning Commission

Mayor Mayberry announced the re-appointment of Kevin Poore to the Crossville Regional Planning Commission. His new term will expire 3/1/2026.

This Appointment was announced.

4. Consent Agenda

A motion was made by Council Member Rob Harrison, seconded by Council Member Scot Shanks, to approve Consent Agenda as items have been previously discussed during the recent work session. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

Ordinances on Third Reading

a. Ordinance Closing Lillian Court Right-of-Way and adjoining alleyway

Mr. Joe "Buddy" Page is requesting the City of Crossville close the unimproved right-of-way of Lillian Court and an adjacent 16-foot alleyway.

The City closed a portion of Lillian Court several years ago at the request of Mr. Roy McClanahan. The entire ROW was looked at for closure, but at the time, there was concern over creating a landlocked parcel which is owned by Mr. Tom Flynn, and a desire for the ROW to be left open by Mr. Darryl Cole. An agreement has been reached with Mr. Page, Mr. Cole, and Mr. Flynn, all agreeing to the closure of the ROW. Mr. Flynn has agreed to combine his two parcels into one to eliminate the land locked parcel.

One property owner has voiced opposition to the closure of the 16-foot alleyway, or "farm lane." Mr. McClanahan is not opposed to closing the remaining portion of Lillian Court, but he desires the 16-foot alleyway to remain open. Staff did inform Mr. McClanahan that a TDOT driveway permit would be required to make use of the alleyway, which would be difficult. The alleyway falls short of the minimum 25 feet for residential and 50 feet for commercial for the parcel in question to be deemed a flag lot by the City, which would only be considered if TDOT granted the driveway permit. Mr. McClanahan said the alleyway had always been there and he sees no benefit to closing it. Council member Harrison stated he has had a conversation with Mr. McClanahan and asked if closure would cause economic harm and Mr. McClanahan told the council member that it would not.

The Crossville Regional Planning Commission voted to recommend to City Council the closure of the remainder of Lillian Court and the alleyway, pending the Flynn property combining into one and the presentation of proper legal descriptions for the division of the closed ROW and alleyway.

This Ordinance was adopted on third reading.

Ordinances on First Reading

b. Ordinance amending Table 1, Title 18: Water and Sewers

The Wastewater Department has requested an amendment to the pH level on Table 1 of the Limitations on Discharge Strength; changing it from 6.0-9.0 to 5.5--9.5; therefore, requiring an ordinance amendment. TDEC approves the modification.

This Ordinance was approved on first reading.

c. Ordinance amending §1-102 pertaining to Order of Business

It has been suggested that the Chamber Director provide a report to the Council during its monthly meeting.

An ordinance is required to add this item to the Order of Business, which was previously removed by ordinance on 3rd reading 11/7/2017.

This Ordinance was approved on first reading.

d. Ordinance updating §4-300 regarding Occupational Safety and Health Program

The State of TN requires the City's Occupational Safety and Health Program to be updated every seven (7) years. This update includes reporting procedures for OSHA/TOSHA.

This Ordinance was approved on first reading.

Additional Consent Items

e. Approval of minutes (01/12)

The Minutes were approved.

f. Approval of Certificate of Compliance for Jan's Wine & Liquor

The Certificate of Compliance for Jan's Wine & Liquor must be renewed every two years. This Certificate affirms that this business meets all requirements of the City of Crossville. The application and questionnaire have been submitted and all requirements have been satisfied.

This Permit was approved.

g. Approval to renew contract with Municipal Services Bureau for Collections Services for Police Department

The contract with Municipal Services Bureau (formerly Pioneer Credit Recovery) for Collections Services on delinquent city citations is set for renewal. Renewal is recommended by the Police Department. The current contract expired on January 21st, 2021. There is no cost for renewal. The Police Department has been pleased with the services provided during the previous years.

This Contract was approved.

h. Approval of application for Avigation Easement Property Appraisal TDOT Grant

The neighboring properties on the east end of the runway have trees that have grown into the airport airspace. The Engineering Department has a project ready to be bid for the tree trimming of all the neighboring properties in the approach area. Two of the properties do not have an avigation easement, which gives the City the right to trim the trees. This TDOT grant is the first step in acquiring these easements.

The estimated cost for the appraisals is \$15,000 and staff expects the grant will be 95% State and 5% City match. Staff recommends the approval of the grant application.

This Contract was approved.

Bids/Purchases

i. Approval to purchase soccer goals for Dr. Carl T. Duer Sr. Complex

The Leisure Services Department requests approval to purchase 4 sets of 7' x 21' soccer goals from Bill Fritz Sports Corp, who/ submitted the lowest bid on January 26, 2021, in the amount of \$7,316. The Sports Council will be paying \$3,500 and the balance will be paid from the Parks and Recreation budget. There is not a budget amendment required.

This Bid was approved.

5. Other Business

a. Discussion and action regarding a potential economic development project

A business in the field of propulsion technology is interested in a business operations

center in Crossville. The company has applied for assistance with the State of Tennessee and is also in the process of securing the necessary capital. The company has requested high speed internet. Ben Lomand has agreed to fund 60% of the project to supply the high-speed internet, leaving the City an estimated \$27,500 to fund.

A motion was made by Council Member Rob Harrison, seconded by Council Member Art Gernt, to commit to providing a portion of Broadband funding in the amount of \$27,500 for the provision of the necessary bandwidth to accommodate a new industry startup located in the proximity of the Crossville Airport. This funding is contingent on the industry securing the necessary capital to move forward and to provide necessary evidence of said funding to the City and State Department of Economic and Community Development. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

6. City Attorney's Report

a. City Attorney's Report-February 2021

City Manager Greg Wood reported there have not been any new lawsuits filed within the past 30 days.

This Report was received and filed.

7. City Manager's Report

a. City Manager's Report - February 2021

City Manager Greg Wood gave the monthly revenue reports for sales tax, wholesale beer, retail liquor, and hotel occupancy tax. He also presented reports on monthly police and fire statistics, water loss, building permits, special projects, utility maintenance, bonded debt, and grants. Mr. Wood gave an update on upcoming utility relocation/road projects.

Mr. Wood advised that the upcoming CDBG project will likely incur more costs than anticipated. The Engineering firm is in the process of inspecting the lines with cameras and have discovered some unexpected issues.

Council member Gernt asked about status the downtown sidewalk project. Tim Begley advised that TDOT has discussed the possibility of combining with TDOT's paving project and it will be discussed at the upcoming work session.

This Report was received and filed.

ADJOURNMENT

The meeting adjourned at 6:23 p.m.