

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, April 7, 2026

5:00 PM

Conference Room 317

Work Session

Mayor R.J. Crawford
Council Member Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

Call to Order

The Crossville City Council met for its monthly work session on Tuesday, April 7, 2026 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 5:04 p.m.

Roll Call

Present 5 - Mayor R.J. Crawford, Council Member Art Gernt, Council Member Mike Turner, Council Member James Mayberry, and Council Member Mark A. Fox

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Lee Lawson, Nathan Clouse, Shea James, Dave Kennedy, Vic Torasso, Bob Ross, Kevin Music, Jessie Brooks, Chris South, Tim Begley, Leah Crockett, Larry Kidwell, Chris Kendrick, Ethan Medley, Mike Moser, Joe Kerley, Rob Harrison, and David Brockway.

Public Comment

1. Review and discussion of City Manager Hale's Annual Performance Evaluation

Council completed their annual evaluations for City Manager Valerie Hale. On a 1-5 rating scale, with 1 being a poor performance score, City Manager Hale received a score of 4.78.

Council members reviewed and discussed the evaluation.
This item was discussed.
2. Approval of temporary street closure for Memorial Day event

The Veteran's Service Office has requested a temporary street closure for May 25, 2026 from 9 a.m. until 1 p.m. for their Memorial Day ceremony.

They have requested Main Street from 2nd Street to 5th Street and 4th Street from Rector Avenue to Thurman Avenue.
This item was recommended for approval.
3. Approval of a temporary street closure for CCHS Homecoming Parade

CCHS has requested a temporary street closure for September 17, 2026 from 1:30 p.m. until 2:30 p.m. for their Homecoming Parade. The route would start at CCHS, continue down Stanley to Main Street, left on to Fourth Street, and end back at the school.
This item was recommended for approval.
4. Discussion regarding approval of annexation resolution and Plan of

Service for Bob Tollett Loop - TMP 127 083.01

The property owner of Tax Map 127 Parcel 083.01 has requested annexation for the purpose of connecting to City sewer. The property is located on Bob Tollett Loop, a frontage road of Highway 127 South. The approximate acreage, as calculated by GIS, is 6.17 acres. Existing water and sewer lines run along the front of the property. No portion of Bob Tollett Loop is included in the annexation. A standard Plan of Services is attached.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This item was recommended for approval.

5. Discussion regarding the de-annexation for TMP 101 021.03

The property owner of Tax Map 101 Parcel 021.03 has requested to be de-annexed from the City of Crossville. In the request, it is stated that water service is provided through the Cumberland Plateau Water Authority and no sewer service is available to the property. The owner indicates that the only municipal service received for the payment of property taxes is weekly trash pickup. The request letter is attached.

Disapproval of the de-annexation request has been recommended by the Crossville Regional Planning Commission.

If Council desires to approve the de-annexation, this would require three readings of an ordinance.

This item was recommended for approval.

6. Discussion regarding approval of a turning lane on E. First Street

Weigel's has requested a new turning lane in front of the new proposed site on E. First Street. The City of Crossville Street Manager estimates it will cost approximately \$25,000 to \$30,000 to construct the turning lane.

If approved, the work would occur in FY 26-27 and does not require a budget amendment.

This item was recommended for approval.

7. Discussion regarding approval of rate increase at Meadow Park Lake

The Leisure Services Committee has recommended the following increases to the nightly rates at Meadow Park Lake.

RV with electricity, water, and sewer:

- \$40.00 (Currently: \$30.00)

RV with electricity and water:

- \$35.00 (Currently: \$25.00)

Tent Camping

- \$25.00 (Currently: \$15.00)

This item was recommended for approval.

8. Discussion regarding approval of Lowe's grant application

Fire Chief Chris South has requested to apply for a grant from Lowe's. They are offering grants to local entities to do improvements. Fire Station #1 renovation qualifies per their guidelines. There is no match required and Lowe's will determine the amount awarded to each applicant based on the application submitted.

This item was recommended for approval.

9. Discussion regarding approval of Genesis Tank Inspection contract

The City has awarded the Genesis Tank Rehab Project. Matt Rice with J.R. Wauford has advised that we should hire Mid-South Tank Consultants directly, to perform the construction inspection in the amount of \$14,400. This would save the City \$5,400 by not including the inspection in Wauford's contract. The Director of Engineering recommends directly contracting with Mid-South Tank for the inspection.

This item was recommended for approval.

10. Discussion regarding approval of Catoosa Area Water Lines Project Close Out Change Order

The close out change order for the Catoosa Area Waterline project is recommended with a deductive amount of \$212,940.87 with no additional days. This change order zeros out all unused quantities.

Staff recommends the approval of the change order.

This item was recommended for approval.

11. Discussion regarding approval of Peavine Road Sewer Force Main Additions Close Out Change Order

The close out change order for the Peavine Road Sewer Force Main Additions project is attached with a deductive amount of \$28,436.58 with no additional days. This change order zeros out all unused quantities.

Staff recommends the approval of the change order.

This item was recommended for approval.

12. Discussion regarding approval of Holiday Hills and Meadow Park WTP SCADA Improvements Close out Change Order

The close out change order for the Holiday Hills and Meadow Park WTP SCADA Improvements project is a deductive amount of \$7,546 with no additional days. This change order zeros out all unused quantities and the City only pays for the work completed.

Staff recommends the approval of the change order.

This item was recommended for approval.

13. Discussion regarding approval of Taxi Way Lighting Rehab Engineering Grant

Staff request the approval to submit a grant application for the Engineering of the Taxi Way Lighting Rehab project. The total design fee through the bidding phase is \$208,300. The grant is expected to be 95% grant and 5% city match at \$10,415.

Staff recommends the approval of the grant application and the standard TDOT Aeronautics grant contract if awarded the grant.

This item was recommended for approval.

14. Discussion regarding approval of Taxi Way Lighting Rehab Engineering Contract

The City has a master agreement with Neel Schaffer, Inc. to perform airport engineering related work. A task order is attached for the Engineering of the Taxi Way Lighting Rehab project. This task order covers all work from the start through the bidding phase of the project. It does not include any construction administration.

The Director of Engineering recommends the approval of the task order in the lump sum amount of \$208,290.00 contingent on a TDOT grant contract being approved with TDOT funding 95% of the engineering services. A budget amendment is not necessary for this work because a majority of the work will be completed in the next fiscal year.

This item was recommended for approval.

15. Ordinance amending FY 25-26 Budget - Street Sweeper

A budget amendment is necessary to move the funding from General Fund to State Street Aid fund for the purchase of the Street Sweeper.

This item was recommended for approval.

16. Discussion regarding approval of Bulk Coarse Salt FY26/27 bid

Street Supervisor Kevin Music reviewed the bids for Bulk Coarse Salt and recommends awarding the price contract to Morton Salt, Inc.

This item was recommended for approval.

17. Discussion regarding approval of Water Line Supplies FY26/27 bid

Catoosa Supervisor Jeff Johnson and Water/Sewer Supervisor Billy Poore reviewed the bids for Water Line Supplies and recommends awarding the price contract to Core & Main, G & C Supply Co., and Consolidated Pipe & Supply.

This item was recommended for approval.

18. Discussion regarding approval of Water Treatment Chemicals FY26/27 bid

Water Resource Supervisor Joe Kerley reviewed the bids for Water Treatment Chemicals and recommends the following:

*Univar Solutions:
Sodium Permanganate - \$10.4100/tote*

Chemrite Inc.:
Zinc-Orthophosphate - \$7.6500/gal

Dycho Company Inc.:
Fluorosilicic Acid - \$3.8800/gal
Sodium Thiosulfate - \$3.4900/gal
Norit Pac - \$1.1800/lb.
Granular Salt Bulk - \$0.1775/lb.
Sodium Bicarbonate - \$0.3600/lb.

Hawkins Inc.:
Caustic (50%) - \$3.5400/gal

Thermadyne:
Coagulant - \$5.3850/gal

Note: Lowest bidder for Salt, Sodium Bicarbonate, and Coagulant did not meet spec requirements.

This item was recommended for approval.

19. Discussion regarding approval of Fertilizer FY26/27 bid

Leisure Services Director Ethan Medley reviewed the bids for Fertilizer and recommends awarding the price contract to The Hogan Company for a total price of \$31,024.99.

This item was recommended for approval.

20. Discussion regarding approval of Tires & Installation FY26/27 bid

Maintenance Supervisor Steve Powell reviewed the bids for Tires & Installation and recommends awarding the price contract to Shadden Tire.

Josh Martin Auto Repair submitted a bid, but has rescinded the submission.

This item was recommended for approval.

21. Discussion regarding approval of Pest Control FY26/27 bid

City Clerk Baylee Rhea reviewed the bids for Pest Control and recommends awarding the price contract to Smithereen Pest Management.

This item was recommended for approval.

22. Discussion regarding approval of Street Striping FY26/27 bid

Street Supervisor Kevin Music reviewed the bids for Street Striping and recommends awarding the price contract to Volunteer Highway Supply Co. Inc.

This item was recommended for approval.

23. Discussion regarding approval of Cold Milling FY26/27 bid

Street Supervisor Kevin Music reviewed the bids for Cold Milling and recommends

awarding the price contract to Rogers Group Inc.

This item was recommended for approval.

24. Discussion regarding approval of Crushed Stone FY26/27 bid

Street Supervisor Kevin Music reviewed the bids for Crushed Stone and recommends awarding the price contract to Rogers Group Inc.

This item was recommended for approval.

25. Discussion regarding approval of Annual Pump and Motor Repair Services FY26/27 bid

Water Resource Supervisor Joe Kerley reviewed the bids for Annual Pump and Motor Repair Services and recommends John Bouchard & Sons Co.

This item was recommended for approval.

Adjournment

The meeting was adjourned at 5:21 p.m.