

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, August 13, 2024

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council Member Mike Turner
City Manager Valerie Hale
City Clerk Baylee Rhea

BEER BOARD - 5:45 p.m.

The Beer Board for the City of Crossville met on Tuesday, August 15, 2024. Mayor Crawford was present and presiding. He called the meeting to order at 5:46 p.m.

1. Jackson Mart of Crossville

Attachments: [Jackson Mart application.pdf](#)
 [Jackson Mart notice.pdf](#)
 [Location Map](#)

Jackson Mart of Crossville located at 294 Elmore Road applied for an off-premise beer permit. Chief Jessie Brooks recommended approval of the beer permit.

A motion was made by Council Member Art Gernt, seconded by Council Member Scot Shanks, to approve the permit. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Seeing no other business, Mayor Crawford adjourned the meeting.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, August 13, 2024 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 6 p.m.

Tim Chesson, Faith Worship Center, provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Others present included City Manager Valerie Hale, City Attorney Randy York, City Clerk Baylee Rhea, Larry Kidwell, Jessie Brooks, Terry Potter, Anil Patel, Ravi Patel, Sandeep Patel, Victor Torasso, Bob Ross, Cheryl Duncan, Mark Fox, Burt Allaire, Jeanne Geib, Billy Poore, Tim Chesson, Melissa Kerley, Ethan Hadley, Leah Crockett, Nathan Clouse, Lee Lawson, Kevin Music, and the friends and family of the Young Marines.

1. Proclamations/Presentations

Mayor Crawford stated there were no proclamation or presentations for the month of August.

2. Public Comment

There were no comments made during this time.

3. Appointments

a. Cumberland Plateau Water Authority

Attachments: [CPWA.pdf](#)

Greg Tabor currently serves on the Cumberland Plateau Water Authority. He has requested to step down from serving on this board. He is willing to continue to serve for an additional 6 months. His term expires December 31, 2026. Board members are appointed by the Mayor and confirmed by the governing body.

Landon Headrick is willing and able to fulfill Mr. Tabor's term.

A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Art Gernt, to appoint Landon Headrick to fulfill Greg Tabor's term on the Cumberland Plateau Water Authority. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

4. Chamber of Commerce Report

President/CEO of Crossville-Cumberland County Chamber of Commerce provided the City Council with a report on the Chamber's calendar of events.

5. Consent Agenda

The items on the Consent Agenda were thoroughly discussed at the Work Session the week prior to the Council meeting.

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve items A-BB excluding item S on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Ordinances on Third Reading

a. Ordinance approving Stormwater Management

Attachments: [Stormwater ordinance final formatted.pdf](#)

The City of Crossville is an operator of a Small Municipal Separate Storm Sewer System (MS4) which is authorized to discharge stormwater runoff into waters of the

State of Tennessee under the National Pollution Discharge Elimination System (NPDES) Permit Number TNS000000. To adhere to rules under permit TNS000000, the City of Crossville must update its Stormwater Ordinance to current permit requirements and adopt an Enforcement Response Plan.

This Ordinance was adopted on third reading

- b. Ordinance amending §15-125 in the Crossville Municipal Code regarding Rules of the Road

Attachments: [15-125 Rules of the Road.pdf](#)

[Crossville - Rules of the Road ordinance 2024 \(short form, section 103 removed\).pdf](#)

City Attorney Randy York has suggested to amend the Rules of the Road ordinance by removing the State Traffic Statute 55-8-103.

This Ordinance was adopted on third reading

- c. Ordinance amending Title 14, Chapter 5 of the Crossville Municipal Code-Business Signs and Outdoor Advertising

Attachments: [FINAL 14-501 Sign Ordinance.pdf](#)

Approval of an ordinance amending Title 14, Chapter 5 of the Crossville Municipal Code - Business Signs and Outdoor Advertising is requested.

This Ordinance was adopted on third reading

Ordinances on Second Reading

- d. Approval of the Water and Sewer Connections and Main Line Extension Ordinance

Attachments: [Title 18 106-109 Mainline Ext Replacement.pdf](#)

The water and sewer connections and main line extension ordinance has been amended to reflect necessary changes. These changes were made to address issues that have arisen and been presented to Council and Planning Commission multiple times. The Planning Commission has reviewed the proposed ordinance and did not have any suggested changes.

This ordinance amends Title 18 Section 106, 107, 108, and 109. These sections were combined in to one section.

This Ordinance was approved on second reading

Ordinances on First Reading

- e. Approval to amend §7-506 regarding use of fireworks

Attachments: [Firework amendment.pdf](#)

An amendment to §7-506 regarding use of fireworks has been proposed. The

amendment would allow the use, sell, or explosion of "bottle" rockets within the City limits.

This Ordinance was approved on first reading

- f. Ordinance amending FY24-25 budget - iSOMS

Attachments: [BA iSOMS PD.pdf](#)

Approval of a budget amendment in the amount of \$30,000 has been requested for the Police Record Keeping System, iSOMS.

This Ordinance was approved on first reading

- g. Approval of an ordinances regarding Chartered Transportation

Attachments: [Bus ordinance COC DRAFT.pdf](#)

Staff is recommending an ordinance regarding chartered transportation. This ordinance will provide guidelines and an application process for chartered transportation companies to disembark passengers within City limits.

This Ordinance was approved on first reading

Additional Consent Items

- h. Approval of minutes (6/11, 6/18 Special Call, 7/2, 7/9, and 8/6)

Attachments: [061124 minutes.pdf](#)
[061824 Special Call minutes.pdf](#)
[070224 minutes.pdf](#)
[070924 CC minutes.pdf](#)
[080624 minutes WS.pdf](#)

The minutes were approved as recommended.

- i. Approval of a fee schedule for the Codes Department

Attachments: [Codes fee schedule.pdf](#)

Staff has recommended a fee schedule regarding the Code Department permitting fees be approved by City Council. The fee schedule presented is currently being used by the Codes Department. The fees are considered reasonable and the valuation was determined from the 2018 International Building Code construction costs.

This Resolution was approved as recommended.

- j. Approval of hangar lease agreements

Attachments: [FINAL HANGAR LEASE AGREEMENT.pdf](#)
[FINAL STORAGE LEASE AGREEMENT.pdf](#)

Staff and the FBO, Azure Flight Support, recommended updating the hangar lease agreements for tenants at the Crossville Memorial Airport. The last revision to the lease was in 2011. The current lease was revised by a subcommittee of the Airport Committee and recommended by the Airport Committee to City Council for approval.

This Resolution was approved as recommended.

k. Approval of the initial resolution for a bond for the Fire Hall

Attachments: [240625 Crossville PBA Initial Resolution-Publication Document.pdf](#)

Approval of the initial resolution for the bond for the Fire Hall has been requested. The bond is in the amount of four million dollars (\$4,000,000).

This Resolution was approved as recommended.

l. Approval of a resolution in regards to the recreation center

Attachments: [Resolution for public hearing.pdf](#)

A resolution must be passed in regards to the recreation center. This resolution states a Public Hearing has been held and the public was given notice to attend the Public Hearing.

This Resolution was approved as recommended.

m. Approval of grant application for Public Entity Partners Matching Grant Program

Attachments: [PE Partners Safety grant res.pdf](#)

Public Entity Partners offer a 50% grant every year on a first-come, first-serve basis to encourage the purchase of employee safety devices, equipment and safety training, or employee education/training that is necessary to control an employee safety hazard. The City is eligible for \$3,000 to cover \$6,000 of expenditures.

Approval to submit the grant application is requested.

This Resolution was approved as recommended.

n. Approval of Site Development grant contract

Attachments: [Signed Site Dev Grant Contract Crossville.pdf](#)
[PO 16174-Crossville-SDG-Contract-fully signed.pdf](#)

Staff has requested retroactive approval of the site development grant contract. This contract is with the Department of Economic and Community Development in the amount of \$4,523,950.00.

This Contract was approved as recommended.

o. Approval of contract with Rapid Recovery

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

- t. Approval of Change Order 1 - Downtown Sidewalk project/TAP Grant PIN 126662.00

Attachments: [Change Order Form 01 \(PIN126662.00\).pdf](#)

A change order for the Downtown Sidewalk project has been submitted. This change order does not change the price or duration of the project. It will change unit item numbers, the type of units, and exchanges certain items.

Staff recommends the approval of the change order.

This Contract was approved as recommended.

Bids/Purchases

- u. Approval to purchase Vermeer RTX 750 Trencher (Utility Maintenance Department)

Attachments: [Vermeer RTX 750 Trencher](#)
[Sourcewell #110421 Contract Signature Page](#)
[Surplus Declaration Ditch Witch Trencher](#)

The Utility Maintenance Department Manager obtained a price quote from Vermeer for a RTX 750 Trencher for a purchase price of \$152,803.38 (after trade-in of a 1993 Ditch Witch trencher for \$8,000). Vermeer has a contract with Sourcewell for trenchers. The Utility Maintenance Department Manager has reviewed the quote and recommends purchasing the trencher for \$152,803.38. This item was budgeted for and approved in the 2024-25 budget.

This Bids/Purchases was approved as recommended.

- v. Approval to purchase 2024 CAT TH255C Telehandler (Utility Maintenance Department)

Attachments: [2024 CAT TH255C \(Telehandler\)](#)
[State of TN, Central Procurement Office](#)

The Utility Maintenance Department Manager obtained a price quote from Stowers CAT for a 2024 CAT TH255C Telehandler with a man basket and 86" general purpose tooth bucket for a purchase price of \$120,859.86. Stowers CAT has a contract with the State of Tennessee, Central Procurement Office for telehandlers. The Utility Maintenance Department manager has reviewed the quote and recommends purchasing the telehandler for \$120,859.86. This item was budgeted for an approved in 2024-25 budget.

This Bids/Purchases was approved as recommended.

- w. Approval to purchase 306 Mini Excavator (Utility Maintenance Department)

Attachments: [306 Mini Excavator](#)
 [State of TN, Central Procurement Office](#)
 [710 John Deere Backhoe Disposal Form](#)

The Utility Maintenance Department Manager obtained a price quote from Stowers CAT for a 306 mini excavator for a purchase price of \$126,328.60 (after trade-in of a 710 John Deere backhoe for \$15,000). Stowers CAT has a contract with the State of Tennessee, Central Procurement Office for mini excavators. The Utility Maintenance Department Manager has reviewed the quote and recommends purchasing the mini excavator for \$126,328.60. This item was budgeted for and approved in the 2024-2025 budget.

This Bids/Purchases was approved as recommended.

- x. Approval to purchase Towmaster Trailer (Utility Maintenance Department).

Attachments: [Towmaster Trailer](#)
 [Sourcewell Contract #092922](#)

The Utility Maintenance Department Manager obtained a price quote from Stowers CAT for a Towmaster trailer for a purchase price of \$27,545.00. Stowers CAT has a contract with Sourcewell for Towmaster trailers. The Utility Maintenance Department Manager reviewed the quote and recommends purchasing the Towmaster trailer for \$27,545.00. This item was budgeted for and approved in the 2024-25 budget.

This Bids/Purchases was approved as recommended.

- y. Approval of Employee Health Insurance Renewal

The renewal has been received for plan year 2025 on employee health insurance. Employee insurance coverage will remain the same for 2025. The renewal came in with a 3.09% increase. This is the lowest percentage increase the City has had.

A 10% increase was budgeted.

This Bids/Purchases was approved as recommended.

- z. Approval for purchase of Police Patrol Vehicles

Attachments: [RKCDQ1441 2023 Charger V8 RWD with Sound Off Roof Mount Light Bar Up-Fit](#)

Crossville Police Department received three (3) quotes for police patrol vehicles. Police Chief Brooks recommends the State contract #76189 from Columbia TT Dodge bid of \$265,173.54 (\$44,195.59 each) for six (6) new, fully equipped 2023 Dodge Charger Police Vehicles. The vehicles are all currently in stock. A budget amendment is not necessary.

This Bids/Purchases was approved as recommended.

- aa. Approval to purchase two Kubota Sidekick 850 vehicles

City Manager Valerie Hale highlighted items within the City Manager's Report, gave an update on ongoing projects, and that concrete had been poured in the first portion of the downtown sidewalks.

This report was received and filed.

ADJOURNMENT

A motion was made by Council Member Scot Shanks at 6:11 p.m., seconded by Council Member Art Gernt, to adjourn the meeting. The motion carried unanimously.

Mayor

City Clerk