

**TAPA Winter Retreat – Fall Creek Falls State Park  
February 25-February 27, 2015**

**Wednesday, February 25<sup>th</sup>**

**5:00 pm**                            **Executive Committee Meeting**  
(Executive Committee members)

**Thursday, February 26<sup>th</sup>**

**8:00 am - Continental Breakfast (near the conference registration area)**

**8:30 am – 8:45 am**  
**Opening Remarks, Valerie Birch, AICP, TAPA Chapter President**

**9:00 am to 10:00 am**  
***McFerrin Park Neighborhood Tactical Urbanism Case Study-Dane Forlines***

For decades, the Roxy Theater in the McFerrin Park neighborhood of East Nashville was the centerpiece of a thriving neighborhood commercial district that included a post office, department store, pharmacy, grocery store, clothing store, and barber shop. But for more than twenty years, the Roxy District has been empty and crumbling, with mature trees replacing shoppers inside abandoned storefronts. Although economic investment revitalized nearby areas of Nashville, the Roxy District's redevelopment was complicated by eccentric miserly property owners and a chronic attitude that there was little demand for retail space in a neighborhood plagued for too long by high crime, poverty, and unemployment.

Beginning in summer 2013, a group of neighborhood volunteers formed *Save the Roxy*, a grassroots organization dedicated to the preservation and restoration of the Roxy District. Using tactical urbanism strategies, Save the Roxy's efforts have led to well over \$1 million in new business activity, and six different commercial spaces have experienced some level of remodeling.

This session will present the challenges and successes of Save the Roxy's strategies, including the importance of public-private partnerships and the difficulties in navigating codes requirements. Attendees will also learn how tactical urbanism can support new investment in economically challenging neighborhoods.

**BREAK**

**10:15 am – 11:15 am**  
***Transportation and Public Health-Katy Braden and Aury Kangelos***

The emerging field of research on public health in transportation has sparked conversation nationwide across transportation departments on practices that focus on the integration of transportation and health issues. This session will outline some of the broad areas that link public health and transportation: safety, air quality, accessibility and equity. In addition, there will be detailed discussion on the various ways that TDOT programs and policies incorporate public health considerations and the several opportunities available for local partners to incorporate public health objectives into transportation planning.

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**11:30 pm – 12:45 pm - Boxed lunches will be provided**

***The Basics of Robert's Rules of Order, Newly Revised – Margaret Norris***

This session will focus on the basic understanding of how to correctly and effectively run a public committee or commission meeting using the Robert's Rules of Order, 11<sup>th</sup> Edition. The history of Robert, the roles and responsibilities of the members and officers of a board/commission/committee, what constitutes a quorum, how to make a motion and document actions, as well as a flow chart of making motions will be presented. Attendees will conduct a mock meeting using the flow chart. This session will dispel common mistakes made by officers and members of public meetings. The lessons learned in this session can also be applied to not only local government boards but foundation boards, committees, church committees and other non-governmental organizations. Learn all of the do's and don'ts of running, participating or staffing a meeting.

**1:00 pm -2:00 pm**

***The National Environmental Policy Act for Planners- Sabrina Susan David, AICP and Theresa Claxton***

This presentation will explain the general National Environmental Policy Act (NEPA) transportation decisionmaking process and the role that planners and planning information may play in implementing NEPA. We will review opportunities for planners to engage in the NEPA process and to enhance transportation planning and decisionmaking through the integration of planning and NEPA. The information presented will include a review of resources and tools available to better link the transportation planning and NEPA processes in order to improve planning program and project development efficiency and the quality of decisionmaking.

**BREAK**

**2:15 pm – 3:15 pm**

***We're Not Just Walking in Memphis: How TDOT is addressing walkability in rural communities across Tennessee-Jessica Wilson and Jack Qualls***

In the past 2 years, TDOT has developed two new state-funded grant programs aimed at increasing multimodal transportation options including walking, biking, and access to transit. The Community Transportation Planning Grant provides funding for the development of multimodal transportation plans, while the Multimodal Access Grant provides funding for multimodal project development along state routes up to \$1,000,000. This session will outline the relationship between these two grant programs, and how it is leading to the advancement of multimodal transportation in Tennessee, particularly in rural communities.

**3:30 – 5:00 (Legal Credit)**

***Legislative Update – Bill Terry, AICP***

**5:30 pm**

**Buffet Dinner**

**7:00 pm until...**

**CABIN FEVER FESTIVAL**

Everyone is invited to join in the festivities and talk shop with fellow Planners.

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**Friday, February 27<sup>th</sup>**

**7:15 am – 8:30 am**                    **Buffet Breakfast in the Restaurant. Please check out prior to attending the sessions.**

**8:30 am – 10:00 am (Ethics Credit)**  
***Ethics for Planners – Tim Roach***

**BREAK**

**10:15 am – 11:15 am**  
***The Revitalization of Market Street-Phillip Hodge and Andrea Barbour***

This presentation will attempt to create various strategies to not only preserve a national registered church, but also revitalize the block in which it is located. We will explore topics such as various funding mechanisms, partnership opportunities, neighborhood branding, and repurposing of a church in a charrette format. The information presented in this session comes from a collective group of 20 involved citizens who are invested in this divested part of town. The church has been successful in its long history in Wilson County as being a staple in the community for bringing together various religious, racial and historic moments in Lebanon, TN since 1827. This building is the only standing institution that could tell the story of Lebanon from its founding to present day.

**11:30 am – 12:30 pm (Legal Credit)**  
***Property Rights for Planners – Kristi Dunlap Ransom***

The presentation will address property rights in Tennessee, including how those rights are held and how they are acquired. Transfer of less than fee simple ownership will be discussed and what rights accompany ownership of less than fee simple for things such as easements and rights-of-ways. Restrictions on property rights will be addressed including restrictive covenants, notes on subdivision plats and regulations. Finally, the new Vested Property Rights Act of 2014 will be discussed including implementation and applicability.

**12:45 pm – 2:00 pm – Boxed lunches will be provided**  
***Understanding the Federal and Statewide Regulations on Ground Fracking/Hydraulic Fracturing for Oil and the Limitations of Local Land Use Controls- Michael K. Burton***

This session will provide some history of hydraulic ground fracturing within the U.S. Attendees will learn the basics of the federal and Tennessee regulations for this activity and the limitations for local regulations. Ground fracturing for natural resources such as oil can have effects on the water quality in the ground water beyond the immediate site. Other environmental concerns have ignited local governments to react through the use of zoning regulations and other land use controls.

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**Speaker Bios**

**ANDREA BARBOUR**

***Planner***

***Parsons Brinckerhoff***

Andrea Barbour has seven years of work experience in public, private, and nonprofit sector. While at Parsons Brinckerhoff Andrea has been involved in the processing of NEPA documents as well as assisting TDOT with implementing the Statewide Environmental Management System (SEMS). Prior to working at Parsons Brinckerhoff, Andrea was a full time graduate student at the University of Memphis. While there she interned with various planning agencies such as the City of Memphis Landmarks Division, City of Brownsville Planning Department, and grassroots organization Greater Memphis Community Development Council-Livable Memphis. Andrea was an active member locally and nationally of the American Planning Association. Andrea has experience working in ArcGIS.

**KATY BRADEN**

***Planner***

***Tennessee Department of Transportation, Office of Community Transportation***

Katy Braden works in Office of Community Transportation (OCT) within the Tennessee Department of Transportation's Long Range Planning Division. Within TDOT, she focuses on coordinating the state's transportation planning, local land use decisions, and community visions to guide the development of a safe and efficient statewide transportation system. She joined the department in 2012 after she received her Masters of City and Regional Planning from the Georgia Institute of Technology in Atlanta, Georgia.

**MICHAEL K. BURTON**

***Supervisor, Tennessee Oil and Gas Program***

***State of Tennessee***

Michael K. Burton currently is the Supervisor of the Tennessee Oil and Gas Program for the State of Tennessee. He has been in this position since 1996. As supervisor he is responsible for the permitting and environmental issues for all oil and gas sites within the state. Mike manages three field personnel and three technical staff members. In addition, he and the field personnel present a required training course for all new operators in the state on an annual basis. Prior to taking the oil and gas supervisor position, Mike worked for the Well Head Protection Program at the State of Tennessee. He worked with water systems within the state to ensure they protect their well head area from contamination. Mike was in this position with the state from 1993 to 1996.

Mike's professional career outside the State of Tennessee included working as a geologist and engineer technician with Geologic Associates from 1987 to 1990 and as a geologist with ERM Southeast from 1990 to 1993. Mike received his BS in Geology from the University of Tennessee at Martin in 1984 and his MS in Geology from the University of Memphis in 1987. He was also in the USMC from 1977 to 1980.

He is active in his local church by serving as associate pastor and in serving the community in this position. He has served as chairman of the Cheatham County TN Solid Waste Board to help determine a solid waste plan for the county as required by USEPA.

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**THERESA CLAXTON**

***Planning and Program Management Team Leader, Tennessee Division  
Federal Highway Administration***

Theresa Claxton is the Planning and Program Management Team Leader in the Tennessee Division of FHWA. She oversees FHWA's involvement in the planning, environmental, and right-of-way programs for the Federal-aid Program in Tennessee. Prior to joining the Tennessee Division, Theresa worked as an environmental specialist in the FHWA Division offices in Texas, Illinois, and Maryland. Her previous experience also includes employment with the National Park Service, the University of Nevada, Reno, and several consultant firms. Theresa is a Registered Professional Archaeologist. Ms. Claxton is a graduate of the University of Maryland, College Park and the University of Nevada, Reno.

**SABRINA SUSAN DAVID, AICP**

***Assistant Division Administrator (ADA), Tennessee Division  
Federal Highway Administration***

Since 2010, Ms. Sabrina David has been the Assistant Division Administrator (ADA) for the Tennessee Division. As ADA, Ms. David oversees the day-to-day operations of a diverse professional and administrative staff of 23 employees that provide oversight and technical assistance to the Tennessee Department of Transportation. Ms. David has over 21 years of experience in the transportation field. Prior to moving to Tennessee, Ms. David served as a Director of Program Development in the FHWA Georgia Division. In this capacity she was responsible for the overall Federal-aid program for planning, environment, right-of way, and research. She also served as the Division's Manager for Congestion Pricing, Corridors of the Future, Atlanta's I-85 HOV to HOT project and the Communication and Outreach Liaison for the American Reinvestment and Recovery Act of 2009 Program. Prior to her time in Georgia, she was the Planning and Environment Team Leader and Transportation Planner in the FHWA Florida Division Office.

Before joining the Federal Highway Administration in 2000, Ms. David was a Transportation Planner with the Tallahassee-Leon County, Florida Metropolitan Planning Organization. Ms. David graduated from Florida State University with a Bachelor's degree in History / Education and a Master's degree in Urban and Regional Planning. She is a member of the American Planning Association and she has been a certified planner by the American Institute of Certified Planners (AICP) since 1999.

She is married and has three daughters. She enjoys gardening, reading, tennis and bowling.

**DANE FORLINES**

***Consultant***

Dane Forlines began his work in community development while studying engineering at Vanderbilt University. After graduating in 2002, Forlines served as an intern at the Nashville Civic Design Center during the writing of the Plan of Nashville. In 2006, after three years of living and working abroad, Forlines studied Urban Design at Harvard's Graduate School of Design, and then City and Regional Planning at the University of Memphis. He is currently a freelance consultant and lives in East Nashville with his wife, son, and daughter.

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**PHILLIP HODGE**

***Archaeologist***

***Tennessee Department of Transportation***

Phillip Hodge is a professional archaeologist with the State of Tennessee, working with the Department of Transportation to ensure that road-building projects comply with state and federal archaeological laws and regulations. He has conducted archaeological research in every Southeastern state and in every county in Tennessee. Trained as a prehistoric archaeologist, he recently turned his attention to the historic period and begun a long-term, volunteer research project with the Roy Bailey African American Museum and History Center on the archaeology and history of Pickett Chapel, an 1827 Methodist church in his hometown of Lebanon, Tennessee. Since 2008, Phillip has served on the Board of the Southeastern Archaeological Conference, the premier archaeological organization for archaeologists working in the Southeast. He is also a member of the Tennessee Council for Professional Archaeology, where he has been elected to the governing board for three consecutive terms and is currently President-Elect. A proud alum of Middle Tennessee State University, he has served on its Advisory Board for the College of Liberal Arts since 2011. He is married to Shannon Chappell Hodge, also an archaeologist and an Assistant Professor of Anthropology at Middle Tennessee State University. They live in Lebanon and have two children, John and Caroline, and are members of Lebanon First United Methodist Church.

**AURY KANGELOS**

***Planner***

***Tennessee Department of Transportation, Office of Community Transportation***

Aury is a 2009 graduate of the University of Tennessee at Martin with a BS in Political Science and a minor in Business Administration. Aury is also an alumnus of the University of Memphis' School of Urban Affairs and Public Policy, graduating with a Master's of City and Regional Planning in 2012. Prior to joining TDOT in 2013, Aury worked as a Development Technician for the Town of Collierville, Tennessee.

**MARGARET NORRIS**

***Municipal Management Consultant***

***Municipal Technical Advisory Service (MTAS)***

Margaret Norris is a Municipal Management Consultant for the Municipal Technical Advisory Service (MTAS), housed in the Institute for Public Service at the University of Tennessee. She has been with MTAS for fourteen years, having spent the first five at the Nashville office before transferring to the Knoxville office. Prior to joining MTAS in 2001, Margaret once worked for the agency as a graduate intern. Her other experience includes work in Chattanooga, Tennessee; Kansas City, Missouri; South Pittsburg, Tennessee; and Lumberton, North Carolina. Titles she has held include records manager, post graduate intern, finance director and city manager.

Margaret graduated Magna Cum Laude from the University of Tennessee, Knoxville with dual degrees in Psychology and Spanish and she earned her master of public administration from the University of Tennessee in Chattanooga. She served as the Executive Director of the Tennessee City management Association from 2004-2008. She is a member of the Phi Beta Kappa, the Tennessee City Management Association, and the International City/County Management Association. She is a registered member of the National Association of Parliamentarians.

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**JACK QUALLS**

***Community Transportation Planner***

***Tennessee Department of Transportation***

Jack Qualls is a Community Transportation Planner for the Tennessee Department of Transportation, Long Range Planning Division. Prior to joining TDOT, his previous work experience includes a transportation planner for a Rural Planning Organization (RPO), a municipal land use planner, and a transportation coordinator for Metropolitan Planning Organization (MPO) transit service. In 2014, he was instrumental in the development of TDOT's Community Transportation Planning Grant program that provides transportation services to smaller rural communities.

**KRISTI DUNLAP RANSOM**

***Land Use and Government Attorney***

Kristi Dunlap Ransom is a land use and government attorney located in Franklin, Tennessee. Kristi has more than 17 years of experience representing both public sector and private sector clients in a wide range of environmental, zoning, land use and regulatory matters. Kristi also spent some time working for CTAS. Kristi currently represents Williamson County Government in the areas of planning, zoning and environment. She works with the Planning Commission, Board of Zoning Appeals, Board of Health, Water and Wastewater Authority and Storm Water Appeals Board. She is a graduate of Middle Tennessee State University and the University of Memphis School of Law.

**TIM ROACH, AICP**

**Deputy Executive Director for Research, Planning and Development  
Greater Nashville Regional Council**

Tim Roach has 25+ years' experience in municipal, county & regional planning, and community development. His work consists of advising planning commissions, steering committees, and other oversight groups through workshops, as well as presentations to local, regional, state, and federal government representatives. He supervises a professional planning staff that consults on regional land use and transportation planning; direct local planning and historic preservation assistance; tourism promotion and project development; demographic/Census research; grants and small business loans. Prior to GNRC, Roach was in project management with global engineering & planning firm Parsons Brinckerhoff, as planning manager for the Nashville area, where he assisted on countywide comprehensive planning, NEPA, long-range transportation plans for Tennessee's MPOs, and zoning/regulatory controls. For the first 20 years of his career, he worked as a community planner, regional director, and then finally as state director for the Local Planning Assistance Office of the Tennessee Dept. of Economic & Community Development. Tim is a member of the American Planning Association and American Institute of Certified Planners (#023597).

Tim has supervised the development and delivery of 3 separate training programs for the Municipal Technical Advisory Service (MTAS), part of the University of Tennessee's Institute for Public Service. These courses are the Planning and Zoning Workshop sections of the MTAS' Municipal Administration Program. Elements include lesson plans, exercises, and the course material itself that Roach researched and developed. For several years, Roach was the primary course instructor to several hundred government officials on zoning, subdivision and infrastructure development, and general planning commission powers and duties. These training programs have been delivered to community and economic development professionals throughout the State in settings such as the Tennessee Chapter of the American Planning Association Annual and Winter Retreats. The training programs are posted on-line at <http://tnapa.org/education.htm>.

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**BILL TERRY, AICP**

***Principal***

***Bill Terry & Associates***

Bill Terry is currently working as an independent consultant in comprehensive planning, growth planning and land use controls. His consultant practice has included: consultant expert for two Administrative Law Judge Panels in disputed growth plans under Public Chapter 1101, the Tennessee Growth Planning law; revisions to the zoning ordinance, subdivision regulations and sign ordinance for the City of Goodlettsville; planning assistance, zoning revisions and land use policy plan for the Town of Nolensville; expert witness for Farmer & Luna in HNA, Inc. v. Lincoln County Planning Commission; expert witness for Stephen T. Greer, PC in Coulson v. City of Dunlap; consultant to Cumberland Region Tomorrow providing background data for the Quality Growth Toolbox; associate consultant with the national firm of Parsons, Brinckerhoff, Inc. on Tennessee projects in Goodlettsville, *Goodlettsville Retail Development Strategy*, and Lebanon, a new comprehensive zoning ordinance; registered lobbyist for the Tennessee Chapter of the American Planning Association; consultant on PC 1101, growth planning and legislative assistance for the Tennessee Advisory Commission on Intergovernmental Relations.

Prior to forming Bill Terry & Associates, Bill was the Planning Director for the City of Goodlettsville.

Bill is a charter member of the American Planning Association and charter member of the American Institute of Certified Planners (AICP). He serves as the TAPA Chapter Lobbyist and is a member of TAPA's APA Legislative Committee.

**JESSICA WILSON**

***State Bicycle and Pedestrian Coordinator***

***Tennessee Department of Transportation***

Jessica Wilson is the state bicycle and pedestrian coordinator for Tennessee. She joined the Tennessee Department of Transportation in 2005 as a transportation planner and has worked in various roles within the department, including traffic modeling, transit, and the rural planning organization program. In her current role, she promotes the increased use of non-motorized modes of transportation through the development of bicycle and pedestrian facilities, and manages the TDOT Multimodal Access Grant Program.