

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, December 2, 2025

5:00 PM

Conference Room 317

Work Session

Mayor R.J. Crawford
Council Member Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

Call to Order

The Crossville City Council met for its monthly meeting on Tuesday, December 2, 2025 at Crossville City Hall. The meeting was called to order at 5 p.m.

Roll Call

Present 5 - Mayor R.J. Crawford, Council Member Art Gernt, Council Member Mike Turner, Council Member James Mayberry, and Council Member Mark A. Fox

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Nathan Clouse, Leah Crockett, Lou Morrison, Jessie Brooks, Kevin Music, Chris South, Dustin Lester, Keith Sadula, Chris Kendrick, Victor Torasso, Brad Brown, Brandon Brown, Billy Poore, Bob Ross, Joe Kerley, Jeff Dyer, Ross Colona, Randall Kidwell, Jesse Iles, Loretta Iles, Steve Stone, Danny Wyatt, Darian Dykes, Gwen Schallow, Mike Moser, Bre Daigle, Larry Kidwell, Edwin Barnwell, Nick Gernt, Ethan Hadley, and Tim Begley.

Public Comment

There were no comments.

1. Presentation from the Comptroller's Office

Ross Colona, Assistant Director for the Local Government Office, presented information regarding utility mergers in our area. He began by informing Council of the opportunity for this area to benefit from Cumberland Plateau Water Authority, the Comptroller's concern about state of utilities in Tennessee, and acknowledged that there is a water issue on the Cumberland Plateau. He explained he has attended many meetings across the state and has not heard a logical argument as to why a merger should not be pursued, and he gets great pause from the City of Crossville considering absorbing West Cumberland Utility District. He went on to discuss that the Comptroller's Office and TBOR are big proponent of mergers. Mr. Colona stated he is not criticizing the City's operation, but he does not like the way the City's rates are set up, because outside City water users should not pay more. He concluded by stating he is very much in favor of the Cumberland Plateau Water Authority and they are the solution to water issues. He feels he is advocating for West Cumberland Utility District because they should be able to move in to Water Authority.

This item was discussed.

2. Discussion regarding West Cumberland Utility District

West Cumberland Utility District's General Manager sent a letter to Council members on behalf of their board requesting proposals for the City of Crossville to absorb WCUD.

This item was discussed at the October work session. Council members asked for more information to make an informed decision.

Staff presented preliminary numbers and informed Council that a minimum of 6 months would be required to fully review contracts and numbers. With this timeline and the information presented, Council directed the City Manager to send a letter to West Cumberland Utility District stating that they were not interested in merging.

This item was discussed.

3. Discussion and action regarding a referendum

At the September 9, 2025 meeting, a motion was made and passed regarding holding a referendum on adding an ambulance service to Crossville Fire Department. Upon researching next steps, staff was informed that the State of Tennessee has guidelines on what constitutes holding a referendum. The City of Crossville does not have the legal authority to hold a referendum for this. The only way to gain such authority is by petitioning the Tennessee General Assembly and getting a private act passed to authorize such.

Since a motion was made and passed, the motion must either be rescinded or another motion must be made to petition the General Assembly to allow for a referendum to take place. To petition the General Assembly, the vote must pass by two-thirds.

This item was recommended to be placed on Other Business.

4. Approval to extend the Livingston Road closure

The City Council approved the closure of Livingston Road with the new road scheduled to open in mid-January. Due to several issues that delayed the road work, the binder course of asphalt will not be installed until the asphalt plants reopen in the spring.

First, when the roller was compacting the subgrade, the water line began leaking. This occurred twice, and on the third occurrence City crews replaced a section of the water line. In addition, the City and the Architect worked with VEC to relocate the power poles. The new location required approval from the church, and this coordination took a considerable amount of time, further delaying construction.

The City is now requesting that curb and gutter be installed on the north side of Livingston Road from Main Street to the church's new driveway. The funding for this change must be approved by the Sports Authority.

Approval to continue the road closure is requested until the binder course of asphalt is finalized.

This item was recommended for approval.

5. Approval of financial policies

Finance Director Nathan Clouse has recommended adopting the following financial policies:

*Capital Asset Policy
Budget Calendar
Budget Monitoring Policy*

This item was recommended for approval.

6. Approval of an initial resolution authorizing the incurrence of indebtedness

An initial resolution authorizing the incurrence of indebtedness by the City of Crossville, Tennessee, of not to exceed \$4,700,000, by the execution with the Public Building Authority of the City of Clarksville, Tennessee, of a loan agreement to provide funding for public works projects is recommended. It is necessary and in the public interest of the City of Crossville, Tennessee, to incur indebtedness through the execution with The Public Building Authority of the City of Clarksville, Tennessee of a loan agreement for the purpose of financing public works projects.

This item was recommended for approval.

7. Approval of a resolution authorizing the borrowing of funds and documents in relation to the borrowing of funds

Approval of a resolution authorizing a loan pursuant to a loan agreement between the City of Crossville, Tennessee, and the Public Building Authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed \$4,700,000; authorizing the execution and delivery of such loan agreement and other documents relating to said loan; approving the issuance of a bond by such Public Building Authority; providing for the application of the proceeds of said loan and the payment of such indebtedness; consenting to the assignment of the City's obligation under such loan agreement; and, certain other matters is recommended.

This item was recommended for approval.

8. Approval of grant applications for America's 250th Celebrations

In 2026, America will celebrate its 250th anniversary. There are several grants available for celebrations across the country. City Manager Valerie Hale is requesting approval to apply for grants for the City of Crossville.

This item was recommended for approval.

9. Approval to purchase Sewage Pump

Wastewater Treatment Plant Manager Darian Dykes has requested approval to purchase a Grundfos Submersible Sewage Pump for the Little Obed Pump Station in the amount of \$30,528 from WASCON. This item was not approved within the budget, but there is money available to pay for it within the maintenance line item. This is a sole source item.

This item was recommended for approval.

10. Approval to purchase Schwarze A7 Tornado Street Sweeper

The Street Department is requesting to purchase a Schwarze A7 Tornado Street Sweeper in the amount of \$370,452 from CMI Equipment Sales on State Bid. This item has not been budgeted and requires a budget amendment.

City Council members requested adding a magnet to the street sweeper to help pick up metal debris.

This item was recommended for approval.

11. Approval to award bid for High Service Pump Rebuild

Water Treatment Plant Supervisor Joe Kerley reviewed the bids for High Service Pump Rebuild – Holiday Hills, and recommends awarding the bid to the lowest bidder, John Bouchard & Sons Co. for \$54,850.00.

This item was recommended for approval.

12. Approval of contract for engineering services

Kimley-Horn was selected as the engineer for the LPRF grant for the inclusive playground project. A contract with Kimley-Horn in the amount of \$85, 800 is recommended for approval.

This item was recommended for approval.

13. Approval of contract for administrative services

Approval of a contract with Community Development Partners for administrative services for the LPRF grant is recommended. The contract is in the amount of \$35,900 which is 5% of the grant amount.

This item was recommended for approval.

14. Discussion regarding approval of lease with Young Marines

This item was pulled from the agenda.

15. Discussion regarding approval of Water Leak Relief contract amendment

The contract with Water Leak Relief expires January 31st, 2026 and is recommended for approval. This will extend their contract until January 31, 2027.

This item was recommended for approval.

16. Approval of annexation resolution and Plan of Service for Canary Drive

The property owner of 31 Canary Drive (TMP 112L E 007.00) requested to be annexed into the City of Crossville.

The Plan of Service does include the extension of a 2-inch low pressure sewer line by 500 feet and does include approximately 380 feet of Canary Drive. The cost in the amount of \$1,485.19 for the low-pressure sewer line materials is the responsibility of the property owner and must be paid within 12 months of annexation.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This item was recommended for approval.

17. Approval of annexation resolution and Plan of Service for Tulip Drive

The property owner of 226 Tulip Drive (TMP 112D I 010.00) has requested to be annexed into the City of Crossville.

This is a standard Plan of Service with the addition of a 580 feet low pressure sewer extension to the property. The material cost in the amount of \$6,293.56 for the sewer extension must be paid by the property owner within 12 months of annexation. There are no roads included in the annexed area.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This item was recommended for approval.

18. Approval of annexation resolution and Plan of Service for Jada Drive

The property owner of 344 Jada Drive (TMP 126H C 010.00) has requested to be annexed into the City of Crossville.

This is a standard Plan of Services with the addition of a low-pressure line extension of 1,040 feet. The material cost in the amount of \$7,965.66 for the extension must be paid by the property owner within 12 months of annexation. This annexation will also include approximately 760 feet of a state road, Pigeon Ridge, and 265 feet of a county road, Jada Drive.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This item was recommended for approval.

19. Cumberland Plateau Water Authority

Kevin Chamberlin's term on the Cumberland Plateau Water Authority expires December 31, 2025. He is willing to continue to serve.

This is a Mayoral appoint to be confirmed by the governing body.

This item was recommended for approval.

20. Airport Committee

Sean Smith currently serves as a Pilot on the Airport Committee. Due to other commitments, he is no longer able to serve on the committee. His term ends in March 2027. The Airport Committee recommends Gary Moore to fulfill his term.

This item was recommended for approval.

Adjournment

The meeting was adjourned at 6:27 p.m.