



Dana Beal, Plateau Women's Chorus Director
205 Pomeroy Drive
Crossville, TN 38558

Valerie Hale
Crossville City Council Planning Committee

Friday, November 29, 2019

Dear Valerie and Crossville City Council,

The Plateau Women's Chorus would like permission to sponsor a short traditional parade and ceremony to celebrate the centennial of the passing of the 19th Amendment and Tennessee's historic role.

On Saturday, April 4, 2020, we wish to gather approximately 10-20 community groups at Veterans Park, walk a short route, and finish at Veterans Park with a ceremony, speech, and music. It is our hope that community schools and civic organizations will be interested in participating.

The Plateau Women's Chorus is a non-profit 501 ©3 organization duly chartered with Tennessee. We would publicize, organize, supervise, and set rules of the parade according to city policy. This is neither a political event or a fundraiser, but rather to celebrate women's right to vote and those that made it possible.

The second page is the plan we have developed thus far. At this point, we would like your permission to proceed in the planning and recommend the route.

Sincerely,
Dana Beal
Executive & Artistic Director
Plateau Women's Chorus
(305) 393-2278
plateauwomenschorus@gmail.com

Nov 2019 ROUGH DRAFT
For Sat April 4 Proposed Parade

Sat April 4th, 2020 Centennial Parade Plan

Purpose: Providing a colorful & exciting event that will focus the local community on the historical significance of the centennial of the 19th Amendment and the PWC as a community group. To attract out-of-town people to the community and celebrate our community.

Description: Traditional parade with some vehicles. Most participants will make a short walk that begins at a gathering point, organized in three groups, and culminating at the courthouse Veterans Park for a speech by prominent women, singing, ceremony music, possible marching units, cars, floats, with banners of promoting their organization & celebrating women's right to vote. Not a fundraiser or a political event.

Parade Chair: Dana Beal **Parade Committee:** Sally & Sally Neckvatal, Marcy & Don Spielvogel,

PARADE POLICY

Entry Form (name or organization, contact person, address, phone, email, entry type -vehicle, float, or walking, musical, brief description), Deadline, parade policy, parade contact number/email Order will be assigned at the 2 week deadline.

Entry Deadline: 2 weeks prior to event-notify groups of their lineup.

Cost: not a fundraiser, \$10 nonrefundable fee to cover entry & cleanup

Rules: Entry qualification, No "for sale" signs on vehicles. Nothing may be thrown or handed out by parade participants. No animals allowed. Children may ride bicycles, be in wagons. Limited float size.

Budget: buttons, flowers, postage, copying, banners,

Parade Route/Time: Gather at Veterans Park (parade command post) Proceed at (45 minutes) Finish at Veterans Park. Circle back to start so people are close to their cars

Parade Lineup: by assigned number, 3 groups of 10 entries each, walking at front, begin with showiest police car with siren & banner announcing parade, similar groups separated, children close to front, children with wagons decorated, 3 musical groups

Publicity: newspapers, radio, community calendars

Timeline Checklist: Letter to Valerie requesting permission. Inform police, publicity timeline, entry form deadline, assignment of parade order number & remind when & where to lineup

Participants: color guard, police car, fire truck, high level & entertaining speaker, high school drama clubs in period costumes, PWC, queen, mayor, Guest speaker who has done outstanding community work or service, cars, scouts, bands, shriners, local festival queens,

Crew: lineup, emergency, prepare & clean start, route, finish, thank you notes, set stage

Food: Rotary club or Fairfield Glade Women's Club may provide hotdogs, cokes, chips.