

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, September 15, 2022

12:00 PM

City Hall

Planning Commission

Regular Meeting

Call to Order

The Crossville Regional Planning Commission met for its monthly meeting on September 15, 2022 at Crossville City Hall. Chairman Moser was present and presiding. He called the meeting to order at 12:06 p.m.

Roll Call

- Present** 6 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Greg Tabor, Chairman Mike Moser, and Landon Headrick
- Absent** 1 - Mayor James Mayberry

Agenda Items

1. Approval of minutes (7/21, 8/11, 8/18)
 - A motion was made by Gordon Atchley, seconded by Vice Chair Kevin Poore, to approve the minutes. The motion carried by the following vote:**
 - Aye:** 5 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor and Headrick
 - Absent:** 1 - Mayor Mayberry
 - Abstain:** 1 - Chairman Moser

2. Ivey Property 14 Lot Subdivision - Preliminary
 - The property owners are proposing a 14-lot subdivision along Crossroads Drive. The lots vary in size from 1.58 acre to 7.67 acres. All infrastructure is existing. Upon submission and review of the preliminary plat, staff recommends approval.*
 - A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to approve the preliminary plat. The motion carried by the following vote:**
 - Aye:** 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick
 - Absent:** 1 - Mayor Mayberry

3. Extension for Financial Guarantee - The Gardens Phase 8 Plat 3 Stormwater
 - The developer is requesting a 12-month extension on the requirements for storm water structure installation. The Planning Commission is currently holding a letter of credit in the amount of \$27,500.00 set to expire on September 26, 2022. The developer has submitted a new letter of credit in the amount of \$30,250.00 set to expire in September 2023.*
 - A motion was made by Council Member Rob Harrison, seconded by Greg Tabor, to release the previous financial guarantee in the amount of \$27,500.00**

and accept the new financial guarantee in the amount of \$30,250.00. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick

Absent: 1 - Mayor Mayberry

4. Extension for Financial Guarantees - Stone View Phase I Unit I and Unit II, Stormwater

The developer is requesting a 12-month extension for the construction of storm water features for both Phase I Unit I and Unit II of the Stone View Subdivision. Both financial guarantees are certified checks. The financial guarantee for Unit I is in the amount of \$15,000.00 and the amount for Unit II is \$16,000.00. The developer has signed a new agreement and submitted adequate checks for the required 10% increase for an additional 12 months. The new amounts are \$16,500.00 for Unit I and \$17,600.00 for Unit II. Expiration dates for both agreements are now September 15, 2023.

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, to accept the certified checks in the amounts of \$16,500.00 and \$17,600.00 . The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick

Absent: 1 - Mayor Mayberry

5. Staff Reports & Other Business

In House Plats (In Progress)

- o Lot 2 of Stoney Duncan division (Wash N Roll West Ave), a simple two lot subdivision along West Ave which is the proposed location for the Wash N Roll Car wash is under review.*
- o Shanks Cook Road Division, a simple two lot subdivision along Cook Rd for a parcel in front of Stone Memorial High School and is under review.*

· In House Plats (Completed)

- o Gardens Phase 8 Plat 3 Resub Lots 62 & 63, has been recorded as Deed Book 1653 page 486*
- o Proffitt Cook Road Division, has been recorded as Deed Book 1652 page 1576*

· Regular Plats (In Progress)

- o None*

· Regular Plats (Completed)

- o Homestead Farms Revision of Lots 2, 3, & 61780, has been recorded as Plat Book 12 page 466*
- o Patel Thompson Lane Division, has been recorded as Plat Book 12 page 467.*

· Other

- o None*

Monthly Planning Report: July 1, 2022 to Sept 9, 2022

- Planning Items reviewed: 27*

- *Number of Preliminary Lots: 15*
- *Number of Final Lots: 33*
- *Number of New Lots Created: 10*
- *Fees Collected: \$1900.00*
- *Acres Subdivided: 41.737*
- *New Roads: 0 feet*
- *New Water Lines: 0 feet*
- *New Sewer Lines: 0 feet*

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to approve Staff Reports. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick

Absent: 1 - Mayor Mayberry

Adjournment

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to adjourn the meeting at 12:11 p.m. The motion carried with a unanimous vote.