

**CITY OF CROSSVILLE
POLICY
HOLIDAY LAKE WATER LEVEL & MAINTENANCE PROCEDURES**

3.1. PURPOSE:

3.1.1. To clearly establish the responsibilities and criteria for the Public Works Department, Water Filtration Plant, and the Wastewater Treatment Plant of the City of Crossville.

3.2. ORGANIZATIONS AFFECTED:

3.2.1. All elements of the Public Works Department of the City of Crossville. All Property Owners adjacent to the water on Holiday Lake.

3.3. POLICY:

3.3.1. The primary function of the operation of weir flood gate is to ensure that the city maintains an adequate water supply. The secondary function is to manage flood waters. The third function is to allow proper maintenance activities to be performed.

3.3.2. The Lake level will be adjusted as need, to ensure an adequate water supply for the citizens of Crossville. This operation will be under the direct supervision of the Public Works Director or his designated representative.

3.3.3. The Lake level will be adjusted to ensure that flooding does not occur. This operation will be under the direct supervision of the Public Works Director or his designated representative.

3.3.4. The Lake level may be lowered no more than (24) twenty four inches, once each year, for scheduled routine maintenance. Lake elevations for scheduled maintenance operations may begin no earlier than the first day of October and will return to normal elevations no later than the first day of November. All routine maintenance will be scheduled during this time period. This activity will not be initiated in the event of abnormal water supply levels or when flood control procedures are required.

3.3.5. The City reserves the right to cancel, reschedule, or alter the annual lowering of the Lake.

3.3.6. The Public Works Director or his designated representative, usually Water Filtration personnel, will be responsible for all maintenance activities and the operation of the weir flood gate.