

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, September 10, 2024

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council Member Mike Turner
City Manager Valerie Hale
City Clerk Baylee Rhea

AUDIT COMMITTEE - 5:15 p.m.**BEER BOARD - 5:45 p.m.****1. El Parian Mexican Restaurant**

Salvador Casillas of El Parian Mexican Restaurant located at 2565 Genesis Road applied for an on-premise beer license. Chief Brooks stated he found no issues in the application. It is recommended the license be recommended subject to the Codes Department approval. A minor issue was found during their inspection that is anticipated to be fixed this week.

A motion was made by Council Member Art Gernt, seconded by Council Member Mike Turner, to approve the permit subject to Codes Department approval. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, September 10, 2024 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 6 p.m. Council member Turner held a moment of silence to honor the victims of 9/11. Chris Palmer, Cumberland Worship Center, provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Lee Lawson, Nathan Clouse, Bailey Walker, Leah Crockett, Summer Edington, Jessie Brooks, Levonn Hubbard, Cheryl Duncan, Burt Allaire, Chris South, Shea James, Jake Shoemaker, Rachel Davis, Lyla Shoemaker, Ethan Hadley, Chris Palmer, Jeremy Shoemaker, Mark Fox, Wes Livingston, Kristopher Cole, and the friends and family of the Young Marines.

1. Proclamations/Presentations**a. Proclamation/Presentation - August 2024**

Mayor Crawford presented Lyla Shoemaker with the Student of the Month award for the September character trait, cooperation.

Leah Crockett was recognized for her outstanding service to the City of Crossville. The

City's insurance provider acknowledged Ms. Crockett for her extraordinary property loss ratio of 16% for 5 years.

2. Public Comment

There were no comments made.

3. Appointments

4. Chamber of Commerce Report

President/CEO of Crossville-Cumberland County Chamber of Commerce Ethan Hadley provided the City Council with a report on the Chamber's calendar of events.

5. Consent Agenda

Approval of the Consent Agenda

Council member Art Gernt stated all the items on the Consent Agenda had been discussed the week prior at the monthly Work Session and were recommended by Staff. Mayor Pro-tem Harrison followed by inviting the public to attend future Work Sessions.

A motion was made by Council Member Art Gernt , seconded by Council Member Scot Shanks, to approve items 5A-O on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Ordinances on Third Reading

a. Approval of the Water and Sewer Connections and Main Line Extension Ordinance

The water and sewer connections and main line extension ordinance has been amended to reflect necessary changes. These changes were made to address issues that have arisen and been presented to Council and Planning Commission multiple times. The Planning Commission has reviewed the proposed ordinance and did not have any suggested changes.

This ordinance amends Title 18 Section 106, 107, 108, and 109. These sections were combined in to one section.

This Ordinance was adopted on third reading

Ordinances on Second Reading

b. Approval of an ordinances regarding Chartered Transportation

Staff is recommending an ordinance regarding chartered transportation. This ordinance

will provide guidelines and an application process for chartered transportation companies to disembark passengers within City limits.

This Ordinance was approved on second reading

- c. Approval to amend §7-506 regarding use of fireworks

An amendment to §7-506 regarding use of fireworks has been proposed. The amendment would allow the use, sell, or explosion of "bottle" rockets within the City limits.

This Ordinance was approved on second reading

- d. Ordinance amending FY24-25 budget - iSOMS

Approval of a budget amendment in the amount of \$30,000 has been requested for the Police Record Keeping System, iSOMS.

This Ordinance was approved on second reading

Ordinances on First Reading

- e. Ordinance amending FY 24-25 Budget - Mechanical Screens

A budget amendment in the amount of \$1,273,900 is necessary for the sewer system improvements for mechanical screens. The project was estimated at half the cost of bids received. This item was not budgeted in the FY 24-25 budget.

This Ordinance was approved on first reading

Additional Consent Items

- f. Approval of minutes (8/13, 9/3)

This Minutes was approved as recommended.

- g. Approval of temporary street closing for CCHS Homecoming Parade

CCHS staff requests approval of a temporary street closure for its Homecoming Parade. Their request is for Thursday, September 12, 2024. They request the closure begin just before 1:30 p.m. and end as soon as the parade concludes.

This Permit was approved as recommended.

- h. Approval of Joint Funding Agreement with USGS for a stream gage located on Basses Creek below Lake Tansi

The City has had a joint funding agreement with USGS for a number of years for a stream gage on Basses Creek that fulfills one of the requirements for the water harvesting line permits. Extension of the attached agreement is requested, which is for a three-year term, ending December 31, 2026. USGS will provide \$18,900 and the City will provide \$32,409 over the term of the agreement.

This Contract was approved as recommended.

i. Approval of Granicus Services Agreement

Approval is requested for renewal of the Granicus Services Agreement, which is the software used for Council meetings. This renewal is for one year and the cost is \$1,693.95 per month, which is an increase of \$110.82.

This Contract was approved as recommended.

j. Approval of a contract for delinquent water accounts

Approval of a contract with CBC, LLC is requested by staff. CBC, LLC is a collections agency for utility departments. There is no cost to the City of Crossville to enter in to this agreement. Delinquent water account customers will pay any fees incurred. The fees outlined by CBC, LLC are minimal and less than the agency the City of Crossville has previously used.

This Contract was approved as recommended.

k. Approval of the fee proposal for the spec building

CT Consultants has submitted a proposal to assist in the professional civil engineering and architectural services for the proposed construction of a spec building on Interchange Drive.

This Contract was approved as recommended.

l. Approval of a bid for the removal of the Colinx water tank

Request for proposals were received for the removal of the City's water tank located at Colinx off of Cox Avenue. Based upon the RFP's criteria for evaluation that was included in the RFP, the Engineering Department staff recommends E. Luke Greene, Co. Inc. be awarded the RFP at the lump sum base price of \$10,700.00.

This Contract was approved as recommended.

m. Approval to amend the contract for Asbestos Abatement - 153 Livingston Rd

The City requested proposals for the asbestos abatement of the Transite roof panels in the old McGinniss Tile building. The plan was to have an asbestos abatement contractor to demo and haul off the asbestos associated debris from the roof to an approved landfill. We also planned on separating the concrete block materials from the walls, and using City employees to load and haul off this material for fill at the airport. The City Council awarded the only RFP received to Team Environmental Group LLC at the July Council meeting for \$37,000.00.

The contractor notified the state inspector with their Asbestos NESHAP program regarding project. At that time, the state inspector informed us that we could not separate the materials since they would be demoed at the same time. All materials would have to be loaded and hauled off by an asbestos abatement contractor to an approved landfill.

The following is a statement from the state inspector concerning separating the materials:

"There are no provisions in the Asbestos NESHAP Rule (40 CFR Part 61 Subpart M - National Emission Standard for Asbestos) that permits the segregation of the demolition debris or 'cleaning' of the debris."

After we received this information, we requested an updated proposal from the contractor for demoing the roof and wall materials, loading the materials into dumpsters, and hauling off to an approved landfill. Team Environmental Group LLC submitted an updated proposal in the amount of \$105,300.00. The increase is due to the additional debris from the walls, additional time in loading this debris, the availability of dumpsters, the turnaround time in hauling and returning the dumpsters to the site, additional equipment, etc.

The Engineering Department recommends to accept the revised proposal from Team Environmental Group LLC since they were the only contractor to submit a proposal for this project.

This Contract was approved as recommended.

Bids/Purchases

n. Approval to purchase the New Holland R.O.W. Mower

The Maintenance Department Manager obtained a price quote from Mountain Farm International for a New Holland R.O.W. mower for a purchase price of \$114,070.80. Mountain Farm International has a contract with Sourcewell for R.O.W. mowers. The Maintenance Department Manager has reviewed the quote and recommends purchasing the R.O.W. mower for \$114,070.80. This item was budgeted for and approved in the 2024-25 budget.

This Bids/Purchases was approved as recommended.

o. Approval of bid for sewer system improvements

Separate sealed Bids for the construction of the Sewer System Improvements for Item 1 - Little Obed Pump Station Mechanical Screen addition, Item 2 - Justice Center Mechanical Screen addition and Item 3 - Lake Tansi Emergency Station District 5 duplex sewer grinder pump station addition. These three (3) projects cover all materials, equipment, labor, connections, power and appurtenances necessary to furnish, completely install and operate these items together with all related work as specified, were received by the City of Crossville.

Staff recommends awarding the bid for the sewer system improvements to W & O Construction in the amount of \$1,242,000.00.

This Bids/Purchases was approved as recommended.

6. Other Business

7. City Attorney's Report

a. City Attorney's Report

City Attorney Randy York provided an update to Council. He stated he has been

executing contracts that were previously approved by Council. He also commended Leah Crockett for her hard work to keep the property loss ratio low.

This report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Valerie Hale provided the City Manager's report. Ms. Hale provided an update on the Downtown Sidewalk project. She stated they would be moving to the next phase within a week and to check the City's website for updates regarding the project. Deer Creek received their permit to connect to the City's sewer system and their fees are expected to be paid next month. Ms. Hale briefly mentioned the State of the City meetings that would be held at the Palace the following week. Council was informed that the Wyatt Court property will be closed on before the end of October. Finally, the Splash Pad at Garrison Park will be shutting down in a few weeks and once it has closed, the shade structures will be installed.

This report was received and filed.

ADJOURNMENT

A motion was made by Council Member Scot Shanks at 6:14 p.m., seconded by Council Member Mike Turner, to adjourn the meeting. The motion carried unanimously.