

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, October 20, 2022

12:00 PM

City Hall

Planning Commission

Regular Meeting

Call to Order

The Crossville Regional Planning Commission met for its monthly meeting on October 20, 2022 at Crossville City Hall. Chairman Moser was present and presiding. He called the meeting to order at 12:01 p.m.

Rollcall

- Present** 5 - Vice Chair Kevin Poore, Gordon Atchley, Greg Tabor, Chairman Mike Moser, and Mayor James Mayberry
- Absent** 2 - Council Member Rob Harrison, and Landon Headrick

Others present were City Manager Greg Wood, City Planner Kevin Dean, and Baylee Rhea.

Agenda Items

1. Approval of the minutes 9/15

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, to approve the minutes. The motion carried by the following vote:

Aye: 5 - Vice Chair Poore, Atchley, Tabor, Chairman Moser and Mayor Mayberry

Absent: 2 - Council Member Harrison and Headrick

2. Old Mail Rd Cell Tower Upgrade

As required by the city's telecom ordinance, the Planning Commission must review and recommend the approval of all upgrades to existing cell towers. City Manager Greg Wood suggested to contact the property assessor once the upgrade is completed so tax records accurately reflect the value of the property. Members of the Planning Commission agreed.

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, to approve the upgrade for the cell tower.

Aye: 5 - Vice Chair Poore, Atchley, Tabor, Chairman Moser and Mayor Mayberry

Absent: 2 - Council Member Harrison and Headrick

Secretary Rob Harrison arrived for the meeting at 12:04 p.m.

3. Narcissus Street Mobile Home Age Variance Request

The property owner is requesting a variance to allow a mobile that is older than 20 years to be moved on to a parcel on Narcissus Street. Several pictures of the manufactured home as well as a letter from the City Codes Department were reviewed by the Planning Commission. The Planning Commission acts as an advisory board to the City Council in regard to variance to the Mobile Home Ordinance.

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, to recommend this item for approval.

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Mayor Mayberry

Absent: 1 - Headrick

4. Staff Reports and Other Business

There was a brief discussion between the Planning Commission members and the City Planner in regards to subdivision regulations. Kevin Dean stated that the regulations would need to be looked at and updated next year. It has been ten years since they were previously updated.

In House Plats (In Progress)

o Combination of Lots T-82 & T-83 of Hide A Way Hills, a simple two lots combination into one.

· *In House Plats (Completed)*

o Shanks Cook Rd, a simple two lot subdivision along Cook Road in front of Stone High School. Recorded as Plat Book 12 page 473

o Lot 2 Stoney Duncan (Wash N Roll), a simple two lot subdivision along West Avenue for the proposed Wash N Roll car wash. Recorded as Plat Book 12 page 474.

· *Regular Plats (In Progress)*

o None

· *Regular Plats (Completed)*

o None

· *Other*

o None

Monthly Planning Report: July 1, 2022 to Oct 7, 2022

· *Planning Items reviewed: 28*

· *Number of Preliminary Lots: 15*

· *Number of Final Lots: 34*

· *Number of New Lots Created: 9*

· *Fees Collected: \$1950*

· *Acres Subdivided: 42.367*

· *New Roads: 0 feet*

· *New Water Lines: 0 feet*

· *New Sewer Lines: 0 feet*

A motion was made by Greg Tabor, seconded by James Mayberry to approve the staff reports. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Mayor Mayberry

Absent: 1 - Headrick

Adjournment

A motion was made by Gordon Atchley, seconded by James Mayberry to adjourn the meeting at 12:16 p.m. The vote carried by an unanimous vote.