



# Stone Elementary School

1219 Cook Road - Crossville, Tennessee 38555 - 931-456-5636

Joy Goad, Principal

September 23, 2015

Dear Mrs. Oglesby,

This letter is to request approval from the City of Crossville to allow the Stone Elementary School Parent Council to host a fundraising 5K Run in Downtown Crossville on New Year's Day 2016, which is Friday, January 1<sup>st</sup> 2016. We would like to request the race to begin promptly at 9am with event registration starting at 7:30a. The race starting location will be at the intersection of Fourth Street and Main Street at Veteran's Park on the Cumberland County Courthouse Square. The 5K Run will conclude at the Crossville Depot located on Main Street. You will find a copy of the proposed race route attached to this request. Upon receiving approval to host our 5K in Downtown Crossville, The Stone Elementary Parent Council will immediately contact and closely work with City of Crossville law enforcement as well as all proper government agencies in order to coordinate a smooth running and exciting event for all participants.

We would greatly appreciate the consideration of The City of Crossville on this matter. Please do not hesitate to contact me with any further questions or concerns regarding our request. I may be reached via telephone at 931.267.0548 or email at [jessicaystephens@gmail.com](mailto:jessicaystephens@gmail.com).

Sincerely,

Jessica Stephens  
Stone Elementary Parent Council  
Event Coordinator