

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, November 14, 2017

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem J. H. Graham, III
Council Member Pamala Harris
Council Member Scot Shanks
Council Member Danny Wyatt
City Manager Greg Wood
City Clerk Sally Oglesby

PUBLIC HEARING

A public hearing was held on Tuesday, November 14, 2017 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the public hearing to order at 5:50 p.m.

Annexation Progress Report

A public hearing is required to provide an update on the annexation and plan of services for:

- 0.60 ac. at 2496 Lantana Rd (Heuser)*
- 10.98 ac. for The Gardens, Phase 8*

All services have been provided as outlined or requested by the owner/developer.

With no comments, the public hearing was adjourned at 5:52 p.m.

The Public Hearing was received and filed

REGULAR MEETING

The City Council for the City of Crossville held its regular monthly meeting on Tuesday, November 14, 2017, at Crossville City Hall.

Call to Order

Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m.

Tim Chesson of the Faith Worship Center gave the invocation. The Young Marines presented the colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Sally Oglesby, Valerie Hale, David Beaty, Andy Vaughn, Jim Young, Gary Nelson, Tammie French, Chris South, Tim Chesson, Tim Begley, Sherley Wyatt, Levonn Hubbard, Charles Tollett, Steve Powell, Ashly Richards, Jerry Kerley, Fred Houston, Lee Lawson, Ken Taylor, and Lesean Parsons.

1. Proclamations/Presentations

- a) Student of the Month
- b) National Hospice and Palliative Care Month
- a) Student of the Month-Lesean Parsons nominated for "Manners" character trait

b) National Hospice and Palliative Care Month - November 2017

The Presentations were made.

2. Public Comment

Levonn Hubbard and Charles Tollett expressed thanks, on behalf of the Homestead Tower, for the sewer system. He presented a check for \$7,500 to cover some of the costs.

Levonn also expressed his gratitude to the crews that assisted in the trail building, bridge building, parking lot and asked that the employees be invited to the next meeting so they could be publicly recognized.

3. Appointments-NONE

4. Consent Agenda

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

a. Approval of minutes (10/10, 11/7)

The Minutes were approved as recommended.

Ordinances on Third Reading

b. Ordinance amending the budget for FY2017-18 for fire trucks

This Ordinance was adopted on third reading.

Additional Consent Items

c. Resolution authorizing the reimbursement of expenditures from the proceeds of notes, bonds, or other indebtedness for the purchase of fire trucks

In order for tax-exempt bonds or notes to be issued in the future for the purchase of the fire trucks, Council must adopt a resolution within 90 days of the check being drafted of the possible intention to be reimbursed from proceeds of notes, bonds, or other indebtedness. The decision on the indebtedness can be made at a much later date.

This Resolution was approved as recommended.

d. Resolution approving application for TML Risk Management Pool Property Conservation Matching Grant Program

The City's insurance carrier, TML Risk Management Pool, is offering a Property Conservation Matching Grant for up to \$5,000 to cover costs for items directed toward loss prevention and reduction. The grant requires matching local funds. Items that have been identified are 4 additional security cameras at Centennial Park and the repair and replacement of 4 cameras at the Public Works Complex. Funds will be awarded based on the date of the application.

This Resolution was approved as recommended.

e. Acceptance of Premier Drive extension

The Planning Commission voted at its 10/19/2017 meeting to approve the final plat of Crossroads Villages Phase II, Unit IV, and to recommend to City Council acceptance of an additional 330 feet of Premier Drive as part of the already existing city street.

The Premier Drive extension was accepted as recommended.

f. Renewal of Parks & Rec. Concession Services Contract

The Parks & Recreation Department recommended renewal of the Concession Services Contract with Nick's Italian Ice for the 2018 season, March 1, 2018 through November 30, 2018. Section 2 of the existing contract allows for the renewal for up to 3 years.

This Contract was approved as recommended.

g. Approval of contract with ECE Services for Dorton Landfill Testing

The State Inspector has issued a letter to the City stating that the lab filtering sample method is no longer considered applicable for ground water monitoring at the Dorton landfill.

A contract from ECE was presented, which includes the additional sampling and the installation of a bladder pump in well #3. The contract additionally has an hourly rate to coordinate future results with TDEC. The contract does not include the additional statistical analysis on the two yearly quarters that were previously not required. This is at an additional cost of \$800. The total fixed annual engineering for the landfill testing with ECE is expected to be \$13,060 without coordinating results with TDEC.

*Sampling and Testing Fee Schedule Adjustment
2017-18 and Following Years:*

1st Quarter

\$250.00 Gas Monitoring

\$825.00 Groundwater Sampling of Well with Pump

\$400.00 Statistical Analysis of Well with Pump

2nd Quarter

\$250.00 Gas Monitoring

\$1,297.50 Groundwater Sampling & Lab Analysis (2 wells and 1 seep)

\$1,600.00 Ground Water Statistical & Lab Analysis (4 samples)

\$825.00 Groundwater Sampling of Well with Pump

*3rd Quarter**\$250.00 Gas Monitoring**\$825.00 Groundwater Sampling of Well with Pump**\$400.00 Statistical Analysis of Well with Pump**4th Quarter**\$250.00 Gas Monitoring**\$1,297.50 Groundwater Sampling & Lab Analysis (2 wells and 1 seep)**\$1,600.00 Ground Water Statistical & Lab Analysis (4 samples)**\$825.00 Groundwater Sampling of Well with Pump**AS NEEDED**\$865.00 additional sampling of 2 seeps with lab analysis (\$432.50 each)**\$1,300.00 10 Hours of Consultation with TDEC (estimated)**\$13,060.00 Total testing expenses expected for 17-18*

The landfill was officially closed in 1995, following the approval of the post-closure plan by the State, and must have monitoring for 30 years.

This Contract was approved as recommended.

h. Approval to request bids on timber harvesting at Interchange Park

Mayor Mayberry recommended authorizing the issuance of a request for bids for timber harvesting in Interchange Drive at the appropriate time determined by the Engineering Department.

This Resolution was approved as recommended.

i. Termination of Lease with CoLinX on 1.43 acres in Interchange Park

As approved at the October 10th meeting, Forbus Investments LLC was approved to purchase the property previously leased to CoLinX. CoLinX will be submitting a request to terminate their lease.

This contract termination was approved as recommended.

j. Approval of contract for the sale of 1.43 acres to Forbus Investments, LLC in Interchange Park

As approved at the October 10th meeting, an advertisement was run in the Crossville Chronicle for the sale of 1.43 acres in Interchange Park to Forbus Investments, LLC. The 30-day advertising period expires on November 17th. The City Attorney has prepared a contract for the sale of the property.

This Contract was approved as recommended.

k. Approval of application to purchase surplus property through the State

The City's account with the Tennessee Department of General Services to purchase surplus state and federal property expires on December 8, 2017. While purchases through this department are rare, it is good to have an active account should the need arise.

This Contract was approved as recommended.

I. Approval of temporary street closings for Christmas Festival

Cumberland Fellowship is sponsoring a Christmas Festival on Friday, December 1, at their church located at 1640 West Ave. Due to limited parking, they have partnered with K-Mart to allow use of their parking lot during the festival, which will be from 5:00-8:00 p.m. To address safety concerns, they request that a lane of West Ave. be closed between the K-Mart entrance and their office entrance.

Approval letters were received from K-Mart and SavMart for the closures.

This Permit was approved as recommended.

5. Bids/Purchases

a. Centennial Park Volleyball Court Sand

Bids were accepted for 600 tons of masonry sand for volleyball courts at Centennial Park. The low bid of Jeff Proffitt Trucking at \$14.90 per ton was recommended.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Scot Shanks, that bid/purchase items "a-d" be approved as recommended. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

b. Fire Department Generator

The Crossville Fire Department solicited bids for an emergency natural gas whole building generator for Fire Station #1. Funds for the project are budgeted. Three bids were received for the project and they recommended acceptance of the low bid of \$39,980 presented by Woods Construction.

This Purchase was approved as recommended

c. Car & Truck Lift

The City of Crossville accepted bids for a car and truck lift. The Maintenance Department Supervisor reviewed all bids and recommended purchasing the lift from Tri-County Parts & Equipment in Crossville, TN in the amount of \$4,770.97. The lowest bidder(s) did not meet specifications.

This Purchase was approved as recommended

d. Half-Ton Double Cab Box Truck

The City of Crossville accepted bids for a Half-Ton, Double Cab truck. The Maintenance Department Supervisor reviewed all bids and recommended purchasing the truck from Mountain View Chevrolet in Chattanooga, TN in the amount of \$28,568.

The lowest bidder did not meet specifications.

This Purchase was approved as recommended

6. Other Business

a. Discussion and action on sewer line and water line to Meadow Park Water Treatment Plant

The sewer to Meadow Park Lake Water Treatment Plant project is in the current year budget. The project includes a 4-inch low pressure sewer line and replacing a cross country waterline with a new 10-inch waterline. Staff is currently reviewing two routes for the sewer line. Estimates for each route will be presented to the City Council at a future meeting. City staff recommended J.R. Wauford & Company be utilized for the engineering of this project.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, that authorization be given to proceed with the project through J.R. Wauford & Company with a contract to be negotiated and brought back to Council for final approval. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

7. City Attorney's Report

City Attorney's Report

City Attorney Will Ridley reported that no new lawsuits were filed during the previous month. Through the actions of the Administrative Hearing Office, the City has sold properties on Prentice St. and Old Lantana Road and recovered \$26,500. The advertising period for the sale of 1.31 acres on Interchange Drive for \$35,500 is ending and will be closed this week with Forbus.

This Report was received and filed

8. City Manager's Report

City Manager's Report

City Manager Wood presented the monthly revenue reports for sales tax, wholesale beer, and retail liquor. He also presented reports on monthly building permits, special projects, and bonded debt. He reported that he has been in contact with the Army Corps of Engineers and they will be sending a check for \$156,000 for uncompleted work.

The City of Cookeville has started equipping their officers with EpiPens through the Cookeville Regional Charitable Foundation. The Foundation is providing the same funding to the City of Crossville and we will be getting EpiPens for our officers, which will be at 50% of the cost of about \$300. Training protocols are being set up and training will be provided.

The Healthier Tennessee Committee has met and asked for the City to apply for a

100% grant through Access to Health Through Healthy Active Built Environments. The grant is through the Health Department. He requested approval to submit an Intent to Apply for \$80,000 for a disc golf course at RSCC. Following the receipt of those submittals, an invitation will be given to selected communities to submit an application.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Scot Shanks, that the submittal of a Letter of Intent be approved. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

ADJOURNMENT

With no further business, the meeting was adjourned at 6:24 p.m.