

City of Crossville

392 N. Main
Crossville, TN 38555

Minutes

Thursday, July 18, 2019

12:00 PM

City Hall

Planning Commission

Regular Meeting

Call to Order

Vice Chair Kevin Poore called the meeting to order at 12:03 p.m.

Present 6 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Greg Tabor, Mayor James Mayberry, and Landon Headrick

Absent 1 - Chairman Mike Moser

Agenda Items

1. Approval of 6/20 minutes

Motion was made by Rob Harrison and seconded by Greg Tabor to approve the 6/20 minutes. Motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

2. Financial Guarantee Extension - The Grove Phase 1, Temp Cul-de-sac

The financial guarantee for a temporary cul-de-sac in Phase 1 of The Grove Subdivision is set to expire on 7-21-19. The developer, the Crossville Housing Authority, is requesting a 12-month extension. The current financial guarantee on file is cashier's check(s) totaling \$13,000.00, which has been deposited. In order to extend an additional 12 months, another 10% has been provided along with a new agreement. The new agreement will expire July 18, 2020.

A motion was made by Council Member Rob Harrison, seconded by Mayor James Mayberry, to approve the extension. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

3. Cell Tower Upgrade - 1011 Old Mail Rd- T-Mobile

As required by the City's Telecommunication Ordinance, 14-902(G), the Planning Commission must submit recommendations and/or approval to the Codes Administrator prior to the issuance of a permit. A set of plans for an equipment upgrade and installation of new antenna for T-Mobile was submitted. The City's Telecommunication ordinance strongly recommends the use of cohabitation or tower sharing of multiple telecommunication companies in lieu of the erection of new towers. This upgrade/addition is just that, a shared tower.

A motion was made by Council Member Rob Harrison, seconded by Gordon Atchley, to recommend approval and issuance of the permit to the Codes Administrator. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

4. Staff Reports and Other Business - Kevin Dean, Local Planner

Staff Reports and Other Business – Kevin Dean, Local Planner

- *In House Plats (In Progress)*
 - o *None*

- *In House Plats (Completed)*
 - o *Blackberry Property 70E, Lot 2. A simple 1 lot subdivision along HWY 70E. Plat has been recorded as Plat Book 12 page 179.*

- *Regular Plats (In Progress)*
 - o *Cantrell Division 2, this plat was submitted to the Planning Commission at a Special Call meeting in May 2019. It was approved subject to signatures. The signatures have not been received at the time of agenda creation. Staff is still waiting on the service lines that violate the City's ordinance in regard to water meters serving multiple structures. The two new water meters/taps have been installed by the City. Staff is waiting to be notified of the disconnection from the old water meter.*

- *Regular Plats (Completed)*
 - o *Crossroad Villages Phase III Unit 1, has been recorded as Plat Book 12 page 181.*
 - o *Hubbard Property HWY 70N plat has been recorded as Plat Book 12 page 180.*

- *Other*
 - o *None*

Monthly Planning Report: July 1, 2018 to June 30, 2019

- *Planning Items reviewed: 34*
- *Number of Preliminary Lots: 122*
- *Number of Final Lots: 82*
- *Number of New Lots Created: 58*
- *Fees Collected: \$2750.00*
- *Acres Subdivided: 87.811 acres*
- *New Roads: 1850 feet*

- *New Water Lines: 1850 feet*
- *New Sewer Lines: 1850 feet*

A motion was made by Greg Tabor, seconded by Council Member Rob Harrison, to accept staff reports as presented. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

Chairman Moser arrived at 12:07 p.m.

Adjournment

Motion made by Gordon Atchley, seconded by Greg Tabor, to adjourn. Motion carried by the following vote:

Aye: 7 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser, Mayor Mayberry and Headrick