



City of Crossville

392 N. Main
Crossville, TN 38555

Minutes

Planning Commission

Thursday, January 21, 2021

12:00 PM

via Teleconference

Regular Meeting

Call to Order

Present 6 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Chairman Mike Moser, Mayor James Mayberry, and Landon Headrick
Absent 1 - Greg Tabor

Also present were Aaron Pennington, Greg Wood, Kevin Dean and Malena Fisher.

Chairman Mike Moser called the meeting to order at 12:01 p.m.

Agenda Items

1. Approval of 12/17 minutes
A motion was made by Gordon Atchley, seconded by Council Member Rob Harrison, to approve the minutes of the December 17 minutes. The motion carried by the following vote:
Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick
Absent: 1 - Tabor

2. Trinity Tabernacle/Homestead Farms Subdivision
Trinity Tabernacle is subdividing the property that is behind the church and fronts on Jesse Loop. The subdivision includes 8 new lots on existing water, sewer, and road.
A motion was made by Council Member Rob Harrison, seconded by Mayor James Mayberry, to approve the plat. The motion carried by the following vote:
Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick
Absent: 1 - Tabor

3. Resub of Lots 1 & 2 Litchford Subdivision

The developer is proposing the combination of the lots at the corner of West Adams and 127S (Main Street). There is an existing building on the property. The developer is proposing two expansions to the building, one along West Adams and the other along Main Street. Both expansions would not encroach anymore into the setbacks and would be inline with the existing building. Since the combination of the lots does trigger the setbacks, they are requesting a variance to the setback along West Adams in the amount of 2 feet to have a setback of 28 feet instead of the required 30 feet, and along Main Street in the amount of 32 feet to have a setback of 18 feet instead of the required 50 feet. Staff recommends approval of the plat and setback variances. Since both proposed expansions would be inline with the existing building and it has been common practice to grant setback variances along Main Street in the downtown area, staff does not see any issue with the granting of the requested variance.

A motion was made by Council Member Rob Harrison, seconded by Vice Chair Kevin Poore, to approve the variances. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

A motion was made by Vice Chair Kevin Poore, seconded by Mayor James Mayberry, to approve the plat. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

4. Cell Tower Equipment Upgrade, Old Mail Road

AT&T is proposing an antenna upgrade on the cell tower located on Old Mail Road in Crossville. As per the requirement of the Crossville Telecommunications Ordinance, the Planning Commission is required to review and make a recommendation in regard to the issuance of the permit to the Codes Department.

A motion was made by Vice Chair Kevin Poore, seconded by Gordon Atchley, to make a recommendation for the issuance of the required permit. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

5. Staff Reports & Other Business

- *In House Plats (In Progress)*
 - o *Simple 1 lot division off Virgil Smith Road, a Variance may be needed. If so, it will be presented to the Planning Commission in February.*
- *In House Plats (Completed)*
 - o *Dunbar Drive Property – Reeves, a simple 2 lot subdivision along Dunbar Drive.*

The plat was recorded as Plat Book 12 page 299.

- *Regular Plats (In Progress)*
 - o *None*
- *Regular Plats (Completed)*
 - o *None*

- *Other*
- o *.....*

Monthly Planning Report: July 1, 2020 to Jan 15, 2021

- *Planning Items reviewed: 21*
- *Number of Preliminary Lots: 80*
- *Number of Final Lots: 99*
- *Number of New Lots Created: 84*
- *Fees Collected: \$1,950.99*
- *Acres Subdivided: 62.458*
- *New Roads: 2780 feet*
- *New Water Lines: 2780 feet*
- *New Sewer Lines: 2780 feet*

A motion was made by Council Member Rob Harrison, seconded by Vice Chair Kevin Poore, to approve Staff Reports as presented. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

Adjournment

A motion was made by Mayor James Mayberry, seconded by Council Member Rob Harrison, to adjourn. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor