

City of Crossville

99 Municipal Avenue
Crossville, TN 38555



Minutes Tuesday, July 10, 2012 6:00 PM Council Chambers

The City Council for the City of Crossville met in regular session on Tuesday, July 10, 2012, at Crossville City Hall.

Roll Call: Present: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt. Others present were City Manager Bruce Wyatt, City Attorney Kenneth Chadwell, City Clerk Sally Oglesby, Fred Houston, Derrick Clemow, Tim Begley, Valerie Norris, Jim Young, Lee Lawson, Willard Dale, David Beaty, Pat Barnes, Jim Barnes, Valerie Norris, Jerry Garrison, Betty Harden, Paula Brinkley, Robert Brinkley, Ashley Allen, Samantha Reed, Austin, Reed, Joe Miller, Chris Bennett, Steve Hill, Valorie Douglas Cox, Elaine Meadows, Ted Meadows, Karli Threet, Janice Hamby, Mike Turner, Don Alexander, Janie Burgess, Thomas Lee, Lou Morrison, Billy Loggins, James Perry, and Clata Perry.

Call to Order

Mayor Graham called the meeting to order at 6:00 p.m. The invocation was given by Willard Dale of the Southwest Baptist Church. The Young Marines presented the colors and led the pledge of allegiance.

ITEM #1 – Proclamations/Presentations

a) Mayor's Green Partner - The Mayor's Green Award was presented to Crossville Housing Authority for their efforts in providing affordable housing for the community.

ITEM #2 – Appointments - None

ITEM #3 – Consent Agenda

- a. Approval of minutes (6/12, 6/25, 6/29)
Ordinances on Third Reading:
- b. Ordinance annexing 5.75 acres on Short Road
- c. Ordinance de-annexing 4.12 acres on Northside Drive
Additional Consent Items
- d. Approval of contract with TDOT on utility relocations on Hwy. 127N
- e. Approval of temporary street closing of 5th Street and North Street from Rector Ave to West Ave. for the Chop Shop on July 14 from 10:00 a.m. to 10:00 p.m.
- f. Approval of grant application to TML Risk Management Pool for 50% for the purchase of safety items
- g. Approval of Plan of Service for the annexation on Short Road
- h. Approval of grant application NRPA for \$10,000 to refurbish existing basketball court

- i. Approval of Payment of \$25,000 for Tennessee Women's Open
- j. Approval of Amendment 2 for Safe Routes to School Project
- k. Approval of Amendment #1 with The Nature Conservancy

A motion was made by Council Member Earl Dean, seconded by Mayor J.H. Graham III, that all items on the Consent Agenda be approved as presented. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

ITEM #4 – Bids/Purchases

Purchases for New City Hall – In an effort to save money on the furnishings, a number of items were located that are used, but in very good condition, for purchase at substantially less than the normal retail price. Previously, desks were purchased for the engineering department from Plateau Insurance. Work stations that were left in the building upon purchase will also be used at the new building and for the police department when they re-locate. A bid request was issued on July 10 for the remaining furniture needs, which will still be significant. Local vendors were contacted to make sure they can bid on the new furniture. A list (attached and made a part of these minutes) of used furniture that was recommended for purchasing from Office Furniture Outfitters in Knoxville was presented. The price includes the delivery and installation. They will hold it in their warehouse until we are ready to receive it. On item #11, the price is \$30 per chair plus the cost for labor and material to reupholster the seat in a fabric that is compatible.

Secondly, research has been done on a security system for the new building that can monitor the fire system and the security system. It has been determined that the best alternative is to contract with Security Equipment Company for the installation and the monthly monitoring service. This is the same company that is installing the fire monitoring system as a subcontractor for Mid State Construction and they also are the current company that supplies the monitoring for the City at the current City Hall. The cost for the necessary equipment is \$10,825 and the monthly monitoring is \$40 per month. City Attorney Kenneth Chadwell concurred that the security system could be considered as a sole source since we are already in contract with the company.

A motion was made by Council Member Boyd Wyatt, seconded by Mayor Pro-tem Danny Wyatt, that the Bids/Purchases be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

ITEM #5 – Marketing Report

This Report was presented by Marketing Director Billy Loggins. He thanked Clark Annis and Veolia for their willingness to support and contribute to many activities.

- Tennessee Women's Open plans are going very well. A volunteer orientation was held with over 100 in attendance. CMC will help with a hospitality tent at the Women's Open, including massages for the participants as they come off the course.
- Chattanooga Times Free Press recognized the community in their edition of Glimpse "A look at the Towns and Cities of our Region"
- June 26th Palace Event - Dr. Simek's seminar on area caves was well attended and received.
- TVA will be doing a site analysis on the Interchange Industrial Park to be sure that we are optimizing the uses of the park.
- TN Senior Olympics start this weekend in Nashville; the National games will be in Cleveland, Ohio. Approximately 60 from Cumberland County are participating in the state games.
- Crossville Outlet Mall - This October will mark their 24th year and will be featured in some special promotions.
- Water Fest Event @ Meadow Park Lake - looking to make it an annual event with good participation
- Airport Fly-in - Sept 29

ITEM #6 – OTHER BUSINESS**a. Matters relative to On-Line Payments**

Finance Director Fred Houston reported that the City was approached by nCourt to use their company to accept on-line payments for utilities, etc. There are no charges to the city for any work, including setting up the system or monthly fees. The city can get out of the arrangement at any time, at no charge, with a 30 day notice. The company will charge a fee to the user for the service. The city will receive the money on the following day along with all pertinent information. The charge to the customer will be noted on the water bill.

A motion was made by Mayor J.H. Graham III, seconded by Mayor Pro-tem Danny Wyatt, that the proposal be approved. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

b. Matters relative to Meadow Park Dam Renovation Project Change Order #2

The Meadow Park Dam Renovation Project is almost complete. Change order number two is a reduction in cost based on final quantities for certain items which contains monies back from the boat dock allowance, post tension anchor reductions with all components and the redesign/reduction of components of the two buttresses which Council previously approved. The total reduction in contract price is \$194,995.65. Tim Begley was commended on his hard work on this project. Councilman Boyd Wyatt commented that both this project and the water harvesting project went very smoothly with a \$9,000,000 investment in the water system for the future. Mr. Begley stated that he believes the lake will re-cover much quicker due to the new grouting. The project is under final completion with the punch list being compiled this week.

A motion was made by Mayor Pro-tem Danny Wyatt, seconded by Council Member Boyd Wyatt, that deduct Change Order #2 with Brayman Construction be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

c. Matters relative to Dedication and Renaming Current City Hall

Mayor Pro-Tem Danny Wyatt and Chief David E. Beaty recommended that, upon the police department's occupancy of the current City Hall, it be dedicated and re-named the: Chief Robert F. Foutch Memorial Police Headquarters Building. The department will have a 20 x 16 bronzed plaque made and affixed to the building at an approximate cost of \$1500. A dedication ceremony will be held at an appropriate time.

A motion was made by Mayor Pro-tem Danny Wyatt, seconded by Council Member Boyd Wyatt, that the re-naming and dedication of the current City Hall be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

(At 6:37 p.m., the regular meeting was recessed and the Solicitation Board convened.)

SOLICITATION BOARD**Veterans of Foreign Wars Post 9686**

An application was submitted by the VFW Post 9686 for their annual fundraiser in September.

A motion was made by Council Member Boyd Wyatt, seconded by Council Member Earl Dean, that this Permit be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor

J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

(At 6:38 p.m., the regular meeting was recessed and the Solicitation Board convened.)

ITEM #7 – City Attorney Report

City Attorney Kenneth Chadwell reported that a lawsuit has been received on a police liability case and has been sent to the insurance carrier. The final information has been received on the corporate hangar lease and the lease will be finalized in the morning for distribution and signing. There have been no new developments on the Tansi property owners' lawsuit in the past several months.

ITEM #8 – City Manager Report

City Manager Bruce Wyatt presented the monthly revenue reports for sales tax, wholesale beer tax, and retail liquor fees. He also presented the reports on building permits, grants, and special projects. He further reported on a meeting that was held with representatives of the Corps of Engineers concerning the raw water supply project. The engineers from GKY are scheduled to make a presentation to the Council at the September meeting.

Several personnel matters were presented for approval:

- Police-John Bilbrey has submitted a request for retirement. His incentive package totals \$7,331.40.
- Public Works-Bobby Dyer has submitted a request for retirement. His incentive package totals \$8,232.00. He is also eligible for bridge insurance until August 8, 2023.
- Police- The promotion of Timothy Vandever, Matthew S. Green, Donathan Johnson, Curtis J. Phillips, Dustin M. Lester, and Mitchell Phipps to Senior Patrol Officer was requested with an annual pay increase of \$154.60 to bring their pay up to the minimum salary for the pay grade. Jason Wilson is also being promoted to Senior Police officer, but is already being paid above the minimum and is not recommended for an additional pay increase.

A motion was made by Mayor J.H. Graham III, seconded by Council Member Boyd Wyatt, that the personnel recommendations be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

He further reported that Steve Powell and his crew have completely re-roofed the terminal building at the airport at a savings of about \$40,000.

Derrick Clemow provided an update on the new City Hall renovation project, which is now approximately 25% complete. It is taking shape and moving very smoothly and change orders are still within the project contingency.

With no further business, the meeting was adjourned at 6:50 p.m.