

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Thursday, January 15, 2026

12:00 PM

City Hall

Planning Commission

Regular Meeting

Call to Order

The Crossville Regional Planning Commission met for its monthly meeting on January 15, 2026 at Crossville City Hall. Secretary Rob Harrison was present and presiding. He called the meeting to order at 12:03 p.m.

Roll Call

Present 4 - Gordon Atchley, Landon Headrick, Rob Harrison, and Jerry Wood

Absent 3 - Mayor R.J. Crawford, Vice Chair Kevin Poore, and James Mayberry

Others present were Bailey Walker, Kevin Dean, Mike Moser, and Brian McMeans.

Public Comment

There were no comments made.

Agenda Items

- 1. Approval of minutes (PC 12-18)

A motion was made by Jerry Wood, seconded by Gordon Atchley, to approve the minutes. The motion carried by the following vote:

Aye: 4 - Atchley, Headrick, Harrison and Wood

Absent: 3 - Mayor Crawford, Vice Chair Poore and Mayberry

- 2. Bartlett Old Mail Subdivision - Final Plat with Variance

The property owner has proposed a two-lot subdivision along Old Mail Road. Lot 2 is a flag lot with approximately 25.45 feet of road frontage along the "flag pole" portion. The property owner/developer has proposed a multifamily development on Lot 2, which the City classifies as commercial. The developer requested a variance for the required road frontage.

A motion was made by Gordon Atchley, seconded by Jerry Wood, to approve the variance. The motion carried by the following vote:

Aye: 4 - Atchley, Headrick, Harrison and Wood

Absent: 3 - Mayor Crawford, Vice Chair Poore and Mayberry

Mayor R.J. Crawford joined the meeting at 12:06 p.m.

Present 5 - Gordon Atchley, Mayor R.J. Crawford, Landon Headrick, Rob Harrison, and Jerry Wood

Absent 2 - Vice Chair Kevin Poore, and James Mayberry

2. Bartlett Old Mail Subdivision - Final Plat with Variance

A motion was made by Jerry Wood, seconded by Landon Headrick, to approve the plat. The motion carried by the following vote:

Aye: 5 - Atchley, Mayor Crawford, Headrick, Harrison and Wood

Absent: 2 - Vice Chair Poore and Mayberry

Vice Chair Kevin Poore joined the meeting at 12:08 p.m.

Present 6 - Gordon Atchley, Mayor R.J. Crawford, Landon Headrick, Vice Chair Kevin Poore, Rob Harrison, and Jerry Wood

Absent 1 - James Mayberry

3. Baisley Duplexes Town Loop - Site Plan

The developer has proposed constructing three duplexes along Town Loop. The first duplex will be 1,980 square feet, while the second and third duplexes will each be 1,680 square feet. This project will introduce six new housing units. Each duplex will have its own water meter. An existing fire hydrant is located across Town Loop from the development site.

A motion was made by Gordon Atchley, seconded by Mayor R.J. Crawford, to approve the site plan. The motion carried by the following vote:

Aye: 6 - Atchley, Mayor Crawford, Headrick, Vice Chair Poore, Harrison and Wood

Absent: 1 - Mayberry

4. Tier 1 Ortho and Urgent Care - Site Plan

Tier 1 Orthopedics has proposed the construction of a new medical facility along Miller Avenue (Milo Lemert section) between Highway 127 South and Highway 70 East. The proposed facility is approximately 11,000 square feet and includes plans for a new driveway connection to Miller Avenue, as well as, necessary water and sewer utility connections.

A motion was made by Mayor R.J. Crawford, seconded by Jerry Wood, to approve the site plan contingent upon required TDOT driveway and storm water permits. The motion carried by the following vote:

Aye: 6 - Atchley, Mayor Crawford, Headrick, Vice Chair Poore, Harrison and Wood

Absent: 1 - Mayberry

5. Old Mail Cell Tower Antenna Replacement - Telecommunications

Per the requirements of the City of Crossville's Telecommunications Ordinance, the Crossville Regional Planning Commission must approve any "significant" changes to an existing cell tower. The scope of this project is to replace one or more of the existing antennas on the cell tower located off Old Mail Road.

A motion was made by Vice Chair Kevin Poore, seconded by Mayor R.J. Crawford, to approve the presented changes. The motion carried by the following vote:

Aye: 6 - Atchley, Mayor Crawford, Headrick, Vice Chair Poore, Harrison and Wood

Absent: 1 - Mayberry

6. Staff Reports and Other Business

- *In House Plats (In Progress)*
 - o *Selby - Wiley Property, simple 2 lot subdivision along Towering Trail and Oakmont.*
- *In House Plats (Completed)*
 - o *Stone View Phase II Unit II, 13 lot subdivision (from a previously approved preliminary plat) along Stone View Drive. Recorded as Plat Book 13 Page 45*
- *Regular Plats (In Progress)*
 - o *None*
- *Regular Plats (Completed)*
 - o *None*
- *Other*
 - o *.....*

Monthly Planning Report: July 1, 2025 to January 9, 2026

- *Planning Items reviewed: 38*
- *Number of Preliminary Lots: 418*
- *Number of Final Lots: 45*
- *Number of New Lots Created: 14*
- *Fees Collected: \$2,750.00*
- *Acres Subdivided: 57.104*
- *New Roads: 0 feet*
- *New Water Lines: 0 feet*
- *New Sewer Lines: 215 feet*

A motion was made by Vice Chair Kevin Poore, seconded by Jerry Wood, to accept staff reports. The motion carried by the following vote:

Aye: 6 - Atchley, Mayor Crawford, Headrick, Vice Chair Poore, Harrison and Wood

Absent: 1 - Mayberry

Adjournment

A motion was made by Vice Chair Kevin Poore at 12:11 p.m., seconded by Jerry Wood, to adjourn the meeting. The motion carried unanimously.