

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, June 2, 2026

5:05 PM

Conference Room 317

Work Session

Mayor R.J. Crawford
Council Member Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

Call to Order

The Crossville City Council met for its monthly work session on Tuesday, June 2, 2026 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 5:09 p.m.

Roll Call

Present 5 - Mayor R.J. Crawford, Council Member Art Gernt, Council Member Mike Turner, Council Member James Mayberry, and Council Member Mark A. Fox

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Nathan Clouse, Jessie Brooks, Kevin Music, Mike Moser, Danny Wyatt, Jeff Johnson, Tim Bolin, Ethan Medley, Leah Crockett, Billy Poore, Darian Dykes, Sean Fisher, Chris South, Ron Woodworth, Chris Kendrick, Joe Kerley, Tim Begley, Carl Kerley, Ethan Hadley, John Conrad, Jeff Dyer, Lou Morrison, Bob Ross, Burt Allaire, Jeremy Walls, Daniel Peterson, Ross Colona, Kenneth Chadwell, Dave Kennedy, Nate Fontenot, Vickey Ford, Brandon Brown, Dusty Norrod, Pat McKean, Jean Cheely, and Brian Donald.

Public Comment

There were no comments.

1. Presentation by Cumberland Plateau Water Authority

Jeff Dyer, Cumberland Plateau Water Authority, presented regarding a proposed merger between the City of Crossville and Cumberland Plateau Water Authority (CPWA), focusing primarily on the regionalization of water and sewer services, infrastructure challenges, financial impacts, and legal considerations. The discussion covered historical context, operational and financial analysis, statutory requirements, and future planning steps.

Council discussed next steps. Mayor Crawford asked for discussion and action regarding Meadow Park Lake dam expansion, discussion and action regarding a merger with Cumberland Plateau Water Authority, and discussion and action regarding a resolution for a referendum to be placed on the following week's agenda.

This item was presented and discussed.

2. Discussion regarding approval of lease with Grindstaff Aircraft Leasing, Inc.

The City currently leases an 8,000 square foot hangar to Grindstaff Aircraft Leasing, Inc. at the Crossville Memorial Airport. The term has ended and the Grindstaffs have requested to renew the lease for an additional 10 years in the amount of \$1,081.85 per month.

This item was recommended for approval.

3. Discussion regarding Mainline Extension Variance for Frost Road

Water Line Extension

The property owner of Tax Map 099 009.03 is requesting water service to their property. Per the requirements listed in the Mainline Extension Ordinance (§18-107), any service line over 75 feet must be approved by City Council or must be a mainline extension. The property owner requested a variance from the Ordinance, to allow a private service line in lieu of a 250-foot mainline extension. The estimated cost for a 2-inch mainline water extension is \$7,023.31. A variance would allow the placement of a water meter at the end of the existing line, then a private service line to be installed by the property owner in a private easement. The property owner will be responsible for obtaining the easement.

Staff recommends the granting of the variance, due to this area of Frost Road being a section of "no man's land." Cumberland Plateau Water Authority's water line does not extend to the property and the City of Crossville's ends about 250 feet from the property. Should any development of the property happen or subdivisions beyond the construction of the one house that is being constructed now, then a mainline extension would be required and would be done so at the property owner's expense.

The Crossville Regional Planning Commission recommends approval of the service line greater than 75 feet in lieu of the mainline extension.

This item was recommended for approval.

4.

Discussion regarding approval of fee schedule for cemetery burials

A recent evaluation of the fee schedule for opening and closing of graves has revealed a significant increase of the costs to do so. The fee schedule was last evaluated in 2021. Staff recommends increasing the rates to the following:

Traditional plots:

Opening and closing Monday through Friday: \$1,500

Opening and closing on weekends: \$1,800

Opening and closing on holidays: \$2,200

Remains:

Opening and closing Monday through Friday: \$250

Opening and closing on weekends: \$450

Opening and closing on holidays: \$700

Child:

Opening and closing Monday through Friday: \$450

Opening and closing on weekends: \$650

Opening and closing on holidays: \$900

Disinterment:

Opening and closing Monday through Friday: \$1,800

Opening and closing on weekends: \$2,200

Opening and closing on holidays: \$2,500

This item was recommended for approval.

5.

Discussion regarding approval of contract with Waycaster, CPA LLC

A contract with Waycaster, CPA LLC is recommended for the audit for FY 25/26.

This item was recommended for approval.

6. Discussion regarding approval of the Sports Authority budget

The Sports Authority of the City of Crossville adopted their budget at the May meeting. Per the auditors, the City of Crossville must approve the adoption of their budget.

This item was recommended for approval.

7. Discussion regarding approval of the construction of Beaver Trail

Friends of the Trails has presented the construction of Beaver Trail at Meadow Park Lake to the Leisure Services Committee. Upon review, the Leisure Services Committee recommended the trail be constructed. This is at no cost to the City and work will be performed by Friends of the Trails.

This item was recommended for approval.

8. Discussion regarding approval of appointment during City Manager's temporary absence

A letter has been received in the City Clerk's office, as required by Charter, from the City Manager requesting approval of Leah Crockett to serve in her capacity during future absences.

This item was recommended for approval.

9. Discussion regarding approval of Asphalt Delivered FY26/27 bid

Street Supervisor Kevin Music reviewed the only bid submission and recommends awarding the price contract to Rogers Group, Inc.

411E	\$125.00 per ton
307C	\$122.00 per ton

This item was recommended for approval.

10. Discussion regarding approval of Asphalt Picked Up FY26/27 bid

Street Supervisor Kevin Music reviewed the only bid submission and recommends awarding the price contract to Rogers Group, Inc.

411E	\$94.00
307C	\$88.00

This item was recommended for approval.

11. Discussion regarding approval of Wastewater Facilities Plan Update

A proposal from GRW is recommended to update the Wastewater Facilities Plan. The cost for the proposal is \$60,000 with a projected completion date of March 2027. This is included in the 2026 budget.

This item was recommended for approval.

12. Discussion regarding approval to accept HIDTA grant contract

The Appalachia High Intensity Drug Trafficking Areas (HIDTA) Grant will be for \$19,000, to be used to cover overtime costs for drug investigators. We have accepted and used this grant many years. There is no local match.

This item was recommended for approval.

- 13.** Discussion regarding approval of annexation resolution and Plan of Service for Bob Tollett Loop TMP 127 080.01

The property owner of Tax Map 127 Parcel 080.01 has requested annexation.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This item was recommended for approval.

- 14.** Discussion regarding approval of annexation resolution and Plan of Service for Lantana Road TMP 126 006.02

The property owner of Tax Map and Parcel 126 006.02 has requested annexation for the purpose of sewer. Upon annexation, the added portion of a bore fee must be paid prior to having sewer accessible to the property. The bore fee is in the amount of \$5,000.98.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This item was recommended for approval.

- 15.** Discussion regarding approval of the temporary street closure for the Veterans' Day Parade

Michael Ratterman with the Crossville Veterans' Parade Committee is requesting a street closure on Saturday, November 7th at 9 a.m. until the end of the parade for the Veterans' Day Parade. The parade would follow the Parade Route starting at CCHS and ending at Crossville First Methodist Church.

This item was recommended for approval.

Adjournment

The meeting adjourned at 6:34 p.m.