

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, December 9, 2025

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro-tem Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

BEER BOARD - 5:45 p.m.

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

1. Pit Stop Bar and Grill

Kelli Lee with Pit Stop Bar and Grill, located at 1133 Genesis Rd., has applied for an on-premise beer permit.

A motion was made by Mayor Pro-tem Art Gernt, seconded by Council Member Mark A. Fox, approve the beer permit. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

PUBLIC HEARING - 5:50 p.m.

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

1. Annexations

A Public Hearing regarding the proposed annexations and plan of services for multiple annexation requests -- TMPs 112I E 007.00, 112D I 010.00, and 126H C 010.00. Mayor Crawford asked if anyone in attendance would like to address Council regarding the annexations.

Seeing none, Mayor Crawford adjourned the meeting.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, December 9, 2025 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 6 p.m. Chris South provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Lee Lawson, Nathan Clouse, Jessie Brooks, Ben Whitson, Burt Allaire, Chris South, Gwen Schallow, Memphis Smith, Diane Beene, Joe Kerley, Darian Dykes, Ethan Hadley, Mike Moser, Terry Potter, Dave Kennedy, Bob Ross, Rob Harrison, Robert DeBlasio, Jeff Dyer, Amanda Adams, Michael Adams, Tom Isham, Chris

Kendrick, Leah Crockett, and Tim Begley.

1. Proclamations/Presentations

a. December Proclamations and Presentations

Peyton Adams was named December Student of the Month.

2. Public Comment

There were no comments made.

3. Appointments

a. Cumberland Plateau Water Authority

Kevin Chamberlin's term on the Cumberland Plateau Water Authority expires December 31, 2025. He is willing to continue to serve.

This is a Mayoral appointment to be confirmed by the governing body.

Mayor Crawford re-appointed Kevin Chamberlin.

b. Airport Committee

Sean Smith currently serves as a Pilot on the Airport Committee. Due to other commitments, he is no longer able to serve on the committee. His term ends in March 2027. The Airport Committee recommends Gary Moore to fulfill his term.

Mayor Crawford appointed Gary Moore to fulfill the term.

4. Chamber of Commerce Report

President/CEO of Crossville-Cumberland County Chamber of Commerce provided the City Council with a report on the Chamber's calendar of events.

5. Consent Agenda

Approval of the Consent Agenda

Mayor Pro-tem Art Gernt stated all the items on the Consent Agenda had been discussed the week prior at the monthly Work Session and were recommended by Staff. The public was invited to attend the Work Sessions.

A motion was made by Mayor Pro-tem Art Gernt, seconded by Council Member James Mayberry, to approve Consent Agenda items 5 A-Q. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Ordinances on Second Reading**a.** Ordinance amending FY 25-26 Budget

A budget amendment is necessary to amend the FY 25-26 budget.

This Ordinance was approved on second reading.

b. Ordinance adding §15-805 - Work Zone Signage

Street Department Supervisor Kevin Music and Police Chief Brooks recommended an ordinance be drafted regarding businesses and contracts placing temporary work zone signage. This signage will alert drivers that someone may be parked in or working in the street.

This Ordinance was approved on second reading.

Ordinances on First Reading**c.** Ordinance amending FY 25-26 Budget - Street Sweeper

A budget amendment is necessary to purchase a new street sweeper.

This Ordinance was approved on first reading.

Additional Consent Items**d.** Approval of minutes (CC 11/18, WS 12/2)

The Minutes were approved as recommended.

e. Approval of annexation resolution and Plan of Service for Canary Drive

The property owner of 31 Canary Drive (TMP 112L E 007.00) requested to be annexed into the City of Crossville.

The Plan of Service does include the extension of a 2-inch low pressure sewer line by 500 feet and does include approximately 380 feet of Canary Drive. The cost in the amount of \$1,485.19 for the low-pressure sewer line materials is the responsibility of the property owner and must be paid within 12 months of annexation.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This Resolution was approved as recommended.

f. Approval of annexation resolution and Plan of Service for Tulip Drive

Property owner of 226 Tulip Drive (TMP 112D I 010.00) has requested to be annexed into the City of Crossville.

This is a standard Plan of Service, with the addition of a 580 feet low pressure sewer extension to the property. The material cost of the sewer extension must be paid by the property being annexed within 12 months of annexation. The amount owed being: \$6,293.56. There are no roads included in the annexed area.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This Resolution was approved as recommended.

g. Approval of annexation resolution and Plan of Service for Jada Drive

Property owner of 344 Jada Drive (TMP 126H C 010.00) has requested to be annexed into the City of Crossville.

This is a standard Plan of Services with the addition of a low-pressure line extension of 1,040 feet. The material cost of the extension must be paid by the property owner within 12 months of annexation. The amount owed: \$7,965.66. This annexation will also include approximately 760 feet of a state road, Pigeon Ridge, and 265 feet of a county road, Jada Drive.

The Plan of Service has been recommended by the Crossville Regional Planning Commission.

This Resolution was approved as recommended.

h. Approval to extend the Livingston Road closure

The City Council approved the closure of Livingston Road with the new road scheduled to open in mid-January. Due to several issues that delayed the road work, the binder course of asphalt will not be installed until the asphalt plants reopen in the spring.

First, when the roller was compacting the subgrade, the water line began leaking. This occurred twice, and on the third occurrence City crews replaced a section of the water line. In addition, the City and the Architect worked with VEC to relocate the power poles. The new location required approval from the church, and this coordination took a considerable amount of time, further delaying construction.

The City is now requesting that curb and gutter be installed on the north side of Livingston Road from Main Street to the church's new driveway. The funding for this change must be approved by the Sports Authority.

Approval to continue the road closure is requested until the binder course of asphalt is finalized.

This Resolution was approved as recommended.

i. Approval of an initial resolution authorizing the incurrence of indebtedness

An initial resolution authorizing the incurrence of indebtedness by the City of Crossville, Tennessee, of not to exceed \$4,700,000, by the execution with the Public Building Authority of the City of Clarksville, Tennessee, of a loan agreement to provide funding for public works projects is recommended. It is necessary and in the public

interest of the City of Crossville, Tennessee, to incur indebtedness through the execution with The Public Building Authority of the City of Clarksville, Tennessee of a loan agreement for the purpose of financing public works projects.

This Resolution was approved as recommended.

- j. Approval of a resolution authorizing the borrowing of funds and documents in relation to the borrowing of funds

Approval of a resolution authorizing a loan pursuant to a loan agreement between the City of Crossville, Tennessee, and the Public Building Authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed \$4,700,000; authorizing the execution and delivery of such loan agreement and other documents relating to said loan; approving the issuance of a bond by such Public Building Authority; providing for the application of the proceeds of said loan and the payment of such indebtedness; consenting to the assignment of the City's obligation under such loan agreement; and, certain other matters is recommended.

This Resolution was approved as recommended.

- k. Approval of financial policies

Finance Director Nathan Clouse has recommended adopting the following financial policies:

Capital Asset Policy

Budget Calendar

Budget Monitoring Policy

These Policies were approved as recommended.

- l. Approval of contract for engineering services

Kimley-Horn was selected as the engineer for the LPRF grant for the inclusive playground project. A contract with Kimley-Horn in the amount of \$85, 800 is recommended for approval.

This Contract was approved as recommended.

- m. Approval of contract for administrative services

Approval of a contract with Community Development Partners for administrative services for the LPRF grant is recommended. The contract is in the amount of \$35,900 which is 5% of the grant amount.

This Contract was approved as recommended.

- n. Approval of Water Leak Relief contract amendment

The contract with Water Leak Relief expires January 31st, 2026. The contract amendment is recommended for approval. This will extend their contract until January 31, 2027.

This Contract was approved as recommended.

Bids/Purchases

o. Approval to purchase Sewage Pump

Wastewater Treatment Plant Manager Darian Dykes has requested approval to purchase a Grundfos Submersible Sewage Pump for the Little Obed Pump Station in the amount of \$30,528 from WASCON. This item was not approved within the budget, but there is money available to pay for it within the maintenance line item. This is a sole source item.

This Bids/Purchases was approved as recommended.

p. Approval to purchase Schwarze A7 Tornado Street Sweeper

The Street Department is requesting to purchase a Schwarze A7 Tornado Street Sweeper in the amount of \$373,977 from CMI Equipment Sales on State Bid. This item has not been budgeted and requires a budget amendment.

This Bids/Purchases was approved as recommended.

q. Approval to award bid for High Service Pump Rebuild

Water Treatment Plant Supervisor Joe Kerley reviewed the bids for High Service Pump Rebuild - Holiday Hills, and recommends awarding the bid to the lowest bidder, John Bouchard & Sons Co for \$54,850.00.

This Bids/Purchases was approved as recommended.

6. Other Business

a. Discussion and action regarding a referendum

At the September 9, 2025 meeting, a motion was made and passed regarding holding a referendum on adding an ambulance service to Crossville Fire Department. Upon researching next steps, staff was informed that the State of Tennessee has guidelines on what constitutes holding a referendum. The City of Crossville does not have the legal authority to hold a referendum for this. The only way to gain such authority is by petitioning the Tennessee General Assembly and getting a private act passed to authorize such.

Since a motion was made and passed, the motion must either be rescinded or another motion must be made to petition the General Assembly to allow for a referendum to take place. To petition the General Assembly, the vote must pass by 2/3s.

A motion was made by Council Member James Mayberry, seconded by Mayor Pro-tem Art Gernt, to move forward with petitioning for a Private Act with the State to allow the City of Crossville to hold a referendum regarding the ambulance service. The motion failed by the following vote:

Aye: 3 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt and Council Member James Mayberry

Nay: 2 - Council Member Mike Turner and Council Member Mark A. Fox

A motion was made by Council Member James Mayberry, seconded by Mayor Pro-tem Art Gernt, to rescind the vote on September 9, 2025 to hold a referendum. The motion carried by the following vote:

Aye: 4 - Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Nay: 1 - Mayor R.J. Crawford

7. City Attorney's Report

a. City Attorney's Report

Mr. York stated he did not have anything to report.

This Report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Valerie Hale reported the Christmas Parade is being held December 13th at 4:30 p.m. and encouraged everyone to attend. The parade will start and end at Cumberland County High School.

The pickleball court lighting projected has been delayed due to weather.

The Palace will be installing new seats and a sample of the seat is at the Palace.

Finally, City Manager Hale reminded those in attendance to utilize the Citizens Request Portal.

This Report was received and filed.

ADJOURNMENT

A motion was made by Council Member James Mayberry at 6:14 p.m., seconded by Mayor Pro-tem Art Gernt, to adjourn the meeting. The motion carried unanimously.