

**Personnel Board Meeting  
Friday, May 18, 2012  
Council Chambers**

The City of Crossville Personnel Board met on Friday May 18, 2012 to approve changes to the Personnel Rules and Regulations regarding the changing of pay periods from weekly to bi-weekly effective July 1, 2012.

The following members were present: Gary Howard Chairman, James Perry, Richard Powell and Tonya Hinch attended via speaker phone. Vancieneta Wisdom was absent. Also present were Sandra Gruber HR Director and Robin Miles Payroll Clerk.

A motion was made by James Perry and seconded by Gary Howard to approve the proposed changes to the Personnel Rules and Regulations. Motion carried. Richard Powell voted against the change.

A motion was also made by James Perry and seconded by Tonya Hinch to approve the change of the wording in the Personnel Rules and Regulations from a weekly payroll to a bi-weekly payroll. Motion carried.

**TELEPHONE POLL OF MAY 25, 2012**

On Friday, May 25, 2012, a telephone poll was taken to amend the work week for present firefighters and let it stand as a 53 hour work week in a 7 day period with no overtime being paid if vacation or sick time is taken within that 7 day period. Current Firefighters will be paid in the above manner on a bi-weekly payroll. All other changes approved at the May 18<sup>th</sup> meeting will remain the same. (See attached statement)

Those members polled, Tonya Hinch, Gary Howard and James Perry were in favor of this change to the Personnel Rules and Regulations. Ms. Wisdom and Mr. Powell were unavailable for their vote. Change carried.

Respectfully submitted,

Sandra Gruber, HR Director  
IPMA-CP