

# City of Crossville

392 N. Main  
Crossville, TN 38555



## Minutes

Tuesday, September 8, 2020

6:00 PM

Council Chambers

## City Council

*Mayor James Mayberry*  
*Mayor Pro-Tem Art Gernt, Jr.*  
*Council Member J.H. Graham, III*  
*Council Member Rob E. Harrison*  
*Council Member Scot Shanks*  
*City Manager Greg Wood*  
*City Clerk Valerie Hale*

**BEER BOARD - 5:45 p.m.**

*The Crossville Beer Board met on Tuesday, September 9, 2020. Mayor James Mayberry was present and presiding. He called the Beer Board meeting to order at 5:45 p.m.*

**Present:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

**a. Bootleggers Bar & Grill**

*An application has been received from Diane Baetz for an on-premises beer permit for Bootleggers Bar & Grill. This business is located at 287 Hwy. 70 East.*

**A motion was made by Council Member J. H. Graham, seconded by Mayor Pro-tem Art Gernt, to approve on-premises beer permit. The motion carried by the following vote:**

**Aye:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

**b. Cracker Barrel Old Country Store #79**

*An application has been received from Cracker Barrel Old Country Store, Inc. for an on-premises beer permit for Cracker Barrel Old Country Store #79. This business is located at 23 Executive Drive.*

**A motion was made by Council Member J. H. Graham, seconded by Mayor Pro-tem Art Gernt, to approve the on-premises beer permit. The motion carried by the following vote:**

**Aye:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

*Mayor Mayberry adjourned the Beer Board meeting at 5:47 p.m.*

**REGULAR MEETING - 6:00 p.m.****Call to Order**

*The City Council for the City of Crossville met for its monthly meeting on Tuesday, September 8, 2020 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m.*

*Deputy Fire Chief Chris South provided the invocation. The Young Marines presented the colors and led the Pledge of Allegiance.*

**Roll Call**

**Present:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

*Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Valerie Hale, Assistant City Clerk Malena Fisher, Tim Begley, Jeff Johnson, Fred Houston, Billy Martin, Chris South, Cheryl Duncan, Scott Humphrey, Levonn Hubbard, Jessie Brooks, Jacob Brink, members and family of the Young Marines.*

**1. Proclamations/Presentations****a. Presentations/Proclamations - September 2020**

*Hudson Shillings was presented with the Student of the Month Award for his "Cooperation" character trait.*

**2. Public Comment**

*There were not any comments from the public.*

**3. Appointments****a. Airport Committee Appointment**

*Mayor Mayberry announced the appointment of Blake Dickenson to the Airport Committee, with the term expiring March 2023. He is replacing Adam Strachn, who resigned.*

**This Appointment was announced.**

**b. Crossville Housing Authority**

*Mayor Mayberry appointed Travis Isaacson to the Board of the Crossville Housing Authority to replace Christi Hale, who has resigned. His term will expire 05/30/25.*

**This Appointment was announced.**

**4. Consent Agenda****Approval of the Consent Agenda**

**A motion was made by Council Member J. H. Graham, seconded by Council Member Scot Shanks to approve the Consent Agenda. The motion carried unanimously.**

- a. Approval of minutes (8/11,8/25)

**The Minutes were approved.**

### **Ordinances on Third Reading**

- b. Ordinance amending FY 20-21 Public Works Director position

*The position of a Public Works Director was approved by Council in December 2019. It was not included in the FY20-21 budget. A budget amendment is required.*

**This Ordinance was adopted on third reading.**

### **Additional Consent Items**

- c. Approval of Certificate of Compliance for Good Times Wine Spirits & Brew

*A Certificate of Compliance for Good Time Wine Spirits & Brew has been requested by Parul Patel and Jaymin Patel. This Certificate affirms that this business meets all requirements of the City of Crossville. Once approved, the Certificate will be submitted by the business to the Tennessee Alcoholic Beverage Commission for review, approval, and issuance of their license.*

**This Permit was approved.**

- d. Approval of renewal of lease of the Snodgrass Building

*The lease of the Snodgrass Building expires on 10/31/20. DCI requests a renewal of the lease.*

**This Contract was approved.**

- e. Approval of 2021 Alcohol Enforcement Grant contract

*The City and its Police Department have been awarded an Alcohol Enforcement Grant in the amount of \$20,000 by the Tennessee Department of Safety. This money will be used for overtime and programs related to driving under the influence. There is no local match required.*

**This Contract was approved.**

- f. Approval of initial resolution authorizing the issuance of water and sewer revenue and tax bonds in a par amount not to exceed \$419,500 to finance water and sewer system improvements and extensions and related costs

*City Council previously approved a loan resolution to USDA-Rural Development for funding of the Hwy. 127N water tank for the Catoosa Department in the amount of \$890,000. An additional \$419,500 loan is necessary to build the tank. The original loan was based on engineering estimates from 2015. The bid for construction was awarded June 9, 2020.*

**This Resolution was approved.**

- g.** Approval of resolution authorizing the issuance, sale, and payment of \$419,500 of bonds by the City of Crossville, Tennessee; authorizing the issuance of bond anticipation notes prior to the issuance of the bonds; and authorizing the pledge of revenues of the water and sewer system and the levy of taxes to pay the bonds and notes

*City Council previously approved a loan resolution to USDA-Rural Development for funding of the Hwy. 127N water tank for the Catoosa Department in the amount of \$890,000. An additional \$419,500 loan is necessary to build the tank. The original loan was based on engineering estimates from 2015. The bid for construction was awarded June 9, 2020.*

**This Resolution was approved.**

### **Bids/Purchases**

- h.** Approval to purchase Lightweight Rescue/Wildland PPE for Fire Department

*Crossville Fire Department requests approval to purchase nineteen (19) sets of LION VersaPro Plus lightweight Rescue/Wildland personal protective clothing. This gear will be used for technical rescues, disasters and wildland firefighting and will extend the life expectancy of current structural firefighting PPE. In addition, this gear is lightweight and provides protection for Firefighters on events where structural gear is not necessary improving safety and health of the employees. Chief Turner recommends purchasing from NAFECO through the NPPGov Cooperative Purchasing Agreement contract #PS20065 for LION PPE, which is valid from April 13, 2020 through June of 2026. The cost per set is \$796.00 for a total expenditure of \$15,124.00. This is a budgeted item.*

**This Purchase was approved.**

- i.** Approval to purchase meter replacements from Badger Meter, Inc.

*The Utility Maintenance Manager recommends replacing meters due to a failing meter or register that are no longer covered under warranty. The replacement 5/8" x 3/4" meter costs \$127.50 each. To purchase 1,000 meters from Badger Meter, Inc. will cost \$127,500. The purchase was budgeted for and approved in the 2020/2021 budget.*

**This Purchase was approved.**

- j.** Approve the purchase of AMR equipment

*The Utility Maintenance Manager recommends purchasing AMR (Automatic Meter Read) equipment for the new meters (100 W+, 2 port ERT or Endpoint Radio Transmitter) from United Systems & Software. The cost of each 100 W+ ERT and pit lid adapter is \$83.50, and to purchase 800 would cost \$66,800. The purchase was budgeted for and approved in the 2020/2021 budget.*

**This Purchase was approved.**

**k.** Approval to purchase warranty replacement ERTs.

*The Utility Maintenance Manager reports the 60W ERT (Endpoint Radio Transmitter) warranty was set for 20 years. The first 10 years had a 100% replacement. Currently, the City is in the second 10 years, and the warranty is prorated. The first prorate step is 50% of list price of the 60W ERT. The 60W ERT is no longer manufactured, and the replacement is a new 100W+, 2 port ERT. To purchase 193 warranty replacements ERTs from Itron, Inc. is \$60 each for a total cost of \$11,580.00. This purchase was budgeted for and approved in the 2020/2021 budget*

**This Purchase was approved.**

**l.** Approval to purchase equipment for Meadow Park Lake

*The Leisure Services Department requests the acceptance of the Bid for Meadow Park Lake equipment from RJ Thomas Mfg. Co. Inc. The equipment includes the picnic tables, grills and trash receptacles for the new shelter. The total cost of all equipment will be 10,007.25.*

**This Bid was approved.**

**m.** Approval of bid for the purchase of grass seed for Parks and Recreation

*The Leisure Services Department requests to accept the bid from Site One Landscape Supply and purchase grass seed. The grass seed is used for athletic fields at Centennial Park and Duer Soccer Complex. The total cost is \$5,342.46. Site One is the staff's preferred vendor.*

**This Bid was approved.**

**5. Other Business****a.** Discussion and action on Carson Road Water Line Extension - Catoosa

*Fred Stout is requesting a 4 inch water line be extended down Carson Lane, approximately 1400 feet. Under the City's Mainline Extension Ordinance, the owner/developer will be required to pay for the main line extension at 100% cost (Labor & Materials). City Staff has probed the area for rock and developed an estimate for the total cost of the project at \$15,730. Staff recommends a financial guarantee from Mr. Stout in this amount. Once the project is complete, Mr. Stout will be refunded any remaining monies not utilized for this project. Mr. Stout has indicated that he would like to open up the trench for the installation and City crews perform all other work.*

*Catoosa Advisory Council met August 21 and agreed to recommend the extension, with the City's stipulations. Planning Commission met August 26 and voted to recommend approval of the water line extension, with the developer/property owner paying 100% cost, as required in the Water and Sewer Line Extension Policy, and with liability for the work being done to be clarified.*

*In regard to the liability issues, the City's Policy for Water and Sewer Line Extension does allow for a developer to install the line themselves.*

*The Director of Engineering recommends the approval of the waterline extension and recommends any liability documents required by the City Attorney be acquired.*

**A motion was made by Council Member J. H. Graham, seconded by Mayor James Mayberry, that pursuant to Section D of the Water & Sewer Extension Policy the waterline extension be granted for Carson Road as the City Engineer and City Manager have described. The motion carried by the following vote:**

**Aye:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

**b.** Discussion and action on Holiday Lake water level and maintenance procedures

*Effective August 2019, the City Council approved a motion for Lake Holiday to be on a schedule of dropping the water level October 1 through December 31 by 4 feet every 3 years beginning in 2019. Due to record amounts of rainfall last year, the water level did not drop significantly or long enough for the property owners to complete maintenance projects. Council member Shanks proposed that the Council consider dropping the level this year.*

*Council member Graham stated that Lake Tansi will drop its level on Oct. 31 for two months. City Manager Wood suggested if Meadow Park Lake is down when Lake Tansi drops, to send water to Meadow Park Lake so it is conserved within the basin.*

**A motion was made by Council Member Scot Shanks, seconded by Council Member Rob Harrison, to drop water level the same as last year on November 1 for two months. The motion carried by the following vote:**

**Aye:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

**c.** Approval to use City-owned property for 2021 State Sporting Clay Shooting Tournament

*The Crossville Shooting Sports Park has requested to use City-owned property at the old landfill for temporary shooting stands in order to submit a proposal to host the 2021 State Sporting Clay shooting tournament at the park. This would bring in about three hundred shooters for three to four days and provide good publicity for the area. The City Engineer has reviewed the site and does not find a conflict with the landfill site. The event would take place in September 2021, but deadline for submittal is the first week in September. Staff recommends approval for the use of City property.*

**A motion was made by Mayor James Mayberry, seconded by Mayor Pro-tem Art Gernt, to approve use of the property by Crossville Shooting Sports Park. The motion carried by the following vote:**

**Aye:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

**6. City Attorney's Report**

**d.** Approval of Resolution Authorizing Intent to Reimburse Expenses

*A resolution must be passed to authorize reimbursement of expenses for the Hwy 127*

*N utility relocation related to the upcoming bond issuance. The resolution allows reimbursement of \$234,327.55 for preliminary expenses.*

**A motion was made by Council Member Rob Harrison, seconded by Council Member Scot Shanks, to approve resolution. The motion carried by the following vote:**

**Aye:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

**a. City Attorney's Report-September**

*City Attorney Will Ridley advised there have not been any lawsuits filed within the last 30 days.*

*He asked for permission to file a condemnation suit on a parcel for Hwy 127 N easement acquisition project due to lack of response from the property owner.*

**A motion was made by Council Member Rob Harrison, seconded by Council Member J. H. Graham, to file condemnation lawsuit due to being unable to resolve because of lack of response from the property owner. The motion carried by the following vote:**

**Aye:** 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

**7. City Manager's Report**

**a. City Manager's Report - September 2020**

*City Manager Greg Wood gave the monthly revenue reports for sales tax, wholesale beer, retail liquor, and hotel occupancy tax. He also presented monthly police and fire statistics, water loss, building permits, special projects, bonded debt, and grants.*

**This Report was received and filed.**

**ADJOURNMENT**

*With no further business to discuss, Mayor Mayberry adjourned the meeting at 6:18 p.m.*