

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, May 9, 2023

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council member Mike Turner
City Manager Greg Wood
City Clerk Valerie Hale

BEER BOARD - 5:40 p.m.

The Crossville Beer Board met on May 9, 2023 at Crossville City Hall. Mayor R.J. Crawford was present and presiding. He called the meeting to order at 5:46 p.m.

Present: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

1. Nicoletta's Caffè Napoli, LLC

An application has been received from Nicole M. Lee for an on-premises beer permit for Nicoletta's Caffè Napoli, LLC. This business is located at 200 Woodmere Mall.

Chief Jessie Brooks gave an all records clear report and recommended approval.

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve on-premises beer permit. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Mayor Crawford adjourned the meeting at 5:47 p.m.

PUBLIC HEARING - 5:45 p.m.**1. Proposed Capital Improvement Plan 2023-2032**

A public hearing was held to receive comments from the public regarding the proposed 2023-2032 Capital Improvement Plan.

There were not any comments received.

This Public Hearing was received and filed.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, May 9, 2023 at Crossville City Hall. Mayor R.J. Crawford was present and presiding. He called the meeting to order at 6:01 p.m. The invocation was provided by Rick Page, Plateau Christian Church and the Young Marines presented the colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Others present were City Attorney Randy York, City Manager Greg Wood, City Clerk Valerie Hale, Lee Lawson, Rick Page, Jessie Brooks, Chris South, Burt Allaire, Terry Potter, Heather Mullinix, Fred Houston, and Ethan Hadley.

1. Proclamations/Presentations-NONE**2. Public Comment**

There were not any public comments received.

3. Appointments-NONE**4. Chamber of Commerce Report**

Ethan Hadley, President/CEO of Crossville-Cumberland County Chamber of Commerce, reported on the monthly activities of the organization and stated that Leadership Cumberland was underway and going well.

5. Consent Agenda**Approval of the Consent Agenda**

Council Member Gernt noted that the Consent Agenda items were discussed thoroughly at the recent work session and recommended by Staff. Mayor Pro Tem Harrison expressed that the work sessions are open to the public and everyone is welcome to attend.

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve Items 5 A-O of the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Ordinances on Second Reading**a. Ordinance amending FY22-23 budget-Interchange Drive culvert**

A budget amendment is necessary for the Interchange Drive culvert project in the amount of \$350,000.00.

This Ordinance was approved on second reading.

- b. Ordinance amending FY22-23 budget-Centennial Park Paving & Striping
A budget amendment is necessary for the Centennial Park Paving & Striping project.

This Ordinance was approved on second reading

- c. Ordinance amending FY22-23 budget-City Hall roof
A budget amendment is necessary for the upcoming roof replacement on City Hall.

This Ordinance was approved on second reading.

Ordinances on First Reading

- d. Ordinance approving FY23-24 Budget (In Title Only)
Approval of the FY23-24 budget is requested. The proposed budget is available in the office of the Finance Director and the City's website.

This Ordinance was approved on first reading.

- e. Ordinance approving FY23-24 Tax Rate (In Title Only)
Approval of the FY23-24 tax rate is requested. The current tax rate is .6059.

This Ordinance was approved on first reading.

- f. Ordinance amending FY22-23 budget-End of Year Adjustments
A budget amendment is necessary for the end of year adjustments.

This Ordinance was approved on first reading.

Additional Consent Items

- g. Approval of minutes (04/11, 04/27)

The Minutes were approved as recommended.

- h. Approval of Debt Policy

The City Debt Policy needs to be reviewed and accepted each year. The attached debt policy is recommended by the Finance Director.

This Policy was approved as recommended.

- i. Approval of contract amendment regarding engineering services for TAP Grant (Downtown Sidewalk Project)

CT Consultants requests an amendment to their contract in the amount of \$27,890 for numerous revisions already completed, ongoing guidance and future bidding assistance. This is necessary due to plan revisions and additional documents required

by TDOT. Staff recommends approval.

This Contract was approved as recommended.

j. Approval of temporary street closures-Copper Chick's GOAT Soapery & Makery LLC

A request has been received from Copper Chick's to close East Stanley Street from Main Street to Thurman Avenue and close Thurman Avenue from East Stanley Street to East First Street. The request is for June 3, 2023 from 9 a.m.-7 p.m.

This Permit was approved as recommended.

k. Approval of temporary street closures-benefit for local resident

A request has been received from Randall "Lucky" Hopkins, who is the organizer of an event to benefit a local cancer patient. The road closure request is to allow space for food trucks and children's activities. Mr. Hopkins is requesting to close the streets around the amphitheatre on June 3 from 4:00 p.m.to 9:00 p.m.

This Permit was approved as recommended.

l. Approval of Capital Improvement Plan 2023-2032

By Charter, the City Council is required to adopt the Capital Improvement Program by June 1. The draft CIP is available to review on the City's website under the Finance Department's page.

This Policy was approved as recommended.

Bids/Purchases

m. Approval to dispose surplus equipment-Street Department

The Street Department Manager is requesting permission to declare two pieces of equipment as surplus to be auctioned off on GovDeals: 2012 Ford 250 4x4 (Asset ID 2515) and 2005 Ford F550 (Asset 1882).

This Bids/Purchases was approved as recommended.

n. Approval of water register purchase for Catoosa Department

The Catoosa Department requests to purchase 456 water registers for a total price of \$63,840.00. These items are included in FY22-23 budget.

This Bids/Purchases was approved as recommended.

o. Approval to accept proposal for phone, internet and video services

Proposals were submitted by Spectrum and Ben Lomand. Spectrum only bid on providing VoIP phone service, they did not include video or Internet. Ben Lomand submitted proposals for all services. It is the recommendation to accept the proposal from Ben Lomand and enter into a 36-month agreement with the option to renew for 24 months at the end of the initial period.

This Bids/Purchases was approved as recommended.

6. Other Business

a. Discussion and action regarding the Village Inn property

A motion was made by Mayor R.J. Crawford, seconded by Council Member Scot Shanks, to demolish the Village Inn property. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Mayor Crawford stated that since the real estate closing has occurred for the Village Inn, the seller requested to be able to remove the steps and railings once all of the asbestos testing has been completed.

City Attorney York stated that he prepared an agreement for the steps and railings, which the seller has already signed. Mr. York also discussed insurance coverage of the building to cover any liability during the removal of the steps and railings. He stated the seller was going to check on the cost and get back to Mr. York. Mr. York also stated that although the agreement has been signed, he can always choose not to carry it through.

Council member Turner suggested that all of the Crab Orchard stone be preserved during the demolition process, possibly using it for a Vietnam Memorial display. City Manager Wood stated that the preservation process could be included in the bid specifications.

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Rob Harrison, to approve the presented contract and to allow the seller to remove the steps and railings once all testing and demolition prerequisites have been completed. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

b. Discussion and action regarding invoice for work related to building and parking lot on East Street

Tommy Hale, property owner, has submitted an invoice to the City of Crossville for work completed by J. Hicks Excavating, Inc. at 18 East Street. The work was completed on private property and was not contracted by the City of Crossville. If approved, a budget amendment will be necessary.

City Attorney Randy York discussed a report submitted by Tim Begley regarding the project (attached and part of the minutes) , and that he still has questions. The City has invested \$9,800 in materials and supplies. Mr. York suggested to move the item to next month to allow for further discussions with Mr. Hale and Mr. Begley.

Mayor Pro Tem Harrison suggested an easement that formalizes the relationship between City and property owner.

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Rob Harrison, to defer until next meeting. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

7. City Attorney's Report

a. City Attorney's Report

Mr. York reported there were not any new lawsuits filed since last month.

Mr. York also discussed that there are four condemnation cases pending involving Federal funds, and in order for Mr. York to make appearance regarding these cases, a letter has to be written by the Mayor to the Attorney General making the request. The Attorney General would then ask the Governor to appoint Mr. York to handle the cases. The Attorney General has indicated all but one, could be handled by the Attorney General's office with the consent of City Council. He explained the complexity of condemnation cases and that one of the cases he would have to declare a conflict of interest due to it being a client of his. Mr. York recommended that the City Council consider letting the Attorney General's office handle the cases. Mr. York also explained the condemnation process and that the cases probably won't go to trial for 5-10 years because the projects must be completed before damages can be determined.

A motion was made by Council Member Art Gernt, seconded by Council Member Scot Shanks, to allow the State Attorney General's office to handle the cases discussed by the City Attorney. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

8. City Manager's Report

a. City Manager's Report

City Manager Wood provided the monthly revenue reports from sales tax, wholesale beer tax, liquor inspection fees, and hotel occupancy tax. He also gave the monthly fire and police reports, water loss, water taps, and building permits. He stated that the Hwy 127 South utility relocation project is almost finished and the downtown sidewalk acquisition process being reviewed by TDOT. Once TDOT gives approval, the construction project can be released for bidding.

ADJOURNMENT

At 6:22 p.m., a motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Scot Shanks, to adjourn the meeting. The motion carried by an unanimous vote.