



5213 Linbar Drive
Suite 412
Nashville, TN 37211

www.noresco.com

August 9, 2017

City of Crossville
Attention: Greg Wood, City Manager
392 North Main Street
Crossville, TN 38555

Re: Memo of Understanding for Utility Data Analysis ("Analysis")

Dear Mr. Wood:

The City of Crossville, ("the City") has asked NORESOCO to perform a utility data analysis for all City facilities.

NORESOCO shall perform this analysis as a first step in determining if a self-funded program is technically and financially viable and will do so at **no charge** to the City. As part of this agreement, the City shall provide their current annual utility spend plus copies of all actual utility bills for gas, electric and water for the past 12 months. The City authorizes NORESOCO to directly obtain such information from the local utilities if necessary. NORESOCO also requests access to utility bill websites if available as well as a list of buildings with approximate square footage and facility details. These details may include prior energy assessments, energy master plans, previous energy project contracts and capital plans for the City. Physical access and a knowledgeable escort shall be provided if NORESOCO and the City choose to perform physical facility assessments.

NORESOCO will use the information provided by the City to identify if potential facility improvement measures (FIMs) could be implemented as a bundled, self-funded project to upgrade existing infrastructure as well as provide operational efficiencies. Once complete, a presentation will be given with the results of this analysis to the City's administration.

All exchanged information between parties shall be treated as confidential and shall not be shared with anyone who is not directly involved with this study, except to meet legal requirements.

Please sign and date in the space below and return this letter to me at your earliest convenience in order to proceed.

Sincerely,

Brian L. Stone
Account Executive

Accepted for the City of Crossville:

Sign: _____

Print: _____

Date: _____