

# City of Crossville

392 North Main Street  
Crossville, Tennessee 38555



## Minutes

Tuesday, March 14, 2023

6:00 PM

Council Chambers

## City Council

*Mayor R.J. Crawford*  
*Mayor Pro Tem Rob Harrison*  
*Council Member Art Gernt*  
*Council Member Scot Shanks*  
*Council member Mike Turner*  
*City Manager Greg Wood*  
*City Clerk Valerie Hale*

**REGULAR MEETING - 6:00 p.m.****Call to Order**

*The Crossville City Council met for its monthly meeting on March 14, 2023 at Crossville City Hall. Mayor R.J. Crawford was present and presiding. He called the meeting to order at 6:01 p.m. The Invocation was provided by Danny Smith from Crab Orchard Christian Church. The Invocation was followed by presentation of the Colors and the Pledge of Allegiance, which was led by the Young Marines.*

**Roll Call**

**Present:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

*Others present were City Attorney Randy York, City Manager Greg Wood, City Clerk Valerie Hale, Jessie Brooks, Burt Allaire, Baylee Rhea, Malena Fisher, Heather Mullinix, Tony Doris, Rose Doris, Ethan Hadley, Danny Smith, Joe Kerley, Levonn Hubbard, Susan George, friends of family of the Young Marines, Larry Kidwell, Tim Begley, Brock Hill, Caroline Davis, Alexis Lopez, and Lee Lawson.*

**1. Proclamations/Presentations****a. Presentations March 2023**

*Mayor Crawford presented Student of the Month proclamations for February and March. The February recipient for the "Respect" character trait was presented to Caroline Davis and the March recipient for "Fairness" character trait was presented to Alexis Lopez.*

**The Presentations were filed.**

**2. Public Comment**

*There were not any comments received.*

**3. Appointments****a. Administrative Hearing Officers**

*Ivy Gardner-Mayberry and Tiffany Lyon currently serve as Administrative Hearing Officers. Their current terms expire April 11, 2023. They have both attended the required training and continuing education requirements for the position.*

**A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Rob Harrison, to re-appoint Ivy Gardner-Mayberry & Tiffany Lyon. The motion carried by the following vote:**

**Aye:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

**b. Airport Committee**

*Mayor Crawford announced his re-appointment of Ethan Hadley to the Airport Committee as the Chamber of Commerce representative and his term will expire March 2028.*

**Ethan Hadley was re-appointed.**

**c. Palace Advisory Board**

*The Palace Board appointments run concurrently with City Council member terms. Mayor Crawford appoints Caitlin Chamberlin. Council member Gernt appoints Andrew Ingrham and Council member Turner re-appoints Bryce McDonald.*

**Caitlin Chamberlin, Andrew Ingram, and Bryce McDonald were appointed.**

**4. Chamber of Commerce Report**

*Ethan Hadley, President/CEO of the Crossville-Cumberland County Chamber of Commerce, reported that he met with Tennessee Department of Economic and Community Development's recently hired staff members to show what Crossville has to offer to interested industries. Since that time, he has received more feedback from the department. He noted that Tim Begley, City Engineer, was helpful in the presentation and thanked Mr. Begley. Mr. Hadley also reported that the Chamber of Commerce continues to tour existing industries and arranged a tour for U.S. Senator Bill Hagerty.*

*Mr. Hadley announced the upcoming Business After Hours Event on March 16, 2023 at the Cumberland County Playhouse from 5-7 p.m.*

**5. Consent Agenda**

**Approval of the Consent Agenda**

*Council Member Gernt noted that the items on the Consent Agenda have been recommended by City Staff members and discussed at the recent work session.*

**A motion was made by Council Member Art Gernt, seconded by Council Member Scot Shanks, to approve the Consent Agenda Items A-L. The motion carried by the following vote:**

**Aye:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

**a. Approval of minutes (2/14)**

**The Minutes were approved as recommended.**

**Ordinances on Third Reading**

- b. Ordinance amending FY22-23 budget-Palace Theatre Wall Repair
- A budget amendment is necessary for costs incurred related to the masonry repairs of the Palace Theatre.*
- This Ordinance was adopted on third reading.**
- c. Ordinance amending Title 5, Chapter 6 Municipal Purchasing Procedures
- Staff requests the following changes to the Municipal Purchasing Procedures:*
- 1) *Authorize City Manager to approve purchases in an amount under the state bid threshold (\$25,000)*
  - 2) *Allow the City's bid threshold to change as state law allows (\$25,000)*
  - 3) *Allow the amounts required for purchase orders & requisitions to increase.*
- The request is being made due to a rise in the cost of equipment and materials and to allow the City's bid threshold to change as state law allows without an ordinance amendment.*
- This Ordinance was adopted on third reading.**

**Ordinances on First Reading**

- d. Ordinance amending FY22-23 budget-Palace Theatre Roof Replacement
- A budget amendment is necessary for costs incurred related to the replacement of the Palace Theatre roof.*
- This Ordinance was approved on first reading.**

**Additional Consent Items**

- e. Approval of resolution to submit application for funding of a 2023 CDBG project
- A public hearing was held prior to the meeting on February 14 to receive public comments for potential projects. City staff recommends that a grant application be submitted for construction of a greenway not to exceed \$600,000. An additional \$30,000 would be available for being Three Star compliant. The City would be responsible for \$70,000, making the total project \$700,000.*
- This Resolution was approved as recommended.**
- f. Approval of Low-Pressure Sewer Mainline Extension - East Ridge Drive
- The property owner of 3 lots along East Ridge Drive, located off Cook Road, is requesting a sewer mainline extension. Due to the topography and suspected rock, City Staff is suggesting a low-pressure line to be installed instead of gravity. The*

*extension would be approximately 520 feet and have an estimated cost of \$14,150.29. The property owner is wishing to have the line installed himself. Since the mainline extension will serve multiple properties inside the City, 100% of the cost of the extension is on the property owner(s). Per the City's ordinance for mainline extension, a financial guarantee in the estimated amount is to be provided to the City. There will also be a Commercial Sewer Tap Fee that will be required in the amount of \$1,250.00.*

*The Planning Commission acts in an advisory role for utility mainline extensions and recommends approval. The final approval or denial is made by City Council.*

**This Resolution was approved as recommended.**

**g. Approval to enter into agreement regarding National Opioid Settlements**

*City Attorney requests approval to enter into a settlement agreement reading opioid litigation against Teva, Allergan, CVS, Walgreens, and Walmart. The amount received by the City will be formula based and is unknown at this time.*

**This Resolution was approved as recommended.**

**h. Approval of temporary street closure-Christy's Pub Grub**

*A request has been received from Christy's Pub Grub to close Second street from Main Street to Thurman Avenue on April 29, 2023 from 12 p.m. to 4 p.m. for its annual block party.*

**This Permit was approved as recommended.**

**i. Approval of temporary street closings for Taste of Crossville**

*DCI is planning the annual Taste of Crossville for Thursday, September 7. They request street closings as follows from 3:00 p.m. to 9:00 p.m.:*

*Main Street from Neecham to 4th*

*Taylor Avenue from Thurman Street to Main Street*

**This Permit was approved as recommended.**

**j. Approval of extension of contract with Azure Flight Support**

*Azure Flight Support is interested in renewing their contract, which expires May 16, 2023.*

*Over the past three years, Azure has invested over \$500,000 in airplanes, tooling and equipment and parts inventory for maintenance. It is their intention to continue to invest in the growth of the operation with newer generation aircraft for training, and growing maintenance and aircraft sales as well.*

*Azure is also interested in constructing at least one hangar to use for operations and as an investment. If the opportunity exists, Azure wishes to build two hangars. They intend on continued growth and need the ability to have hangar space that would allow them to manage a turbine aircraft (King Air, Pilatus, Cirrus Jet or comparable) that would be based at the Crossville airport.*

*Staff & City Attorney recommend renewal of the Azure contract to include a five-year renewal with a five-year automatic option, 10% increase, provision for inflation based*

*annual increase, and provision of cost-sharing for the Quonset Hut.*

**This Contract was approved as recommended.**

### **Bids/Purchases**

**k. Approval for Purchase of Police Patrol Vehicles**

*Crossville Police Department consulted the TN State bid for police patrol vehicles. Two bids were received and Police Chief Brooks recommends Lonnie Cobb Ford bid of \$147,429 (\$49,143 ea.) for 3 fully equipped Ford Police Interceptor Utility Vehicles, and Columbia Dodge bid of \$28,514.25 for 1 Charger AWD Police Sedan, which are all currently in stock. A total purchase of \$175,943.25 for all 4 vehicles. A budget amendment is not necessary.*

**This Bids/Purchases was approved as recommended.**

**l. Palace Theatre Roof Replacement Bids**

*On February 21, 2023 four bids were received for the Palace Theatre Roof Replacement. Porter Roofing Contractors presented a bid in the amount of \$156,643.00 with an alternate bid of \$158,243.00. Eskola Roofing and Waterproofing presented a bid in the amount of \$149,980.00 and an alternate bid for \$152,060.00. Aspen Contracting presented a bid in the amount of \$144,536.50 with an alternate bid of \$145,595.70. Turner Roofing submitted a bid of \$112,000.00 with an alternate bid of \$113,000.00. Staff recommends low bidder Turner Roofing be awarded the project. A budget amendment is necessary.*

**This Bids/Purchases was approved as recommended.**

**6. Other Business**

**a. Discussion and action regarding Public Building Authority**

*Financial Advisor Larry Kidwell recommends re-activating the Public Building Authority. It was incorporated in 2004 and only met to issue bonds for the Catoosa Utility District acquisition. The Authority shall have seven (7) directors and not all members are required to be City residents.*

*Members appointed in 2004 were: Thomas Looney, Lillian Fox, Cosby Stone, Joe Looney, Kirk Tollett, Johnny Wayne Presley, and Dean Bennett.*

*Mayor Pro Tem Harrison stated he did not see a downside, that it's been in existence, but dormant. He also stated that re-activating the Board will give the City more options when issuing bonds. Once the Board is re-activated, then the City Council can explore potential membership at a later date.*

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Art Gernt, to re-activate the Public Building Authority. The motion carried by the following vote:**

**Aye:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

**7. City Attorney's Report****a. City Attorney's Report-March 2023**

*City Attorney Randy York reported that one lawsuit has been filed against the City of Crossville since last the meeting, on behalf of Jerry Frank Wright.*

**This Report was received and filed.**

**8. City Manager's Report****a. City Manager's Report - March 2023**

*City Manager Wood reported on the monthly revenues of sales tax, liquor inspection fees, wholesale beer tax, and hotel occupancy tax. He presented monthly departmental reports, including the ongoing construction and infrastructure projects. Mr. Wood also discussed the monthly activities of the Fire Department, which included fires at Woodmere Mall, Spruce Loop, and Crossville Hardwoods.*

**This Report was received and filed.**

**ADJOURNMENT**