

# City of Crossville

392 N. Main  
Crossville, TN 38555



## Minutes

Tuesday, January 10, 2023

6:00 PM

Council Chambers

## City Council

*Mayor R.J. Crawford*  
*Mayor Pro Tem Rob Harrison*  
*Council Member Art Gernt*  
*Council Member Scot Shanks*  
*Council member Mike Turner*  
*City Manager Greg Wood*  
*City Clerk Valerie Hale*

**REGULAR MEETING - 6:00 p.m.****Call to Order**

*The Crossville City Council met for its monthly meeting on Tuesday, January 10, 2023 at Crossville City Hall. Mayor R.J. Crawford was present and presiding. He called the meeting to order promptly at 6:00 p.m.*

*Tim Chesson, Faith Worship Center, provided the invocation. The Young Marines presented the colors and led the Pledge of Allegiance.*

**Roll Call**

**Present:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

*Others present were City Attorney Randy York, City Clerk Valerie Hale, Steve Powell, Leah Crockett, Larry Kidwell, Tim Begley, Chris South, Billy Poore, Kevin Music, Darian Dykes, Joe Kerley, Malena Fisher, Dustin Lester, Jessie Brooks, Ethan Hadley, Angela Witzel, Kenny Keck, Heather Mullinix, Fred Houston, Lainie Luse, Jenna Walls, Carolyn Jozwiak, Tom Isham, Tad Proffitt, Tim Chesson, friends and family of the Young Marines, Nick Hedgecoth, Ron Jenk, Andrew Ingram, David Passon, Amanda McGinnis, Hannah Cox, Gerry Cox, Louis Morrison, Alan Gagnon, Florence Terdeman, Bob Terdeman, Steve Garland, Todd Neal, Larry Kirwan, Marry Torasso, Asa Reese, Harold J. Cox, Victor Torasso, Mari Leedy, Charley Manker, Bob Ross, Levonn Hubbard, Kim Chamberlin, George Gandero, Mark Fox, Burt Allaire, John Leach, Kyrie Moses, James Torgerson, Jamie Torgerson, Dennis Burmeister, Glenn Craig, Billy Smith, Mak Rooney, Louise Rooney, Dan Whalen, Krista Moomey, Robert McLellan, and Heather McLellan.*

**1. Proclamations/Presentations****a. Student of the Month-January 2023**

*Kloey Moomey was presented with a proclamation for demonstrating the January character trait of Honesty.*

**2. Public Comment**

*Bob Ross addressed the City Council on behalf of 59 car club members. He stated that their goal is to support downtown.*

*Victor DeRosso stated that he moved to Crossville in in 2019 and is a member of the car club. He collect cars and has been going to car shows for 40 yrs. He also stated that Crossville's Main Street car show is one of best car shows he's ever attended, said it's a nice setting for families that come from Cookeville, Knoxville, Oak Ridge, and Sparta.*

*Larry Kirwan explained that he moved to Crossville 3 years ago. He enjoys the car*

*shows and stated that there are 200 cars that participate. He stated the Club isn't asking for anything but four hours and the attendees are always so appreciative.*

*Florence Ternman addressed the City Council and explained that she loves Crossville and moved to Crossville in 2017. She stated Main Street is a central location, which makes the event special and welcoming.*

*Kevin Troyano explained that he appreciates the City Council and that the car shows are an integral part of his restaurant business. He explained the difference between walk-by traffic and drive-by traffic. He appreciates walk-by traffic more than the drive-by because of the greater likelihood patrons will stop in. He understands the frustration by other businesses, but feels they need to meet the customers outside and offer discounts to bring them inside the store.*

*Heather McLellan, owner of the Yarn Patch, stated that 25% of her business is on Saturdays and that her business targets a specific customer. The business advertises on an Interstate 40 billboard to bring customers in, and if there is a street closure the customers are not usually very happy and have struggled to find her storefront. She also stated she understands the car shows are popular, but requested they be held later in the afternoon when business slows down.*

*Tad Proffitt, owner of Cahoots General Store, stated she supports the car shows and they do not affect her business.*

*Asa Reese, Grinder House Coffee Shop owner, thanked the City Council for their work and past support. He stated that he's been in business since July 2017. He stated data proves that the car shows increase his revenue by 12%. In 2022, 160,000 people were served with 24% being new customers. He stated he would like to see more closures of Main Street, and that events off of Main Street are more dangerous as there aren't any crosswalks or lights and there is too much commercial traffic, which also damages the downtown infrastructure. He reminded the City Council that there have been two fatalities on Main Street.*

*Tony Perry reported that he completed an informal survey of the downtown merchants. His results revealed that out of the 13 merchants visited, 3 objected and 10 liked the car shows.*

*Andrew Ingram stated that he is impressed by the success of Main Street and that it's nice to have another organization besides Downtown Crossville, Inc. organizing events. His business is on Main Street and stated that he loses \$10,000 every Saturday that the event is held. He suggested moving the car shows off of Main Street and also recommended more infrastructure for more restaurants.*

### **3. Appointments**

#### **a. Lake Commission**

**A motion was made by Council Member Art Gernt, seconded by Council Member Scot Shanks, to approve appointment of Clark West subject to Lake Commission approval. The motion carried by the following vote:**

**Aye:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

**4. Chamber of Commerce Report**

*Ethan Hadley, CEO of Crossville-Cumberland County Chamber of Commerce, reported on the Chamber's monthly activities and announced January 17, 2023 as the date of the Legislative Breakfast.*

**5. Consent Agenda****Approval of the Consent Agenda**

*Mayor Pro Tem Harrison noted the items included in the Consent Agenda have been recommended by Staff and discussed in detail at the monthly work session.*

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Scot Shanks, to approve Items A-L of the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

**a. Approval of minutes (12/13, 12/20, 12/28)**

**The Minutes were approved as recommended.**

**Ordinances on First Reading****b. Ordinance amending FY22-23 budget-Palace Theatre Wall Repair**

*A budget amendment is necessary for costs incurred related to the repairs of the Palace Theatre.*

**This Ordinance was approved on first reading.**

**c. Ordinance amending Title 5, Chapter 6 Municipal Purchasing Procedures**

*Staff requests the following changes to the Municipal Purchasing Procedures:*

- 1) Authorize City Manager to approve purchases in an amount under the state bid threshold (\$25,000)*
- 2) Allow the City's bid threshold to change as state law allows (\$25,000)*
- 3) Allow the amounts required for purchase orders and requisitions to increase to \$2,500 and \$5,000 respectively*

*The request is being made due to a rise in the cost of equipment and materials and to allow the City's bid threshold to change as state law allows without an ordinance amendment.*

**This Ordinance was approved on first reading.**

**Additional Consent Items**

- d. Approval of Joint Economic Community Development Board Interlocal Agreement
- The JECDB requests approval of the presented revised interlocal agreement (attached as part of the minutes.)*
- This Resolution was approved as recommended.**
- e. Approval of resolution authorizing issuance of Recreation Center bonds Series 2023
- Larry Kidwell, Financial Advisor, recommends adoption of the presented resolution so that the City can prepare for the bond market should the City Council decide to move forward with the construction of an Indoor Recreation Center.*
- This Resolution was approved as recommended.**
- f. Approval of resolution authorizing Mayor and City Manager to adopt Official Intents to Reimburse
- The purpose of the presented resolution is to streamline the process for the reimbursement of expenses from bond proceeds. Rather than try to craft a specific "official intent" for all the various projects at this point, the financial advisor has suggested that the City Council adopt the resolution that will authorize the Mayor and/or the City Manager to adopt any "official intent" that may be desired. The Treasury Regulation expressly provides that a valid "official intent" can be adopted by anyone who's authorized to do so.*
- This Resolution was approved as recommended.**
- g. Approval of contract with TruePani, Inc. regarding waterline inventory
- City Council approved a proposal from TruePani, Inc. to provide services related to the upcoming waterline inventory on November 8, 2022. Approval of the contract for the services in the amount of \$47,000 is requested. Staff recommends approval.*
- This Contract was approved as recommended.**
- h. Approval of contract for Engineering Services regarding American Rescue Plan Act (ARPA) Inflow and Infiltration Sewer Project
- A contract with GRW Engineers Inc. was presented for the Engineering Services required for an Inflow and Infiltration (I&I) Sewer Project utilizing the City's direct allocation ARPA funds.*
- The contract breakdown includes the following items:*
- Design: \$150,000.00*
- General Engineering During Construction: \$15,000.00*
- Resident Observation: \$117,000.00*
- Other Engineering: Sewer Inspection Services \$108,000.00 (Reimbursable if not paid directly by City.)*

*Total amount of the contract is \$390,000.00. The Director of Engineering recommends the approval of the contract.*

**This Contract was approved as recommended.**

**i.** Approval of contract amendment for utility inspection with Gresham Smith

*Gresham Smith is providing a Resident Project Representative for the inspection of the utility installation on Phase 3 of the Northwest Connector. The utility installation has and is taking longer than expected and the presented amendment is for 4 additional months of inspection.*

**This Contract was approved as recommended.**

### **Bids/Purchases**

**j.** Approval to surplus/dispose Meadow Park Lake Cabins

*The Leisure Services Department requests permission to surplus/dispose of the two rental cabins at Meadow Park Lake due to lack of rentals. The Lake Commission supports the proposal.*

**This Bids/Purchases was approved as recommended.**

**k.** Approval of Repairs for Wastewater Treatment Plant Pump Stations

*Veolia requests approval for various unexpected necessary repairs that have surfaced over the last month.*

*The repairs total \$33,253.85 and are broken down by the following:*

*Old Landfill Pump Station Fairbanks Pump Repairs: \$12,080.25*

*Old Landfill Pump Station Influent Valve Stem Extensions: \$6,200.00*

*Hwy 127 South Pump Station Submersible Pump Replacement: \$14,973.60*

**This Bids/Purchases was approved as recommended.**

**l.** Approval of Water Resources Fixed Asset Disposals

*Staff requests approval to dispose/surplus 2008 Chevy Silverado, 2006 Chevy Colorado, and 1990 Ag-Gator by auction.*

**This Bids/Purchases was approved as recommended.**

**m.** Approval to request Construction Manager/General Contractor proposals for proposed Indoor Aquatic and Recreational Facility

*Upland Design Group requests to solicit proposals for a Construction Manager/General Contractor for the indoor recreation center. This method is widely used by the State of Tennessee and recommended as the most cost efficient. The proposals will be required to enclose two packages, one for qualifications and one for fees. A copy of the complete RFQ/RFP was presented..*

*The proposals will be evaluated based upon qualifications and price by City Council or an appointed committee. The evaluations will be scored 70% based upon qualifications and 30% based upon price. The bidders will be requested to state their profit, as well as monthly fees to serve as the general contractor. The*

*manager/contractor will work with the architects to analyze the project all of the way through the design process to ensure the best price for the City.*

*The proposals will be received February 24, 2023 and Upland Design Group expects to have approval of the contract on the March 14, 2023 City Council agenda.*

**A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Rob Harrison, to approve subject to City Attorney approval. The motion carried by the following vote:**

**Aye:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

## **6. Other Business**

### **a. Approval of lease amendment for 153 Livingston Rd.**

*Tracy McGinnis is requesting an extension to the lease agreement for the building at 153 Livingston Rd., which is located on the property recently purchased by the City for the proposed Indoor Recreation Facility.*

**This Contract was approved as recommended.**

### **b. Approval of temporary street closings for Crossville Cruisers**

*The Crossville Cruisers requested that Main Street be closed on the 4th Saturday from April to October for the 2023 cruise-ins. The times for each show are from 12:00 to 4:00 p.m. They requested the streets be closed from Lantana Rd. to Taylor Street, leaving the side streets open for business parking except for East Fourth St. where they requested that it be blocked at Thurman Avenue for vendor parking.*

*Mayor Crawford suggested an alternate route which would close Main Street diagonally at Fourth Street, allowing for cars to park on Main Street, behind the Courthouse, and on some of the side streets. A map is attached as part of the minutes.*

*Council member Shanks stated that he is against closing a state highway, as well as the main thoroughfare to the hospital. He has encouraged the club in the past to try an alternate route away from Main Street and they have refused.*

*Council member Gernt stated he enjoys events downtown and will support the mayor's alternate route. He feels the alternate is not great, but Mayor Crawford has worked hard to negotiate a compromise.*

*Council member Turner stated he loves downtown events and wants to support merchants and cruisers, as well as other events.*

*Mayor Pro Tem Harrison expressed that he supports events downtown. He also stated he has received many emails and comments that City Council wants to cancel car shows and wanted to clarify that is not the case. He has legitimate concerns, but that doesn't mean he wants to cancel car shows.*

**A motion was made by Mayor R.J. Crawford, seconded by Council Member Art Gernt, that this accept road closure for dates and times stated with amended road closure as presented. The motion carried by the following vote:**

**Aye:** 4 - Council Member Art Gernt, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

**Nay:** 1 - Council Member Scot Shanks

**c.** Discussion and action regarding approval of bid award for Palace Theatre Masonry Repairs

*Bids were received January 5, 2023. Two bids were received and the bid tabulation was presented. The lowest bidder is Brad Daugherty Construction with a bid of \$30,000.00.*

**A motion was made by Mayor R.J. Crawford, seconded by Council Member Scot Shanks, to accept the bid in the amount of \$30,000 from Brad Daugherty Construction. The motion carried by the following vote:**

**Aye:** 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

**d.** Discussion and action regarding approval of sign ordinance variance request

*Flynn Sign Co. requests a variance for an extension to the 6-month expiration date on a sign permit. The sign ordinance states that a sign permit will expire if work has not commenced within 6 months after date of issue. All work must be completed within nine months or permit and fees will be invalid. Due to the Northwest Connector project, the sign owner requests delaying installation of the outdoor advertising device until Spring.*

*Mayor Crawford suggested extending through the end of the year due to expected Northwest Connector construction delays.*

**A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Rob Harrison, to grant variance request for an extension to the end of 2023. The motion carried by the following vote:**

**7. City Attorney's Report**

**a.** City Attorney's Report-January 2023

*City Attorney Randy York reported that there is not any litigation to discuss.*

**This Report was received and filed.**

**8. City Manager's Report**

**a.** City Manager's Report

*Due to City Manager Wood's absence, Mayor Crawford stated that the monthly revenue reports are available online or in the City Clerk's office.*

**This Report was received and filed.**

**ADJOURNMENT**



*Mayor Crawford adjourned the meeting at 6:51 p.m.*