

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, March 19, 2015

12:00 PM

City Hall

Planning Commission

Regular Meeting

1 Call to Order

Secretary Rob Harrison called the meeting to order with the following members present: Mayor Mayberry, Kevin Poore, Gordon Atchley, Rob Harrison, and Mayor Pro Tem Harris. Also present were Kevin Dean, Valerie Hale, and Darrell Hall.

Agenda Items

2 Approval of minutes 02/19/15

A motion was made by Kevin Poore , seconded by Pamala Harris, that the minutes of February 19, 2015 be recommended for approval. The motion carried by an unanimous vote.

3 Discussion and action on proposed annexation of 0.33 acres on McKinley Lane

A request was received from Property Brothers Management for the annexation of 23 McKinley Lane and 35 McKinley Lane. Both addresses are on the same parcel.

A motion was made by Gordon Atchley , seconded by Kevin Poore, that the Plan of Services be recommended for approval. The motion carried by an unanimous vote.

4 Discussion and Action on Maple Glen Subdivision - Phase I (Final)

This is phase one of the Maple Glen Subdivision by Habitat for Humanity. The original preliminary plat was submitted and approved in August 2010 and resubmitted in January 2013 both reviewed and approved by staff and the Planning Commission. This subdivision consists of 19 lots, numbered 39 through 57. The numbering scheme matches the overall numbering for all phases of the project. There are three streets that have been constructed, inspected, and approved by staff. Upon approval of the plat, staff will forward a request to City Council for the acceptance of the streets as official City streets. The streets are as follows: Carol Drive, 340 feet / East Fuller Drive, 650 feet / Fuller Court, 185 feet. In addition to the streets, 1,177 feet of six inch water line has been installed, inspected, and approved, as well as 1,175 feet of 4 inch low pressure sewer line.

STAFF RECOMMENDATION: Staff recommends approval of the plat and to forward a letter to the City Council requesting the acceptance of the 3 roads listed above as official City Streets.

A motion was made by Kevin Poore , seconded by James Mayberry, that this final plat be approved and a letter sent to the City Council recommending acceptance of the streets. The motion carried by an unanimous vote.

5 Staff Reports & Other Business - Kevin Dean, Local Planner

- In House Plats (In Progress)*
 - o Subdivision off Woodlawn Road is currently under preliminary staff review. The*

plat has not been officially submitted to the City. There is a possibility that the plat would not need to be reviewed by staff and planning commission under existing state law, due to the size and needs of the subdivision.

- *In House Plats (Completed)*
- o *None*

- *Regular Plats (In Progress)*
- o *None*

- *Regular Plats (Completed)*
- o *None*

- *Other*
- o *Annexation request denied by Staff:*
§ *A request for annexation was made for a lot off Ramey Rd, which is located off HWY 127N just north of the Circle K and Dunkin Donuts. After staff review, it appears that a dedicated ROW does not exist in front of the property and the existing City Limits only comes in contact with the lot at a single shared property corner. It would be impossible to annex without an existing ROW and remain contiguous. More information is available in the Planning Office if the Planning Commission would like to see it.*

Monthly Planning Report: July 1, 2014 to March 13, 2015

- *Planning Items reviewed: 20*
- *Number of Preliminary Lots: 50*
- *Number of Final Lots: 75*
- *Number of New Lots Created: 28*
- *Fees Collected: \$1500.00*
- *Acres Subdivided: 79.597*
- *New Roads: 3105 feet*
- *New Water Lines: 2847 feet*
- *New Sewer Lines: 2886 feet*

This Staff Report was received and filed.

Adjournment

A motion was made by James Mayberry , seconded by Kevin Poore, that this Planning Commission meeting be adjourned. The motion carried by an unanimous vote.