

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, June 10, 2025

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro-tem Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

PUBLIC HEARING - 5:50 p.m.

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

1. Budget and Tax Rate Public Hearing

By state law, the City Council is required to hold a Public Hearing regarding the budget and tax rate prior to adoption. Mayor Crawford asked for comments from the public regarding the budget or proposed tax rate of .6059.

Seeing none, the meeting was adjourned at 5:52 p.m.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, June 10, 2025 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 6 p.m. Adam Singh, Crossville Mission Bible Training Center, provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Lee Lawson, Nathan Clouse, Jessie Brooks, Chris South, Terry Potter, Roy Blaylock, John Conrad, Burt Allaire, Bob Ross, Crystal Ross, Bryce McDonald, David Hite, Adam Singh, Terry Mitchell, Rob Harrison, Kelly Kemmer, Chris Kemmer, Shea James, Ethan Hadley, Chris Miller, Cieara Swayze, Tim Begley, Chris Kendrick, Larry Kidwell, Jeff Dyer, Serena Vasudeva, and the friends and family of the Young Marines.

1. Proclamations/Presentations

There were no proclamations or presentations this month.

2. Public Comment

There were no comments made.

3. Appointments

a. Conventions and Visitors Bureau

Ethan Medley's term expires in June 2025 on the Conventions and Visitors Bureau. He

is willing to continue to serve on the board. There is one additional seat open on the board. Council member Turner nominated Kylene Austin Turner and Mayor Pro-tem Gernt nominated Caitlyn Chamberlin to fill this seat.

A motion was made by Council Member Mike Turner, seconded by Council Member James Mayberry, to appoint Ethan Medley and Kylene Austin Turner for 3 year terms. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

b. Tree Board

Clarence Coffey and Karl Kilmer both have terms expiring on the Crossville Tree Board. They are both willing to continue to serve for a 3-year appointment. This is a Mayoral appointment.

Mayor Crawford re-appointed Clarence Coffey and Karl Kilmer to the Tree Board.

4. Chamber of Commerce Report

President/CEO of Crossville-Cumberland County Chamber of Commerce provided the City Council with a report on the Chamber's calendar of events.

5. Consent Agenda

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem Art Gernt, seconded by Council Member James Mayberry, to approve the Consent Agenda items 5 A-S, excluding item N for further discussion. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Ordinances on Third Reading

a. Ordinance amending §13-103 - Weeds and Grass

An Ordinance to amend Title 13, Chapter 1, Section 103 to read: Every owner or tenant of property shall periodically cut the grass and other vegetation commonly recognized as weeds on his or her property, and it shall be unlawful for any person to fail to comply within 10 days of an order by the City Manager or designee to cut the vegetation when it has reached a height of over two feet.

This Ordinance was adopted on third reading.

Ordinances on Second Reading

b. Ordinance approving FY25-26 Budget

Approval of the FY25-26 Budget is needed prior to July 1, 2025.

This Ordinance was approved on second reading.

c. Ordinance approving FY25-26 Tax Rate

Approval of the FY25-26 tax rate is requested. The recommended tax rate is .6059.

This Ordinance was approved on second reading.

d. Ordinance amending FY24-25 budget for end of year adjustments

A budget amendment is necessary for the end of year adjustments.

This Ordinance was approved on second reading.

Additional Consent Items

e. Approval of minutes (WS 5/13, Retreat 5/20, SC 6/3, WS 6/3)

The Minutes were approved as recommended.

f. Approval of annexation resolution and Plan of Service for 1357 Cook Road Annexation

The Plan of Services has been recommended by the Crossville Regional Planning Commission for the proposed annexation of 1357 Cook Road. This annexation was requested by the property owner.

This Resolution was approved as recommended.

g. Approval of Old Kentucky Stock Road water line extension

The property owner at the end of Old Kentucky Stock Road has requested a water line extension. The property owner is planning on building two houses on the property. The existing water line is approximately 460 feet from their property line. A 2-inch water line is being proposed by the City and Catoosa Utility Department. An estimated cost for the extension is \$6,807.26. Since this is located outside the City of Crossville, our ordinance for Main Line Extensions (18-107) states the total cost of the extension would be the responsibility of the property owner requesting the extension. The requestor may pay the City to install the line, or a financial guarantee may be provided to install the line themselves or hire someone to do it to the City's specifications. If the latter is chosen, then the amount of the financial guarantee would be the cost estimate plus 10%, and it would expire in 12 months.

Since there is not a defined right of way for Old Kentucky Stock Road, easements will be required. If the property owner cannot obtain the easements, then the City will obtain them. If the City must obtain the easements, there will be a fee of \$4,000.00 to obtain the easements.

The Crossville Regional Planning Commission recommends approval of the water line extension.

This Resolution was approved as recommended.

h. Approval of sewer line extension to 794 Genesis Road

The owner of the property located at 794 Genesis Road has requested a sewer line extension. There is a developer that is wishing to purchase the property for the purpose of constructing multifamily apartments. There is an existing gravity sewer line located approximately 300 feet to the south of the property along Genesis Road. City staff is proposing a low-pressure sewer line installation instead of continuing the gravity. The low-pressure line would need to cross the proposed multifamily development to allow any requests for connections to the property to the north of the proposed development. A 2-inch low pressure line would be sufficient for the proposed development as well as any development to the north. The total extension will be approximately 480 feet of 2-inch low pressure sewer line. Under the Main Line Extension ordinance (18-107) the property owner/developer of the multifamily development would be responsible for the total cost of the sewer line extension. The cost estimate for the extension is \$5,798.20. The developer may pay the City for the install, install the line themselves, or hire someone to install the line. A financial guarantee in the amount of the estimate plus 10% would need to be provided to the City if the work is not completed by the City. The financial guarantee would expire 12 months from the time it is accepted.

Easements may need to be acquired for the sewer line extension. If the developer cannot obtain them and the City must obtain them, then the developer must pay the city \$3,442.00 for the easements.

The Crossville Regional Planning Commission recommends approval of this extension.

This Resolution was approved as recommended.

i. Approval to apply for UCDD Arts grant

UCDD has a grant in the amount of up to \$5,000 for an Arts grant that could be used to help in Downtown revitalization. This grant does not require a match. Staff request approval to apply.

This Resolution was approved as recommended.

j. Approval of Debt Policy

The City Debt Policy needs to be reviewed and accepted each year. A debt policy has been recommended by the Finance Director to be accepted.

This Policy was approved as recommended.

k. Approval of the temporary street closure for the Veterans' Day Parade

Terry Mitchell with the Crossville Veterans' Parade Committee is requesting a street closure on Saturday, November 8th at 9 a.m. until the end of the parade for the Veterans' Day Parade. The parade would follow the Parade Route starting at CCHS and ending at Main Street Church of Christ.

This Permit was approved as recommended.

l. Approval of transfer of property to the Sports Authority

Two tracts of property need to be transferred to the Sports Authority of the City of Crossville. These tracts were apart of the original property purchased for the Recreation Center.

This Contract was approved as recommended.

m. Approval of change order #2 - I&I Project

Approval of change order #2 with Portland Utilities Construction Company has been requested for the I&I Project. This change order decreases the price of the contract by \$4,900.28 and increase the length of the contract by 70 days due to high flows in the sewer lines. Staff recommends approval of this change order.

This Contract was approved as recommended.

n. Award bid for Highway 70 North Master Meter

Bids were received for the highway 70 North Master Meter installation on May 20, 2025. A certified bid tabulation has been reviewed by Staff.

The low bidder, Norris Brothers Excavation LLC, did not finish the last project that the City contracted with them. Eight months after the contract completion date, the City was verbally notified by Jacob Norris that Norris Brothers Excavating could not complete the project. The final project clean-up was completed by City Crews. All additional expenses paid or incurred by the City added up to be \$52,933.52 which did not include attorney expenses and in-house engineering administration.

TDOT will reimburse the City for the meter installation. TDOT has verbally informed the City that if we have a reason to not award the bid to the lowest bidder, they would reimburse for the amount of the second lowest bidder.

A motion was made by Mayor Pro-tem Art Gernt, seconded by Council Member James Mayberry, to approve/award the bid to John T. Hall Construction. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

o. Ratification of Charter changes

The City's Private Act Charter changes were filed with the State of Tennessee. The House and Senate approved all the changes. The City Council is now required to ratify those changes by two-thirds vote.

This Resolution was approved as recommended.

Bids/Purchases

p. Asphalt Delivered FY25-26

Street Supervisor Kevin Music reviewed the bids for Asphalt Delivered and recommends awarding the price contract to Rogers Group Inc.

This Bids/Purchases was approved as recommended.

q. Asphalt Picked-up FY25-26

Street Supervisor Kevin Music reviewed the bids for Asphalt Picked-up and recommends awarding the price contract to Rogers Group Inc.

This Bids/Purchases was approved as recommended.

r. Approval of Water Treatment Chemical - Sodium Permanganate Bid

Water Resource Supervisor Joe Kerley requests the City Council's approval to award the bid for the 2025/2026 Sodium Permanganate to Dycho Company Inc.

The bid was previously awarded to United Mineral and Chemical Corp. However, United Mineral and Chemical Corp. has formally withdrawn their bid. The previous bid award must be rescinded.

This Bids/Purchases was approved as recommended.

s. Approval of Cumberland Plateau Water Authority Pump Station property acquisition

Approval for the Cumberland Plateau Water Authority Pump Station property acquisition is requested. This will be for real property and will not exceed the amount of the appraisal plus 10%. Approval for the City Attorney to negotiate terms is also requested.

This Bids/Purchases was approved as recommended.

6. Other Business

a. Discussion and action regarding an ambulance service

Council member Fox stated the Council's hesitancy to move forward with this item seems to be centered around the financial components of operating an ambulance service, not the quantity or quality of service that could be provided by Crossville Fire Rescue. He went on to say that there are other funding options that could be explored in addition to the treatment and transport re-imbursement rates.

A motion was made by Council Member Mark A. Fox, seconded by Council Member Mike Turner, to withdraw this item from the agenda and allow the City Manager and City Attorney to search for other funding options and report back to Council as appropriate. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

b. Discussion and action regarding spec building bid

Bids were received on June 6th, 2025 for the Spec Building. Staff recommends awarding the bid to low bidder, Sain Construction Company.

A motion was made by Mayor R.J. Crawford, seconded by Council Member James Mayberry, to award the bid to Sain Construction Company. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

c. Discussion and action regarding water and sewer rate increase

At the previous work session, Finance Director Nathan Clouse suggested a rate increase of 10% to avoid being in a deficit in the water and sewer budget.

A motion was made by Council Member James Mayberry, seconded by Mayor Pro-tem Art Gernt, to approve a rate increase of 10% for water and sewer for all customers. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

7. City Attorney's Report

a. City Attorney's Report

City Attorney Randy York stated he did not have anything to report at this time that was not covered at the previous work session.

This Report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Hale highlighted the Kid's Fishing Derby that took place over the week. Around 112 kids participated. Also over the weekend a softball tournament was held and there were over 33 teams from the United States and Canada.

This Report was received and filed.

ADJOURNMENT

A motion was made by Mayor Pro-tem Art Gernt at 6:12 p.m., seconded by Council Member James Mayberry, to adjourn the meeting. The motion carried unanimously.