

**CATOOSA UTILITY DEPARTMENT ADVISORY COMMITTEE  
MONTHLY MEETING  
September 19, 2014**

The monthly meeting of the Catoosa Utility Department Advisory Committee was held September 19, 2014 at 11:00 PM, at the Catoosa office on Plateau Road.

Those present were: Advisory Committee members Russell Smith, Robert Bottoms and Edward Hubbard; and Catoosa Department Director Jerry Garrison and Customer Service Supervisor Thresea Garrison.

Chairman Smith called the meeting to order at 11:00 AM.

Mr. Hubbard made a motion to accept the August 15, 2014, monthly meeting minutes as presented. Mr. Bottoms seconded the motion and it was approved 3-0.

Mr. Garrison reported: 1) That the Retirement Incentive packages to all employees of the City, that are eligible to retire, was passed by the City Council at their September 9, 2014 regular meeting. 2) That the bids to paint the Highway 127 North water tank were opened on September 4, 2014 and low bidder was Preferred Sandblasting at \$128,500. 3) That the City is taking RFQ's for engineering projects and he would like to see Stigall Engineering Associates, Inc. get Catoosa's projects since they are familiar with the Catoosa area.

Mr. Bottoms made a motion to recommend that Stigall Engineering Associates, Inc. be hired to design the new 500,000 water tank to be built in the Highway 127 North area. Mr. Hubbard seconded the motion and it was approved 3-0.

Mr. Garrison presented the August 2014 monthly report of maintenance, completed by Catoosa Dept. employees, for the Advisory Committee to review.

Mr. Garrison presented the June and July 2014 financial reports for the Advisory Committee to review.

Mr. Bottoms made a motion to adjourn at 11:55 AM. Mr. Hubbard seconded the motion and it was approved 3-0.

10-17-2014

DATE

Robert L Bottoms

ATTEST:

Edward J Hubbard