

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, February 13, 2018

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem J. H. Graham, III
Council Member Pamala Harris
Council Member Scot Shanks
Council Member Danny Wyatt
City Manager Greg Wood
City Clerk Valerie Hale

The City Council for the City of Crossville met in regular session on Tuesday, February 13, 2018, at Crossville City Hall.

Roll Call

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Others present were City Manager Greg Wood, City Clerk Valerie Hale, Assistant City Clerk Malena Fisher, David Beaty, Andy Vaughn, Arnold Harbolt, Tim Begley, Gary Nelson, Karen Sloboda, Michael P. Sanders, Stasia LeFrancois, Kevin Music, Jim Young, Mike Turner, Jackie Baker, Alan Baker, Mike Ritzman, Cliff Wightman, Tim Johnson, Chris South, Ashley Richards, Tom Isham, Rob Harrison, Clark Annis, Sandra Lee Davis, Marsha Poore, Kevin Poore, Luke Poore, Hannah Poore, Dave Burgess, Levonn Hubbard, and Billy Martin.

BEER BOARD

Mayor James Mayberry was present and presiding. He called the Beer Board to order at 5:49 p.m.

Roll Call

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

1. Paparitos Southwest Grill

An application was submitted for an on-premises beer permit by Paparitos Southwest Grill located at 103 Cumberland Plaza. Chief Beaty reported a clear-records report and recommended approval.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Scot Shanks, that the on-premises beer permit be approved for Paparitos Southwest Grill. The motion carried by the following vote:

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

With no further business to discuss, the Beer Board was adjourned at 5:55.

SOLICITATION BOARD

Mayor Mayberry called the Solicitation Board to order at 5:55 p.m.

1. Crossville Lions Club Charities, Inc.

An application for a Solicitation Permit was filed by Crossville Lions Club Charities, Inc. for its annual white cane project to raise funds for their programs benefiting the blind, deaf, and children. The event will be held April 20-21, 2018.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, that the Solicitation Permit for Crossville Lions Club Charities, Inc. be approved. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

With no further business to discuss, the Solicitation Board was adjourned at 5:56 p.m.

REGULAR MEETING

Call to Order

Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m. The Young Marines presented the colors and led the Pledge of Allegiance. Mike Ritzman of Redemption Church gave the invocation.

Roll Call

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

1. Proclamations/Presentations

Presentations-February

- a) Student of the Month
- b) Spay Day 2018
- c) Firefighter of the Quarter

a) Student of the month-Luke Poore, was nominated because of the character trait, "respect".

b) Spay Day 2018-Wags & Whiskers representatives were present and Mayor Mayberry presented a proclamation declaring Spay Day as February 27, 2018 .

c) Chief Mike Turner presented the Firefighter of the Quarter (October-December 2017) Award to Donald Earhart.

2. Public Comment

There were no public comments.

3. Appointments

a. Palace Advisory Board

Mayor Mayberry announced his appointment of Richard Petersen to replace the vacancy created by Marguerite Watkins' resignation to the Palace Advisory Board with the term expiring in December 2018.

b. Lake Commission

One appointment needs to be made to the Lake Commission as Council Member Harris' term expired in January 2018. The Lake Commission has recommended that Council Member Harris be re-appointed for a seven-year term.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Danny Wyatt, that Council member Harris be re-appointed for a seven year term to the Lake Commission. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

4. **Consent Agenda**

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry, to approve the Consent Agenda and Bids/Purchases. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Ordinances on First Reading

a. Ordinance amending §15-125 in the Crossville Municipal Code regarding Rules of the Road

Additional Consent Items

b. Approval of minutes (01/09, 01/23, 01/25)

c. Approval of reallocation of funds for Depot

City Council approved a budget amendment for the Depot in the amount of \$60,297 with the final reading on November 7, 2017. This amendment went into the Palace budget because the Finance Department wasn't sure if a new department was to be set up. After the ordinance went through the three readings, the Finance Department then set up a new department for the Depot. The Finance Department is requesting to move the budget amendment from the Palace budget to the Depot budget.

- d. Approval of Certificate of Compliance for Wal-Mart #687
- Michael Moore, Cynthia P. Moehring, Matthew William Allen, and Andrea Lazenby have requested a renewal of the Certificate of Compliance for Wal-Mart Stores East, LP dba Walmart #687 to allow them to sell wine in their store. Background checks on the individuals have been presented, which showed no issues.*
- e. Approval of Certificate of Compliance for Dollar General Store #12008
- Dollar General Store #12008 located at 1259 Miller Avenue #104 has requested a Certificate of Compliance to allow wine to be sold in its store. A background check on Kenneth Hollows, store manager, has been presented, which showed no issues.*
- f. Approval of contract for the sale of 5.49 acres to Forbus Investments, LLC in Interchange Park
- As approved at the January 9, 2018 meeting, an advertisement was run in the Crossville Chronicle for the sale of 5.49 acres in Interchange Park to Forbus Investments, LLC. The 30-day advertising period expires on February 11, 2018. The City Attorney has prepared a contract for the sale of the property.*
- g. Approval of project for CDBG Application 2018
- January 9, 2018, the Crossville City Council approved applying for a grant through the CDBG program. The proposed project for the grant application is sewer rehab for the following areas:*
- Old Landfill Pump Station to Miller Ave Pump Station
Braun to Wayne Ave.
North Hills Drive and Stone Drive
Miller Ave Pump Station to Old Mail Road
Genesis Rd. Pump Station to Cook Rd.*
- h. Approval of loan agreement for Air Force jet
- The Air Force jet located next to the CCHS football field (Miss Nettie) is on loan to the City of Crossville from the Air Force. This loan is on a yearly basis and requires approval each year of the loan agreement. CCHS has always taken responsibility for maintenance of the jet.*

5. Bids/Purchases

- a. Approval to purchase belts (including installation) for Wastewater Treatment Plant belt press
- Belts on the current press are twelve years old and in need of replacement. The belt press is used to dewater sludge at treatment facility. A quote has been received from Bar Environmental Supply for \$9,980.00, which is a sole source provider.*
- This Bid/Purchase was approved as recommended.**
- b. Approval to purchase equipment for Mockingbird and Manchester Tank Pump Stations

Mockingbird Pump Station was installed in the late 1980's and has been repaired and the pump rebuilt several times. The station is now in need of refurbishment. Manchester Tank Pump Station is 31 years old and also in need of refurbishment. Three quotes have been received to repair both stations. R-W Contractors-\$59,914.20; Wascon-\$30,824.68, and Putnam Contracting Services, LLC-\$79,800.00

Staff recommends accepting the lower quote from Wascon.

This Bid/Purchase was approved as recommended.

c. Approval to purchase intoximeter equipment

Crossville Police Department requests to purchase a portable intoximeter with accessories, and 4 portable Alco-sensors for the aid in DUI detection. These are items that are part of the equipment approved to buy under the Tennessee Highway Safety Office Alcohol Grant awarded to the City. Estimated cost is \$6,163.00. This will be a reimbursable item from the grant.

This Bid/Purchase was approved as recommended.

d. Approval of water meter purchase for Catoosa Utility District

At the January 9, 2018 meeting, a motion was passed to allow the expenditure of \$24,000 for water meters to be used by Catoosa Utility District. This item was not included on the published agenda; therefore, the City Manager requests for the item to be voted on again.

This Bid/Purchase was approved as recommended.

6. Other Business

a. Special Census Results

Mr. Arnold Harbolt gave the results from the Special Census and will be submitting to Upper Cumberland Development District for certification on Wednesday, February 14. There was an increase of 544 new residents, for a total population of 11,564 which includes 91 occupants in group homes. There were 5,319 households counted. This is an increase of \$61,395.84 in state shared revenue. Mr. Harbolt also reported that the census cost \$36,760.46, which was approximately \$13,000 under budget.

Mayor Pro-tem Graham thanked Mr. Harbolt for doing such a great job and stated the City of Crossville will receive approximately \$240,000 over next 4 years, paying only \$36,000 for the census and is proud of the results. Mayor Pro-tem Graham asked about the master address list and if there is another way to secure better information than we provided to him. Mr. Harbolt is providing copies of his results to City staff and hopes the City staff will take his list and update the listings more frequently.

b. Approval and action on a plan to increase raw water supply

Greg Davenport, J.R. Wauford and Company, presented four alternatives for increasing the raw water supply, at the work session held on February 6, 2018.

1) *Raising Meadow Park Lake Dam and continuing to harvest from Lake Tansi*

- 2) *Raising Meadow Park Lake Dam and harvesting from Lake Tansi and Caney Fork River*
- 3) *Raising Meadow Park Lake Dam and harvesting from Lake Tansi and Holiday Lake*
- 4) *Harvesting water from Watts Bar Lake*

The Council discussed options for moving forward on a plan to increase the raw water supply from one of these alternatives.

Council member Harris clarified that the benefits of doing this are going to help the City in knowing what direction to move toward as far as water is concerned and that the Council is looking out for future water supply.

Council member Shanks presented another option of harvesting overflow from a rock quarry in Crab Orchard. Council member Shanks was approached by Pat Stone, the owner of the quarry which is 13.5 acres, 135 feet deep. Council member Wyatt stated Crab Orchard has already applied for a permit to harvest the water from the quarry. Mr. Wood was asked to check with Crab Orchard Utility District on the status of the permit and if applicable. Mr. Wood stated he was in the process of setting up a meeting with Crab Orchard Utility District in regards to the City of Crossville selling water to Crab Orchard Utility District per the request of the utility district by letter, which Mr. Wood received. Council member Wyatt asked for a copy of the letter.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Danny Wyatt, to approve a plan provided by Greg Davenport, Wauford & Co. to present the four alternatives for increasing the raw water supply to the appropriate state and federal agencies. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

c. Approval and action on acceptance of sewer lines that service North Cumberland, South Cumberland, and Brown Elementary.

The Cumberland County Board of Education has requested reaching a comprehensive agreement to eliminate the Board's responsibility of repairing and/or maintaining sewer lines that service North Cumberland, South Cumberland, and Brown Elementary.

Mayor Mayberry expressed his concern about the legality of one utility district (City of Crossville) going through another utility district (South Cumberland Utility District) and what's involved with extra man power to maintain, future expenses, funding depreciation, and about the condition of the lines. He requested for the City Attorney to check on the legality issue.

Council member Wyatt asked Tim Begley to report on the condition of the lines. He stated the South Cumberland line is 19 years old, Brown Elementary line is 10-12 years old, and North is the most recent line.

Brown Elementary line is a gray water line, which means a grinder pump cannot be attached to it. Cumberland County Board of Education Maintenance Supervisor stated there's only been one break to the line, which could have been caused by a vehicle. This means the line could be shallow in a few places but hasn't been inspected and Mr. Begley was not sure what could be observed without digging the line up. The South Cumberland line hasn't had any issues.

There was a discussion about current capacity of the sewer plant.

Mr. Begley stated there's almost zero percent I & I on low pressure lines. Gravity systems produce I & I issues and the lines coming from these schools are low pressure lines.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, that the City of Crossville accept the sewer lines that service North Cumberland, South Cumberland, and Brown Elementary. The motion carried by the following vote:

Aye: 3 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt and Council Member Pamala Harris

Nay: 2 - Council Member Scot Shanks and Mayor James Mayberry

7. City Attorney's Report

City Attorney's Report

Due to illness, the City Attorney was not present to give a report. Mayor Pro-tem Graham requested the City Attorney research the issue of the legality of the sewer lines to answer Mayor Mayberry's concerns, specifically the Brown Elementary line since it is in another utility district.

8. City Manager's Report

City Manager's Report

City Manager Greg Wood gave the monthly revenue reports for sales tax, whole beer, and retail liquor. He also presented reports on police and fire events, water loss, building permits, grants, special projects, and bonded debt.

Mr. Wood also reported there were issues with the current project at the waste water treatment plant. The contractor is behind on schedule and not showing any promise of moving forward. Mr. Wood has prepared a letter for the City Attorney to review.

ADJOURNMENT

A motion was made by Mayor James Mayberry, seconded by Council Member Scot Shanks, that the meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

With no further business to conduct, the meeting was adjourned at 6:43 p.m.