

## ADDENDUM #1

### PRE-BID CONFERENCE ON SOLID WASTE COLLECTION & DISPOSAL SERVICE May 15, 2017

Attendance at the pre-bid conference is mandatory to be able to submit a bid for solid waste collection and disposal services. Firms represented were Selk Sanitation, Santek Waste Services, Bobcat of North America, and Waste Connections Inc. (Cumberland Waste Disposal).

The following issues were raised at the conference and addressed (a copy of the written questions are attached for reference). This Addendum shall be considered part of the bid documents.

- Deadline for submitting questions – **May 30, in writing**
- P. 12, Item 2.4 Recycling – **Proposals for recycling are optional and may include both curbside residential and municipal facilities.**
- **As stated in the Requests for Bids and Instructions for Bidders, the bids will be opened on June 6 at 2:00 p.m. and read out loud. The opening is open to the public, as well as all bidders. Those in attendance will be allowed an opportunity to review the bids after the opening.**
- **5% Bid Bond – The bid bond must represent the entire bid.**
- **Page 9, Item 1.8 Containers – All references to carts are changed to “95-gallon”. All carts currently in distribution will remain at their location. It is estimated that approximately half of them are in good to excellent condition. Contractor will be responsible for repairing or replacing any carts that become unusable during the life of the contract. As stated in the specifications, at the end of the contract, the distributed carts will be considered property of the City and remain at each location. Contractors’ name may only be placed on containers by use of a removable sticker.**
- **Page 12, Item 3.1(E) – If a cart is damaged by the resident, Contractor may show the evidence to the City and the location where it was found for consideration of the City for reimbursement and potential charge to the resident. Normal wear and tear will not be considered for reimbursement. For the last several years, the City has maintained a list tying the cart numbers to the location where delivered. During the interim period, the City will work toward completing this list so that if any carts are stolen, missing, or found we will have the opportunity to match them up. The Contractor will be expected to turn in a monthly list of cans distributed showing their number and the location where they are delivered.**
- **Page 12 Item 3.1 (F) – The collection map shall be supplied by the successful contractor prior to the beginning of the contract period.**
- **Page 15 Item 5.12 – Average weights will be acceptable for municipal facilities using dumpsters and roll-off containers. Under 5.12(b) the words “residential and” are stricken.**
- **Bulky waste – Bulky waste shall be charged per home/per week with a limit of five (5) items per pick-up. Billing shall include the date and location of the pickup.**

- Page 16, Item 11.00 Term/Contract Extension – The City considers any replacement carts as owned by the City and paid throughout the contract. No payment shall be due at the end of the contract for any carts provided to residences or municipal facilities. The City will purchase any unused carts in inventory of the contractor at the end of the contract.
- Page 3 Add Alternate Bid – Resident Yard Waste – The pricing has been changed to per home.
- Page 4 Item 1.0 collection from Buildings and Properties with 95-gallon carts – Cart rental has been removed from the bid form. In Section 2.2, the words “(except residential containers)” has been removed. While the City has existing inventory of carts, the City will replace carts for its facilities. As of this date, we are not expecting to have a significant number of carts in inventory by the time this contract goes into effect.
- Bid responses – As stated earlier, all bid responses will be available to review following their receipt and opening. Award will be made to the lowest, most responsible, bidder. As stated in Section 11(B) of the Instructions for Bidders, the City may require submission of additional evidence of experience and other competency to service a contract of this size.
- TDEC approved composting site in Cumberland County – There are no known sites in Cumberland County.
- Page 11 Item 2.0 Scope of Service 2.2 – As stated above, these words are removed.
- Disposal fee – The disposal fee for residential has been removed from the bid forms. It is the City’s understanding that a long-term contract exists between the County and Waste Connections of Tennessee, Inc. for the disposal of residential trash through their transfer station.
- Yard Waste and Bulky Waste Disposal tonnage – The City will be responsible for paying the tonnage for these items.
- Residential/Commercial definition - The City will provide a master list of all residential homes or dwellings that are classified by the Assessor’s Office as being “commercial”. As other properties are identified by either the City or the Contractor as being subject to dispute, the City will review the records of the Assessor’s Office to make the final determination.
- Disposal fee for yard waste – This has been added to the bid form.
- Yard waste schedule – The bid form has been changed to reflect a twice-yearly collection schedule plus on-call pick-ups outside the schedule.
- Fuel surcharges – Fuel surcharges shall be based on the total used.

## **ADDENDUM #1 – ACKNOWLEDGEMENT**

I acknowledge receipt of Addendum #1 to the Solid Waste Collection and Disposal Service contract documents.

By: \_\_\_\_\_

Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

(This page must be signed and included in the Bid Response.)