

CITY OF CROSSVILLE, TENNESSEE  
SOLICITATION PERMIT APPLICATION

For Department Use Only:  
Date Received: 7/22/14  
Date Issued: \_\_\_\_\_  
Permit #: \_\_\_\_\_

1. Name of person or organization Fairfield Glade Lions Club  
Address of headquarters of application: P.O. Box 1675  
Fairfield Glade, TN 38558

2. Name of applicant's principal officers and managers (if any):

President	<u>CAROL PONTIUS</u>	Address	<u>148 Lynhurst Dr FFG 38558</u>
Vice-Pres.	<u>Ed Litman</u>	Address	<u>27 Felix Ct FFG 38558</u>
Secretary	<u>MARGO WILSON</u>	Address	<u>10 Creek Circle FFG 38558</u>
Manager	_____	Address	_____
Directors:	<u>Robert Lewis</u>	Address	<u>112 Garfield Ln FFG 38558</u>
	<u>Shelley Lewis</u>	Address	<u>112 Garfield Ln FFG 38558</u>
	<u>Bob Cover</u>	Address	<u>273 Rother Ham Dr FFG 38558</u>
Other:	(Name)	Address	_____
_____	_____	Address	_____
_____	_____	Address	_____

3. Have you attached to this application a true and correct copy of the resolution (if any) authorizing the applicant to undertake the proposed solicitation covered by the application?  Yes  No

4. The purpose for which the solicitation is to be made is the following: to raise funds for the clubs vision, hearing, and scholarship projects thru the sale of Wisconsin cheese to a established customer base in Crossville  
(Attach a statement if more space is needed.)

5. The total amount of funds to be raised is estimated to be: 4000

6. The receipts from the solitation will be used or disposed of as follows: (Attach a statement if more space is needed.) The profit gained will be distributed as determined by the club's board of directors

7. The need for the contributions to be solicited is as follows: (This statement must be specific, supported by reasons, and if available, figures---an attached statement can be used.) \_\_\_\_\_

8. The following person(s) will disburse the receipts of this solicitation. (Give name, address, and title)

Duane West, 113 Huntington Dr, Fairfield Glade  
38558

9. The following person(s) will be in direct charge of conducting the solicitation: (Give name, address, and title)

Robert + Shelley Lewis 112 Garfield LN  
Fairfield Glade, CHAIRMAN

10. The following promoters are connected, or will be connected with the solicitations: (Give name, address, and title)

Club members will take cheese orders

11. The method or methods to be used in conducting the solicitations are as follows: (Explain on attached sheet, if necessary)

Club members pass out the order forms  
They return in few days to pick up the orders  
and return again to deliver the cheese

12. The proposed dates for the beginning and ending of the solicitations are:

Beginning Date Sept 20, 2014 Ending Date Nov 30, 2014

13. The estimated total cost of the entire solicitation campaign is

no expenses

14. The wages, fees, commissions, expenses or emoluments to be expended or paid to any person in connection with such solicitation, and the name and addresses of all such persons are the following:

none

15. A full statement of the character and extent of the charitable work being done by the applicant with the City of Crossville is as follows: (explain on attached sheet if more space is needed.)

The club does vision + hearing screening in Cumberland  
County School system. We also have a scholarship  
program for graduating high school seniors.

16. Will the actual cost of the solicitation exceed 25% of the total amount to be raised?  Yes  No

17. Does applicant certify that if a permit is granted, it will not be used or represented in any way as an endorsement of the City of Crossville or by any department or officer thereof?  Yes  No

18. The following is additional information believed by applicant to be useful to the Board in determining the kind and character of the proposed solicitation: Our Club does vision + hearing screening for children in Cumberland County from DAYCARE, HEAD START through high school. We provide classes to needy students

19. Is applicant a non-profit exempt organization under 501(c)(3) of the Internal Revenue Code (26 U.S.C. §501(c))?  Yes  No

**REQUIRED ATTACHMENTS:**

A statement giving the terms and contents of all agreements, both oral and written, with all agents, solicitors, promoters, managers, or conductors in connection with the proposed solicitation covered in this applications.  Not Applicable

A financial statement for the last preceding fiscal year of all funds collected for charitable purposes by the applicant, giving the amount of money raised, together with the cost of raising it and the final distribution thereof.

THE STATEMENTS MADE IN THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. (This application must be signed by the individual/owner, or by a partner, or by an officer of the corporation.)

BY: Robert A. Lewis  
Signature of representative

7-22-14  
Date

Robert A. Lewis 112 Garfield LN FFG TN 38558  
Typed or written name, address, and title cheese sale CHAIRMAN

Sworn and subscribed to before me, this 22nd day of July, 2014.

Valerie Hale  
Notary Public

My Commission Expires: 6/4/16

Mail/deliver to: Sally Oglesby, City Clerk, City of Crossville, 392 N. Main, Crossville, TN 38555

