

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, December 10, 2024

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro-tem Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

AUDIT COMMITTEE - 5:15 p.m.**PUBLIC HEARING - 5:50 p.m.**

The Crossville City Council met for a Public Hearing regarding a Plan of Service review at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 5:50 p.m.

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

1. Public Hearing - Annexations

A review of the Plan of Services is required every 6 months after annexation until the Plan of Services has been fulfilled. It has been 6 months since the annexation of Tax Map and Parcel 112L C 014.00 (Canary Drive/Walnut Drive).

Mayor Crawford asked if anyone present would like to address Council regarding this annexation. Seeing none, he adjourned the meeting.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, December 10, 2024 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 6 p.m. Willard Dale, Cumberland View Baptist Church, provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Lee Lawson, Nathan Clouse, Jessie Brooks, Chris South, Rob Harrison, Larry Kidwell, Serena Vasudeva, Kevin Music, Bob Ross, Victor Torasso, Tim Begley, Chris Kendrick, Brad Daugherty, Jeff Dyer, Kristopher Cole, Ashley Richards, Shea James, Willard Dale, Sherif White and family, and the friends and family of the Young Marines.

1. Proclamations/Presentations

a. December Proclamations and Presentations

The December Student of the Month was not present so Mayor Crawford moved to the next item on the agenda.

2. Public Comment

No comments were made.

3. Appointments

a. Election of Mayor Pro-Tem

A motion was made by Council Member Mike Turner, seconded by to appoint Council member Art Gernt as a Mayor Pro Tem. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

b. Appointment of City Judge

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Art Gernt, to appoint Tiffany Adams as City Judge. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

c. Stormwater Board of Appeals

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Art Gernt, to appoint a Council member Mike Turner to the Stormwater Board of Appeals. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

d. Joint Economic Community Development Board

A motion was made by Mayor R.J. Crawford, seconded by Council Member James Mayberry, to appoint Mayor Pro-tem Art Gernt to the Joint Economic Community Development Board. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

e. Cumberland Plateau Water Authority

A motion was made by Mayor R.J. Crawford, seconded by Council Member James Mayberry, to appoint Brad Daugherty to the Cumberland Plateau Water Authority. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

f. Planning Commission

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Art Gernt, to appoint Council member James Mayberry to fulfill the Council member seat on Planning Commission and Rob Harrison as the member at large on Planning Commission. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

g. CCCSEC (Sports Council)

A motion was made by Mayor R.J. Crawford, seconded by Council Member James Mayberry, to appoint Lainie Luse, Marlo Wright, and Chris Peterson to Crossville-Cumberland County Sports and Event Council. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

4. Chamber of Commerce Report

A report was not provided at this meeting.

5. Consent Agenda

A motion was made by Council Member Art Gernt, seconded by Council Member Mike Turner, to approve the Consent Agenda items 5 A-K.

Approval of the Consent Agenda

Mayor Crawford asked if any Council members would like to pull an item for further discussion. Council member Mayberry asked to pull Consent Agenda item K for further discussion.

The motion was amended to approve Consent Agenda items 5 A-J. Mayor Pro-tem Gernt stated all items had been discussed at an open meeting the week prior. He encouraged the public to attend Work Sessions held on the first Tuesday of each month.

A motion was made by Council Member Art Gernt, seconded by Council Member Mike Turner, to approve the Consent Agenda items 5 A-J. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Ordinances on Third Reading

- a. Ordinance amending §15-302 - Deerfield Rd Speed Limit

An Ordinance to amend Title 15, Chapter 3, Section 2 of the Crossville Municipal Code pertaining to speed limits. That Title 15, Chapter 3, Section 2, Subsection T be added as follows: (T) The maximum rate of speed shall be 25 miles per hour on Deerfield Road.

This Ordinance was adopted on third reading.

Ordinances on Second Reading

- b. Ordinance amending FY 24-25 budget

Several amendments are needed to the FY 24-25 budget.

This Ordinance was approved on second reading.

Ordinances on First Reading

- c. Ordinance amending the site plan ordinance

This Ordinance was approved on first reading.

Additional Consent Items

- d. Approval of minutes (11/12 Council meeting, 12/3 Work Session)

This Minutes was approved as recommended.

- e. Approval to disband the Palace Advisory Board

Staff has recommended disbanding the Palace Advisory Board. This board was originally created to help with the management of the Palace Theatre once the City of Crossville began operating it rather than DCI. This board is not currently active. It is not required by Charter or ordinance.

This Resolution was approved as recommended.

- f. Approval of a resolution for ARPA funds

To be compliant with the regulations for the receiving and spending of ARPA Grant funding, a resolution is required to be passed by December 31, 2024. This resolution states we are spending the funds on government services such as infrastructure improvements.

This Resolution was approved as recommended.

g. Approval of Marlow Farm (Northside Dr) Annexation Plan of Services and future connection fees

George Marlow has requested water and sewer utilities to his property located on the eastern side of Northside Drive. His plan for a proposed campground has changed with phase one of the plan being on the eastern side of Northside Drive. His request is for utility services to be provided at no cost to him, other than tap fees, as was done during the original annexation of his property.

As a result of the annexation and request for utilities along Northside Drive, the Engineering Department has developed a master plan for the layout of the utilities along Phase One of the Northwest Connector, Northside Drive between Highway 70 and Highway 70 North. This was done to prevent the crisscrossing back and forth installation of water and sewer. Due to the change in the request, the previous Plan of Services must be rescinded and a new Plan of Services adopted. This has been recommended by the Planning Commission. The new Plan of Services will reflect the provision of sewer to Mr. Marlow's properties. The plan will still include the water main crossing of Northside Drive to service Mr. Marlow's property on the western side of Northside Drive, but will now show a sewer line extension of only approximately 580 feet to his property line located on the eastern side of Northside Drive. The master plan is to have a water main run on the western side of the Right of Way and the sewer lines to be on the eastern side of the Right of Way.

As a result of the change, the provision of each utility along Northside Drive may have a longer service line, which would exceed the maximum service line length, as stated in the City Ordinance 18-107(H)(b). The Right of Way of Northside Drive is approximately 120 feet. The maximum allowed service line length is 75 feet. Under section 18-107(H), any length greater than 75 feet must be presented to the Crossville Regional Planning Commission for review, who will make a recommendation to the City Council. In addition of needing special approval of the longer service line, an additional cost may be incurred due to the length of the bore and the longer service line. Under the same subsection (H) item (d) of 18-107, which states, "Service lines will be installed by the City from utility main line to the property line at the expense of the City. Prior to a new service line being installed by the City, the applicant shall pay any fees the City deems necessary." With the bore and service line length being greater than the typical 75 feet, which is intended to cover the standard crossing of a 50-foot ROW, staff suggests the additional cost should be passed on the applicant. A cost estimate has been provided to the City and the additional cost can be added to the standard tap fee. The bore is 90 feet at a price of \$45 per foot of dirt (\$4,050) and \$100 per foot of rock (\$9,000). This quote was given by two utility contractors. The payment must be made within 12 months of being approved by City Council. This requires final approval by the City Council and has been recommended by Planning Commission.

This Resolution was approved as recommended.

h. Approval regarding the extension of Interstate Drive

Approval in regards to additional funds in the amount of \$50,000 for the extension of Interstate Drive has been requested.

This Resolution was approved as recommended.

i. Approval of a resolution to assign contract with Upland Design Group

The City of Crossville entered in to an agreement with Upland Design Group to be the

architect for the Indoor Recreation Center. Since the Sports Authority of the City of Crossville has formed, they will need to be assigned the contract with Upland Design Group.

This Resolution was approved as recommended.

j. Approval to award proposal for water system improvements

On November 19, 2024, bids were opened for the Water System Improvements in the Catoosa Utility District. Two bids were received. Staff recommends lowest bidder Hamilton Consulting and Construction, LLC. dba J. Paul Smith Construction in the amount of \$926,244.08.

This Resolution was approved as recommended.

k. Approval to increase the City Attorney's hourly rate

City Attorney Randy York has requested his hourly rate be established at their firm's current rate for other municipalities in the amount of \$250. Since becoming City Attorney, he has charged the City of Crossville less than his usual hourly rate.

Council member Mayberry asked to pull this item from the Consent Agenda and stated he had a few questions for the City Attorney. Sports Authority paying most. Concerned about filing for taxes - turned over to the county, 60% increase is stiff in his opinion,

Randy - on or before April 1 on behalf of COC for collection of back tax and completed each and every year, procedure in place that has been the case or many years, city and county are consolidated, COC has been reviewed,

City Manager Hale stated a copy of bill from the City Attorney would be sent to all Council members moving forward.

A motion was made by Council Member Mike Turner, seconded by Council Member Art Gernt, to approve a rate increase to \$250 per hour and ask for an engagement letter for the City Manager to work with City Attorney. The motion carried by the following vote:

Aye: 4 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner and Council Member Mark A. Fox

Nay: 1 - Council Member James Mayberry

6. Other Business

There was no other business.

Mayor Crawford asked other Council members if he could use this time to present Student of the Month at this time.

Sherif White was presented December's Student of the Month award for Caring.

7. City Attorney's Report

a. City Attorney's Report

City Attorney Randy York informed Council one lawsuit had been filed in the last 30 days for car accident. He is preparing a number of contracts that will be presented in the New Year.

This Report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Valerie Hale stated all tax revenues have increased except beer. An update on projects was provided. The Sparta Highway bridge has delayed through January 2025. The Indoor Recreation Center will be moving forward, and Ms. Hale is expecting to receive final numbers this week. The sidewalk project is behind 4-6 weeks, but they should be able to catch back up in the spring. A survey will be posted on the City's Facebook page in regards to commercial traffic on Main Street. She requested for citizens to fill it out. Her final update was regarding the change in the Christmas parade route.

This Report was received and filed.

ADJOURNMENT

A motion was made by Council Member Mike Turner, seconded by Council Member James Mayberry, to adjourn the meeting at 6:23 p.m. The motion carried unanimously.

Mayor

City Clerk