

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, July 10, 2018

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem J. H. Graham, III
Council Member Pamala Harris
Council Member Scot Shanks
Council Member Danny Wyatt
City Manager Greg Wood
City Clerk Valerie Hale

REGULAR MEETING - 6:00 p.m.**Call to Order**

The City Council for the City of Crossville met in regular session on Tuesday, July 10, 2018 at Crossville City Hall. Mayor James Mayberry was present and presiding.

Ralph Reagan of the Bread of Life Rescue Mission provided the invocation. The Young Marines presented the colors and led the Pledge of Allegiance.

Rollcall

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Valerie Hale, Assistant City Clerk Malena Fisher, Lee Lawson, Scott Humphrey, Kevin Music, Tim Begley, Jim Young, Ralph Reagan, Mike Turner, Chris South, Levonn Hubbard, Fred Houston, and Leah Crockett.

1. Proclamations/Presentations**278th Armored Cavalry Regiment Day July 15, 2018**

Captain Seavers and 1SG Tejada of the 278th Armored Cavalry Regiment were present to receive a proclamation declaring July 15, 2018 as 278th Armored Cavalry Regiment Day. The unit will be deployed for 13 months to Poland. The community will be lining the streets to at 6 a.m. on Sunday, July 15, 2018 for their departure from Crossville National Guard facility to Hwy 127N to Interstate 40. City Manager Greg Wood and Captain Kendall Hargis also presented Captain Seavers and 1SG Tejada with Challenge Coins from the City of Crossville.

This Proclamation was presented.

2. Public Comment

There were no public comments.

3. Appointments**City Manager's appointment to Personnel Board**

City Manager Wood advised that his initial recommendation to re-appoint Tom Isham to the Personnel Board is against what the Charter allows and is looking for someone to fulfill the position. It will be announced at a later date.

This Appointment was deferred.

4. Consent Agenda

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, to approve Consent Agenda Items 4 A-G. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

a. Approval of minutes (06/12/18)

Approval of minutes (06/12/18)

The Minutes were approved as recommended.

Ordinances on Third Reading**b.** Ordinance amending Crossville Municipal Code regarding Hotel Occupancy Tax

On January 25, 2018 Crossville City Council voted to request the Tennessee General Assembly to amend TCA 67-4-1425 to authorize the City of Crossville to levy a privilege tax upon the privilege of occupancy.

This Ordinance was adopted on third reading.

c. Ordinance amending the FY2017-2018 Budget for year-end adjustments

These budget amendments are necessary to bring the budget to actual expenses.

This Ordinance was adopted on third reading.

Additional Consent Items**d.** Resolution approving non-profit donations for FY2018-2019

A resolution needs to be adopted that specifies the donations included in the budget for FY2018-19 to non-profit organizations.

This Resolution was approved.

e.

Approval of Debt Policy

The debt policy that was written in 2011 should be reviewed by Council every year for appropriateness.

The debt policy was approved.

f. Approval of temporary street closing of Taylor Avenue between Main Street and Thurman Avenue, and the closure of Thurman Avenue

between Taylor Avenue and North Street for the Class of 1993 25th reunion on September 8 from 3:30 p.m. to midnight.

The Cumberland County High School Class of 1993 is requesting temporary street closures for their 25th class reunion block party.

This Permit was approved.

g. Approval of TDOT grant contract amendment for Seal/Stripe Runway and Taxiway

The City and TDOT Aeronautics entered into a contract with a grant in the amount of \$637,042 for sealing and striping the airport runway and taxiway. The local share is \$33,528 for a total project of \$670,570. The current Engineer's estimate projects the total project amount to be \$60,000 more than the contract amount. The current schedule is tight and completes all contracted work before winter. A request has been made to TDOT to amend the contract with an increase of \$60,000 which is an additional \$57,000 TDOT grant and an additional \$3,000 City share.

If a budget amendment is required, it will be brought to City Council after the project has been bid and the construction contract is ready to award.

This Contract Amendment was approved.

Bids/Purchases

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry, to approve Consent Agenda Items H-J. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

h. Approval to purchase 2018 Caterpillar 420F2 IT Backhoe - Street Department

The Street Department supervisor has received a quote from Stowers Caterpillar for a 2018 Caterpillar 420F2 IT Backhoe. Stowers has a contract with the State of Tennessee, Central Procurement Office. State bid price for the backhoe is \$105,997.20 plus the option of a hydraulic thumb for \$5,235.00. The grand total for the backhoe with the thumb is \$111,232.20. The Street Department supervisor has reviewed the quote and recommends purchasing the backhoe and hydraulic thumb for \$111,232.20. This purchase was budgeted and approved in the 2018/2019 budget.

This Purchase was approved.

i. Approval to purchase 2018 Ford Crew Cab XLT 4X4 - Street Department

The Street Department supervisor has received a quote from Ford of Murfreesboro for a 2018 Ford Crew Cab XLT 4x4. Ford of Murfreesboro has a contract with the State of Tennessee, Central Procurement Office. State bid price for the truck is \$36,445. The Street Department supervisor has reviewed the quote and recommends purchasing the truck for \$36,445. This purchase was budgeted and approved in the 2018/2019 budget.

This Purchase was approved.

j. Approval to purchase 2018 Ford Escape

The City Manager has received a quote from Ford of Murfreesboro for a 2018 Ford Escape. Ford of Murfreesboro has a contract with the State of Tennessee, Central Procurement Office. State bid price is \$21,806. The City Manager has reviewed the quote and recommends purchasing the Ford Escape for \$21,806. This purchase was budgeted and approved in the 2018/2019 budget.

This Purchases was approved.

5. Other Business

a. Fair Park Senior Center van

The Fair Park Senior Center previously approached City Council regarding the purchase of a new van. Council agreed to help fund the purchase. Since that time, the organization secured \$20,000 in private donations toward the purchase. The Center is requesting the City fund the remaining \$13,491 for the van.

The Council will ask Cumberland County to fund half of the remaining balance and Mr. Wood will contact them for the donation.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry, to approve a donation of half of the remaining cost (\$13,491) to Fair Park Senior Center for van purchase with a budget amendment on first reading. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

b. Approval of grant application for TML Pool Safety Partners Matching Grant Program

The TML Pool offers a 50% grant every year on a first-come, first-serve basis to encourage the purchase of employee safety devices, equipment and safety training, or employee education/training that is necessary to control an employee safety hazard. The City is eligible for \$3,000 to cover \$6,000 of expenditures. The departments are submitting lists of items that they would like to purchase.

Approval to submit the grant application is requested.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Scot Shanks, to approve resolution of authorization to submit application. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

c. Approval of FY18-19 Airport Maintenance Grant

The Tennessee Department of Transportation-Aeronautics Division is providing a maintenance grant in the amount of \$25,740 to cover maintenance costs at the

Crossville Memorial Airport. The City is required to provide a 50% local match.

A motion was made by Mayor James Mayberry, seconded by Mayor Pro-tem J. H. Graham, to approve grant contract. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

d. Approval of repairs to Ladder #1

A purchase order was obtained for repairs to Fire Department Ladder Truck #1, and necessary repairs were more than the purchase order estimate. Upon further inspection, more repairs were determined to be needed. A second purchase order was obtained for the same vendor, with the cost of repairs totaling \$11,460.26. Mr. Wood is requesting permission for the repair expenditures.

A motion was made by Council Member Scot Shanks, seconded by Mayor Pro-tem J. H. Graham, to approve the repairs totaling \$11,460.26. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

e. Discussion and action on extension of City Manager contract

Council member Harris suggested extending City Manager Greg Wood's contract for an additional year. The current contract will expire March 2019. Council member Harris feels that continuity and consistency are important to the City.

A motion was made by Council Member Pamala Harris, seconded by Council Member Scot Shanks, that term of employment for City Manager Greg Wood be extended one year to March 6, 2020. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

f. Discussion and action on sale of Wyatt Court Property

Forbus Investments has expressed interest in purchasing approximately 23 acres on Wyatt Court.

Mayor Pro Tem Graham asked Finance Director Fred Houston the original cost and acreage of the property, which he stated was \$5,000 per acre for 58 acres. Due to the blue line stream on the property, Mayor Pro Tem Graham feels that \$25,000 is not a fair price. It was determined that the City has received \$425,000 on initial cost of \$300,000 on this piece of property.

Public notice of 30 days is required by Charter if the City intends to sell the property. Mayor Pro Tem Graham clarified with the City Attorney that if the City advertises the sale of this property for \$25,000/acre and potential buyer comes back and offers a lower price, the public notice will have to be advertised for another 30 days.

City Attorney recommended that a purchase price not be determined but to allow a first right of refusal to Forbus Investments and if another offer is made by a different entity, Forbus Investments will have the opportunity to match it.

It was agreed that the City Manager will negotiate the purchase price with Forbus Investments. Mayor Pro Tem Graham uncomfortable selling the property for \$25,000/acre due to the slope and fill issues on the property.

Forbus Investments owns the property all of the way around the subject tract.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry to grant Forbus Investments first right of refusal for 45 days on Wyatt Court property and once buyer is ready to purchase, then public notice will be given for the sale of the property. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

6. City Attorney's Report

City Attorney Will Ridley reported that no new lawsuits have been filed during the past month.

7. City Manager's Report

City Manager Wood presented the monthly revenue reports on local option sales tax, wholesale beer, retail liquor inspection fees, police & fire statistics, water loss, building permits, special projects, bonded debts, grants, and the Chamber of Commerce Scorecard.

City Manager announced the City has received a grant from the Boyd Foundation for \$25,000 for equipment at the dog park. The presentation will be made to the City by Randy Boyd on July 17, 2018 (10:00 a.m.) at the K-9 Cain Dog Park. He advised if any of the Council members wanted to speak, to let him know.

Bids for Garrison Park Bid Set #2 were received and the low bid was from Freitag Construction for \$554,400.

Due to time constraints, a special call meeting will be held soon for approval of the bid to send to the State for its approval.

TAP grant and CDBG announcements are expected within a few months.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:31 p.m.