

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, July 1, 2025

5:00 PM

Council Chambers

Work Session

Mayor R.J. Crawford
Council Member Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

Call to Order

The Crossville City Council met for its monthly Work Session on Tuesday, July 1, 2025 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 5 p.m.

Roll Call

Present 3 - Mayor R.J. Crawford, Council Member James Mayberry, and Council Member Mark A. Fox

Absent 2 - Council Member Art Gernt, and Council Member Mike Turner

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, Kyle Sherrill, Nathan Clouse, Jessie Brooks, Victor Torasso, Janelle Hernandez, Fidel Hernandez, Bob Ross, Kevin Dean, Dave Kennedy, Chris South, Hunter Garrett, Shea James, Serena Vasudeva, Rob Harrison, Cheryl Iorio, Leah Crockett, Tim Begley, and Larry Kidwell.

Public Comment

Victor Torasso with the Crossville Cruisers thanked Council member Fox for presenting the trophy at the last cruise in. He also thanked Council and City staff for allowing and helping with the event.

Janelle Hernandez read and gave a letter to Council concerning item #1 on the agenda. She is requesting to hook up with City sewer without being annexed and explained the circumstances as to why she was requesting this.

1. Discussion and action regarding a request for Outside City Sewer

The property owners of Tax Map 126 Parcel 021.00, which is located at 82 Fox Fire Road, at the intersection of Fox Fire Road and Lantana Road, are requesting outside City sewer connection. In their email to the City, they state that they were told they could tie into the City's sewer system for a small fee and the purchase of a grinder pump. They state that they purchased the property prior to the new annexation-related policies and are wishing to be grandfathered in and allowed to tie to the sewer without annexation.

Upon review of the deeds and the City ordinances, they purchased the property after the current Water and Sewer Connections and Main Line Extension ordinance (18-107) went into effect. According to their email and the deed records, they purchased the property on October 24, 2024. The ordinance passed third reading on September 10, 2024.

Per the current ordinance, outside City sewer can be granted if that existing sewer line is located outside the City limits and annexation is not feasible. Based on our GIS mapping, the sewer line that is located on Tax Map 126 Parcel 021.00 is located outside the existing City limits, but since the existing City limits is adjacent to Tax Map 126 Parcel 021.00, annexation is feasible. Under that determination, outside City sewer connection cannot be granted by Staff review. The property owner would have to

request a variance to the Crossville City Council in order to be granted outside city sewer connection.

This item was presented to the Crossville Regional Planning Commission to make a recommendation to Council, but failed because of a tie vote. There is no recommendation from Planning Commission at this time.

This item was recommended to be placed on the Council agenda.

2. Approval of annexation and Plan of Services for Rhododendron Cir - Martin Property

The Crossville Regional Planning Commission has recommended a standard Plan of Services and annexation for the properties requesting annexation along Rhododendron Circle (TMP 112D J 013.00, 113H F 012.00 & 011.00).

This item was recommended for approval.

3. Approval of annexation and Plan of Services for Rhododendron Cir - Cooper Property

The Crossville Regional Planning Commission has recommended a standard Plan of Services and annexation for the properties requesting annexation along Rhododendron Circle (TMP 112D J 037.00).

This item was recommended for approval.

4. Approval of annexation and Plan of Services for Halstead Drive

The Crossville Regional Planning Commission has recommended a standard Plan of Services and annexation for the property requesting annexation along Halstead Drive (TMP 126A C 019.00).

They intend to install a sewer line due to a failing septic system. A financial guarantee will be required for the installation of the sewer line.

This item was recommended for approval.

5. Ordinance amending §3-202 - Imposition of Fines, Penalties, and Costs

The 114th General Assembly of the State of Tennessee passed Public Chapter 459 amending Tennessee Code Annotated, § 16-18-304(a) to increase the municipal training education fee from \$1.00 to \$2.00 that takes effect on July 1, 2025. The City of Crossville wishes to amend its court cost to reflect this legislative change. The City of Crossville has determined that it is in the best interest of the City to amend Title 3, Chapter 2, Section 3-202 regarding court costs and set a revised court cost amount.

This item was recommended for approval.

6. Ordinance amending Title 5 Chapter 7 - Hotel/Motel Occupancy Tax

Upon passage of the changes to the Charter, the hotel/motel occupancy tax ordinance must be updated to accurately reflect the changes to the Charter. Staff also recommends updating the definition of "hotel."

This item was recommended for approval.

7. Approval of CCHS Homecoming Parade Route

Cumberland County High School has requested a temporary street closure for their homecoming parade on Thursday, October 9, 2025 at 1:30 p.m. The closure would begin just before 1:30 p.m. and end as soon as the parade concludes. CCHS has requested the following route: Start at the school on Stanley Street, turn left on to Main Street, turn left on to 4th Street, and end at the school.

This item was recommended for approval.

8. Approval of Airport Rules and Regulations

The adoption of the recommended Rules and Regulations for the Crossville Memorial Airport has been requested. Risk Management, the City Attorney, and Airport Committee have all reviewed and recommended approval.

This item was recommended for approval.

9. Approval of Granicus Services Agreement

Approval is requested for renewal of the Granicus Services Agreement, which is the software used for Council meetings. This renewal is for one year and the cost is \$1,863.34 per month, which is an increase of \$169.39.

This item was recommended for approval.

10. Approval to award bid for Data Center Generator

IT Department Head Lee Lawson reviewed the bids for Data Center Generator and recommends awarding the bid to the lowest bid, Stubbs Construction Company for \$38,874.00.

This item was recommended for approval.

11. Approval of Miller Avenue Water Booster Station

Bids were received for the Miller Avenue Booster Station on June 26, 2025. Staff recommends low bidder W&O Construction be awarded the bid. The bid is in the amount of \$2,160,000.00.

This item was recommended for approval.

12. Approval of bid for Miller Avenue Water Line Extension to Connect to CWPA

Bids were received for the Miller Avenue Water Line Extension to Connect to CWPA on June 26, 2025. Staff does not recommend awarding the bid to the lowest bidder due to previous experiences with the contractor. Staff recommends awarding the bid to the second lowest and responsible bidder, Ironwood Construction, whose bid was in the amount of \$3,988,600.00.

This item was recommended for approval.

13. Approval of Peavine Road Force Main bid

On June 17, 2025, bids were opened for the Peavine Road Force Main project. Staff recommends low bidder Hamilton Consulting and Construction be awarded the bid. The bid was in the amount of \$735,859.36.

This item was recommended for approval.

14.

Discussion of November Council meeting date

City offices will be closed for Veteran's Day on November 11th. The City Council meeting occurs this day. Council discussed holding the meeting the following Tuesday on November 18th.

This item was recommended for approval.

Adjournment

The meeting was adjourned at 5:23 p.m.