

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, September 12, 2017

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem J. H. Graham, III
Council Member Pamala Harris
Council Member Scot Shanks
Council Member Danny Wyatt
City Manager Greg Wood
City Clerk Sally Oglesby

The City Council for the City of Crossville met in regular session on Tuesday, September 12, 2017, at Crossville City Hall. Mayor James S. Mayberry was present and presiding.

Roll Call

Present: 4 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris and Mayor James Mayberry
Absent: 1 - Council Member Scot Shanks

Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Sally Oglesby, David Beaty, Gary Nelson, Jeanne Geib, Billy Martin, Melissa Kerley, Jim Young, Betty Hendricks, Kevin Music, Valerie Hale, Levonn Hubbard, Jayne White, Diane Alenitsch, Tom Bailey, David Brockway, R.J. Crawford, Allison Crawford, Ronny Hill, Rob Harrison, Carolyn Joswiak, Sandra Purcell, Jim Purcell, Bruce Wyatt, Leah Crockett, Willard Dale, Asley Perez, Ronald Bodary, Brad Allamong, Ashley Richards, Valorie Cox, Chris South, Matthew Holmes, Sherley Wyatt, Billy Loggins, Fred Houston, and Barry Field.

BEER BOARD

Mayor Mayberry called the Beer Board to order at 5:45 p.m.

a. BB's Deli

An application was submitted by Anthony H. King dba BB's Deli located at 69 South Main for an on- and off-premises beer permit. Police Chief David Beaty gave a clear records report and recommended approval.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Danny Wyatt, that an on- and off-premises beer permit for BB's Deli be approved. The motion carried by the following vote:

Aye: 4 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris and Mayor James Mayberry

Absent: 1 - Council Member Scot Shanks

b. Social Brew LLC

Matthew H. Miller applied for an on- and off-premises beer permit for Social Brew LLC located at 140 N. Main St. Police Chief David Beaty gave a clear records report and recommended approval.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Danny Wyatt, that an on- and off-premises beer permit be approved for Social Brew. The motion carried by the following vote:

Aye: 4 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris and Mayor James Mayberry

Absent: 1 - Council Member Scot Shanks

With no further business, the Beer Board was adjourned at 5:47 p.m.

SOLICITATION BOARD

Mayor Mayberry called the Solicitation Board to order at 5:55 p.m.

a. United Fund of Cumberland County

An application for a Solicitation Permit was filed by the United Fund of Cumberland County. They are beginning their fundraising campaign to assist 36 different 501(c)3 organizations in the community.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Danny Wyatt, that the Solicitation Permit be approved for the United Fund of Cumberland County for 2017-18. The motion carried by the following vote:

Aye: 4 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris and Mayor James Mayberry

Absent: 1 - Council Member Scot Shanks

With no further business, the Solicitation Board was adjourned at 5:56 p.m.

REGULAR MEETING

Call to Order

Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m. The Young Marines presented the colors and led the Pledge of Allegiance. A moment of silence was held in memory of 4 year old Luke Miller. Willard Dale of the Southwest Baptist Church gave the invocation.

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

1. Proclamations/Presentations

- a) Student of the Month
- b) Chiropractic Awareness Month
- c) Constitution Week

d) 2017 Law Enforcement Challenge

- a) *Student of the Month - Anna Callejas Perez for the character trait "cooperation"*
- b) *Chiropractic Awareness Month - October*
- c) *Constitution Week - September 17-23*
- d) *2017 Law Enforcement Challenge - Chief Beaty presented the following awards received from the Tennessee Highway Safety Office:*
 - *1st Place in the Law Enforcement Challenge Award for departments with 26-45 officers*
 - *Underage Alcohol prevention \$3000*
 - *SAFE Campaign to increase seatbelt usage with combined efforts of enforcement and education. The Crossville Police Department won first place with an award of \$10,000.*
 - *\$20,000 from the Commissioner of Safety and THSO*

The Proclamations and Presentations were made.

2. Public Comment

Matthew Holmes spoke to the Council about his work to clean up the apartment complex he manages and that he no longer has the issues regarding drugs and violence. He offered his insight to others and would like to help anyway he can.

Ron Bodary spoke to the Council regarding the levels of Holiday Lake and assistance with the damage to their properties. He believes that the law of eminent domain may apply.

David Brockway discussed the Storie Subdivision and that the property sold recently on Prentice by the City. The new owner is planning apartments, which is against the restrictive covenants. He asked for the City to enforce their covenants.

3. Appointments - NONE

4. Consent Agenda

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Scot Shanks, to approve all items on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

a. Approval of minutes (8/8, 8/23)

The Minutes were approved as recommended.

Ordinances on Second Reading

b. Ordinance amending the FY2017-18 budget for Water System

Improvements

This Ordinance was approved on second reading

- c. Ordinance adopting § 14-900 in the Crossville Municipal Code regarding telecommunications facilities

The City Attorney is waiting on some information from MTAS before the ordinance is finished. The final ordinance will be provided to Council prior to scheduling for final reading.

This Ordinance was approved on second reading.

Ordinances on First Reading

- d. Ordinance closing and abandoning Municipal Ave. from Henry St. to Irwin St.

The Fire Department requested that Municipal Ave. be closed and abandoned from Henry St. to Irwin St. to allow room to build an enclosed garage and for safety reasons when public traffic is allowed as they are responding to calls, doing maintenance on vehicles, etc.

This Ordinance was approved on first reading.

- e. Ordinance amending the 2017-18 budget for K-9 replacement

A budget amendment is required to cover the costs for the K-9 to be purchased to replace Cain who was killed in action. The City's insurance carrier will cover all the costs except the \$250 deductible.

This Ordinance was approved on first reading.

Additional Consent Items

- f. Approval of water and sewer line extensions on Wilson Lane

Jack and Brenda Banks have purchased two lots (Tax Map 126, Parcel 17, 18) on Wilson Lane. They plan to build a house on Parcel 17 (Tract 5). They request that the water and sewer lines be extended approximately 200'. They are prepared to pay the costs for materials, which has been estimated at \$3,320.92 for the water and \$1,724.50 for the sewer, as well as all other tap and related fees.

Wilson Lane is located off S. Main St. and has been discussed through the years by the Council. The subdivision was created prior to 1960 and did not come under Planning Commission rules. Lots were sold, but the infrastructure was not put in place. In 1999, a request was made by some property owners for extension of the water line to the end of the existing road. Council agreed to the extension of a 6" water line with the benefiting property owners paying \$5,000 of the costs before the work was started. This work was done.

In 2015, Mrs. Banks was considering buying the property and requested that the water and sewer line extensions be made and the road brought up to standard. The Planning Commission reviewed the request and recommended to City Council that the other

property owners be contacted about a potential abutment project to get the entire subdivision developed. They also voted to recommend the extensions, if the abutment inquiry fails, so that she could proceed with construction. City Council voted to send letters to property owners regarding the abutment project. Letters were sent, but there was little interest in an abutment project. No further action was taken by the Council.

The utility extensions were approved as recommended.

g. Approval of grant application for airport pavement rehabilitation

It is time for major work to be done on the runway and taxiways at the airport. The engineering estimate for the work is \$670,570. Approval is requested to submit a grant application for 90/10% funding. The local share would be approximately \$67,500.

The grant application was approved as recommended.

h. Approval of application for a TML Pool Driver Safety Grant

A 50% grant has been made available to purchase driver safety items designed to reduce automobile liability claims. The Public Works Department would like to add back-up beepers to 42 vehicles at a cost estimated at \$1250-\$1325. They would be installed by the garage.

The grant application was approved as recommended.

i. Approval of contract for Tennessee Agricultural Enhancement Program Grant

On June 13 2017, the Crossville City Council approved filing application for the Tennessee Agricultural Enhancement Program grant to plant trees, which requires a 50% match. This grant was awarded to the City and a contract has been received.

Match is allowed for trees, shipping, purchased mulch, contracted planting, acknowledgement sign, and gator bags. Urban Forester, Seth Harrison, recommended the replacement or planting of 86 trees on Main Street, Industrial Boulevard, City Hall, and Meadow Park Lake. Total project cost is \$10,000. The City is required to match 50%. This amount was included in the 2017-2018 budget.

This Contract was approved as recommended.

j. Approval of Public Records Policy

City Council adopted a new Public Records Ordinance and Policy in February and March to comply with changes made by the General Assembly. Public Chapter 233 amended the Act regarding requests. These changes allow requests to be received by fax and also the ability to reject requests where previous requests have not been paid or inspected.

This Policy was approved as recommended.

k. Approval of temporary streets closings for Friday at the Crossroads in October and December

The steering committee for Friday at the Crossroads has submitted their street closing requests for the remaining events on October 6 and December 1.

Both requests are from 3:45 p.m. to 8:15 p.m. with 2nd Street being the last one closed.

October 6

- Main Street from Highway 70 to Neecham St.*
- 4th Street from Thurman St. to West Ave.*
- 2nd Street from Main St. to West Ave.*
- 1st Street from West Ave. to Webb Ave.*
- Stanley Street from Main St. to Webb Ave.*
- 5th Street from Main St. to West Ave.*

December 1

- Main Street from Highway 70 to Neecham St.*
- 4th Street from Thurman St. to West Ave.*
- 2nd Street from Main St. to West Ave.*
- 1st Street from West Ave. to Webb Ave.*
- Stanley Street from Main St. to Webb Ave.*
- 5th Street from Main St. to West Ave.*
- Thurman Ave. from 2nd St. to 4th St.*
- Division Dr. from Thurman Ave. to East St.*

The temporary street closings were approved as recommended.

I. Approval of temporary street closings for Social Brew event

Social Brew is planning a special event on Friday, October 13. They request Taylor Ave. be closed from N. Main St. to Thurman Ave. from 5:00 p.m. to 10:00 p.m.

The temporary street closings were approved as recommended.

m. Approval of temporary street closing for CCHS Homecoming Parade

Approval has been requested for temporary street closings for the CCHS Homecoming Parade on Thursday, September 28. The parade will start at the CCHS stadium at 5:30 p.m.

The temporary street closings were approved as recommended.

n. Approval of 2017-18 lease of Catoosa Utility Department building

The lease expires September 30 on the building occupied by the Catoosa Utility Department. The new lease for \$1,150 per month is the same amount as the current lease.

This Lease was approved as recommended.

o. Approval of renewal of lease of the Snodgrass Building

The lease of the Snodgrass Building expires on 10/31/17. DCI requested a renewal of the lease.

This Lease was approved as recommended.

p. Approval of Amendment of Contract in Lieu of Performance Bond for Crossville Sanitary Landfill

The City closed the landfill in 1995 and was required to provide 30 years of post-closure care. At that time, the cumulative inflation adjusted total of this care was \$1,222,912. As each year passes, the amount of financial assurance is reduced. In 2016, the amount was \$543,727.20. For 2017, this is allowed to reduce to \$489,596.14. This contract is in lieu of providing a performance bond in this amount to guarantee the financial responsibility.

This contract amendment was approved as recommended.

- q. Approval of contract with Stigall Engineering Associates for generators

Stigall Engineering Associates has proposed a contract of \$12,600 to provide engineering services for generators at the Mayland Road Plateau Road pump stations.

This Contract was approved as recommended.

- r. Approval of contract with CT Consultants for the Main Street and Lantana Traffic Signal Replacement Project.

CT Consultants was selected by the City Council and City Staff through the RFQ process for the Main Street and Lantana Traffic Signal Replacement Project. CT Consultants has proposed a contract of \$55,375 to provide engineering services for the project. Each design segment is outlined in the contract.

This Contract was approved as recommended.

- s. Approval of contract with Gresham Smith and Partners for the West Avenue and Fourth Street Traffic Signal Replacement Project

Gresham Smith and Partners was selected by the City Council and City Staff through the RFQ process for the West Avenue and Fourth Street Traffic Signal Replacement Project. Gresham Smith and Partners has proposed a contract of \$130,500 to provide engineering services for the project. Each design segment is outlined in the contract.

This Contract was approved as recommended.

- t. Approval of the Final Project Closeout Change Order #2 with Lori Neal & Associates on Safe Routes to Schools Project

The final closeout change order for the Safe Routes to Schools project on Fourth Street and Myrtle Avenue was provided. The change order has several items that are reduced in quantities but overall there was an increase of \$33,581.80 in overrun items. The larger overrun items being curb & gutter, seeding, and topsoil.

This Change Order was approved as recommended.

5. Bids/Purchases

(Bid tabulations attached and made a part of these minutes.)

- a. Wavetronix Traffic Light Detection System

Wavetronix is the only manufacturer of the traffic signal detection system. The Engineering and Street department supervisors recommend purchasing this system for \$19,185. Installation of this unit will be at Miller Avenue and West Avenue.

This purchase was approved as recommended

c. 2018 F-150 Super Cab Pickup 4x4 for Water Utility

The Utility Maintenance department has received a quote from Ford of Murfreesboro for a white, 2018 F-150 Super Cab 4x4 pickup. Ford of Murfreesboro has a contract with the State of Tennessee, Central Procurement Office. State bid price for the truck is \$28,531.99. The Utility Maintenance supervisor has reviewed the quote and recommended purchasing the truck.

This purchase was approved as recommended

d. 2018 F-150 Regular Cab Pickup 4x4 for Water Utility Meter Reader

The Utility Maintenance department has received a quote from Ford of Murfreesboro for a white, 2018 F-150 Regular Cab 4x4 pickup to be used by meter readers. Ford of Murfreesboro has a contract with the State of Tennessee, Central Procurement Office. State bid price for the truck is \$25,553.99. The Utility Maintenance department supervisor has reviewed the quote and recommended purchasing the truck.

This purchase was approved as recommended

e. 2018 F-150 Regular Cab Pickup 4x4 for Water Utility Meter Reader

The Utility Maintenance department has received a quote from Ford of Murfreesboro for a white, 2018 F-150 regular cab 4x4 pickup to be used by the meter readers. Ford of Murfreesboro has a contract with the State of Tennessee, Central Procurement Office. State bid price for the truck is \$25,553.99. The Utility Maintenance department supervisor has reviewed the quote and recommended purchasing the truck.

This purchase was approved as recommended

f. Water Meters

The Catoosa Department requested approval to purchase 96 water meters from HD Supply. The cost is \$10,842.24, which is included in the current budget.

This purchase was approved as recommended

g. Parks & Recreation Grass Seed 2017

After reviewing a breakdown of the seed blend from the low bidder, it is a blend of seeds Parks maintenance is unfamiliar with and are not sure it will grow well with what we currently have. For that reason they would prefer to request the next lowest bid (+\$360.00) from Site One, which is a Knoxville seed that has been used previously. Approval was recommended for Site One Landscape Supply for \$5,110.00 for 2017 grass seed.

The purchase was approved as recommended

h. Leaf Vac for Street Department

The City of Crossville accepted bids for a Leaf Vac for the Street Department. The Street Department Supervisor reviewed all options and recommended accepting the bid from CMI Equipment Sales in Nashville, TN in the amount of \$40,899.00. In addition

to this purchase, the Street Supervisor recommended adding these options to the purchase:

1. 90 degree inlet elbow for improved curbside pickup (\$618.00)
2. PTO safety engagement system (\$412.00).

The low bidder did not meet specifications

This purchase was approved as recommended

i. Gooseneck Trailer-Public Works

The City of Crossville accepted bids for a Gooseneck Trailer. The Street Department Supervisor reviewed all bids and recommended purchasing the trailer from Walker's Trailer Sales in LaVergne, TN in the amount of \$53,324.70.

The lowest bidder did not meet specifications.

The purchase was approved as recommended

j. ProMinent Pumps and Drives

Bids were received on 2 ProMinent Pumps & Drives for the Water Resources Dept. The low bid of BAR Environmental Supply in the total amount of \$13,821.38 was recommended.

A motion was made by Mayor James Mayberry, seconded by Council Member Pamala Harris, that items "a-j", except "b" be approved. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

b. 2018 F-150 Regular Cab Pickup 4x2 for the Cemetery

The Utility Maintenance department has received a quote from Ford of Murfreesboro for a white, 2018 Ford F-150 regular cab 4x2 pickup for use at the cemetery. Ford of Murfreesboro has a contract with the State of Tennessee, Central Procurement office. State bid price for the truck is \$23,702.99. The Utility Maintenance department supervisor has reviewed the quote and recommends purchasing the truck. The purchase was budgeted and mistakenly approved in the 2017/2018 budget as a purchase for the water department. However, it should have been in the cemetery budget. The funds will come from the Ledford Trust, but a budget amendment is required.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Scot Shanks, that this purchase be approved and a budget amendment passed on first reading. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

6. Marketing Report

September Marketing Report

Marketing Director Billy Loggins provided an update on the following:

- *Rock the Block was held on September 8*
- *Solar Eclipse – The crowd at the State Park was estimated at 8-10,000, with 127 aircraft valued at over \$50 million.*
- *Airport Open House Fly In – September 30. The stone base for recognition at the airport has been completed. A committee was appointed and met with the City Manager. Six individuals were nominated - James Whitson, Sr.; Kenneth Burnett; Bill Mayberry; Dr. Jack Clark; Curt Watson, and Cosby Harrison.*
- *Hispanic Festival – September 16*
- *Apple Festival – September 23-24*
- *October happenings*
 - o *Friday at the Crossroads – October 6*
 - o *Model Train Show – October 7-8*
 - o *Scarecrow Festival – October 14*
 - o *Octoberfest – October 20-21*
 - o *Cruise-in – October 28*
- *PBS Vietnam Documentary – September 15*
- *Healthier Tennessee – The application to become an official participant has been filed.*
- *City of Crossville Special Census – Canvassing will begin on October 1*
- *K-9 Cain Memorial Dog Park – The new signs are going up. A benefit horseshoe tournament will be held to benefit the K-9 programs.*
- *Hiking Marathon - 893 participants*
- *Patriot Golf weekend*
- *Upper Cumberland Sr. Olympics - 9/9-9/22*
- *U.S. Navy Band - 9/22 at FFG Community Church*
- *John Conrad would like to discuss with the Council his Crossville greenway plan at the next work session.*

This Report was received and filed

7. Cumberland County/Chamber Report

Brad Allamong reviewed the monthly scorecard. He pointed out the large number at the visitor's center during the eclipse. They are reaching out to existing industries and one is planning an expansion. Three grants have been secured for improvements at the Plateau Partnership Park, one of which was a \$500,000 site development grant. The Chamber Board is considering a re-branding of the Chamber and their role in the visit for the site certification program. They have started a childcare task force to see if it is a barrier for the workforce. They are looking at planning an workforce and education summit in Cumberland County.

8. Other Business

a. Discussion and action on sale of property on Maryetta St.

Wanda Coleman owns property on Maryetta where the concrete plant, Irving Materials (IMI), is located. She would like to sell this property to IMI; however, the deed restrictions provide the City with the first right of refusal to purchase the property back for the original sales price plus the depreciated cost of any improvements of value made to or on the land by the Colemans. The provisions also call for an interest rate of 5% per annum from the date of payment of the purchase price, date of completion of improvements, and date of payment of special assessments, respectfully.

The Colemans purchased the property (7.4 acres) in 1995 for \$4,500/acre. At that time, they owned Livingston Limestone dba Plateau Ready Mix. They have since sold the business to IMI.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Scot Shanks, that the option to re-purchase be released. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

b. Discussion and action on contract with South Cumberland Utility District

The ten-year contract with South Cumberland Utility District (SCUD) to purchase water from the City of Crossville expires on 12/31/17. Their Board met on August 31 and voted to submit a request for a 10-year renewal under the same terms as the current contract.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, that the 10-year renewal of the contract with South Cumberland Utility District be approved. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

c. Discussion and action on request for sewer connection from Homestead Tower Association

The Homestead Tower Association requested help because the septic system has failed and they would like to connect to City sewer. This property is outside the City limits.

Costs estimates have been prepared by Billy Martin:

*\$1,205.97 Material for line extension
\$2,000.00 Commercial sewer tap, outside City
\$7,165.50 Labor & Equipment for line extension*

Total cost for line extension \$10,371.47

*\$3,582.88 Grinder pump and materials
\$1,682.05 Labor & Equipment for installation of grinder pump*

Total cost for grinder pump and installation \$5,264.93

Total Costs \$15,636.40

A motion was made by Council Member Danny Wyatt, seconded by Mayor James Mayberry, that we spend the \$10,371.47 for estimated job costs to run the line to Homestead Tower and pass a budget amendment on first reading. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

d. Discussion and action on Meadow Park Raw Water Pump Generator

City staff approached Trinity Contracting Services Co., LLC with pricing for the replacement of the third and last generator at the Meadow Park water filtration plant. Their proposal was provided, as well as a draft change order. The Contractor's price is half of the original bid plus \$10,000. The original bid was for two generators. The additional \$10,000 is required because the generator will be moved to a new location and the Contractor will be required to build a new electrical feed into the building. A buy back credit, in the proposal, is being given by the Contractor for the old generator at an amount of \$6,500. The third generator was not included in the budget.

The original engineering contract for the water filtration improvements was originally set up for one project. This has been broken down into two projects (generator project being one) which has required two bidding processes. Therefore, this will push the engineering budget over by \$12,000. The Director of Engineering recommended an amendment for J.R. Wauford & Company in the amount of \$8,000 (Lump Sum) for bidding services and \$4,000 (hourly) for additional construction administration.

The generator pad work being performed by the Street Department and the division of the projects will yield a savings between \$60,000 and \$80,000. This actual number will be reported later when the pads have been constructed.

Staff requested that Council waive the rules to allow the generator to be purchased prior to final reading of the budget amendment due to major potential delays in production because of the hurricane damages in other parts of the country.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, that the necessary rules be waived and the City Manager be authorized to proceed with purchasing the generator prior to final reading of the budget amendment; that the change order with Trinity Contracting Service be approved in the amount of \$126,942; that the contract amendment with J.R. Wauford in the amount of \$12,000 be approved; and that a budget amendment in the amount of \$138,942 be passed on first reading. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

e. Discussion and action on management of depot

C.A.T.S. Gallery at the Depot will not be extending or renewing their lease to operate and manage the depot when their lease expires on August 31. With this in mind, the City Manager is preparing for the City to operate the facility under the Palace Theatre Administrator.

Mr. Wood stated that TCAT is going to assist with the capital improvements and they will be meeting with them tomorrow. He asked for approval for the proposed operating budget (attached and made a part of these minutes) with the City taking over operation of the facility. He will bring the capital budget back to the Council when the details are worked out. Budget amendments will be required, but brought back to the Council at a later date. He proposed two part-time employees.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Pamala Harris, that approval be given based on the e-mail sent out by the City Manager showing the proposed budget which includes the two part-time employees, utilities, and capital improvements; the City Manager be

authorized to proceed with the budget of \$60,297; and a budget amendment passed on first reading. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

g. Discussion and action on Interchange Park industrial site pad property

The City Manager requested that Council affirm that the asking price for the site on Interchange Park will be \$60,000 per acre once the site pad has been completed. The property is already being marketed in anticipation of the pad being available next year. Tim Begley reported that the plans should be ready in mid-October.

A discussion was held concerning the County's role in the price, since they are a stakeholder in the grant, and any incentives that would be offered at the time of negotiations. It was concluded that it is the City's property, but that everyone will be involved, including the State, when negotiations are underway for the sale of the property.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, that the asking price for the property in Interchange Park be set at \$75,000 per acre. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

f. Discussion and action on TML Risk Management Pool health insurance program

Mr. Wood stated he will be meeting with BC/BS on Monday and will probably be proposing a hybrid self-funded program for the coming year with the current carrier and save money. Council asked for information on the dental, vision, and life deductions. Mr. Wood suggested that it be deferred until he has more information on the options.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry, that this item be tabled to the October meeting. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

h. Discussion and action on 2017 Reindeer Run

The TAD Center is planning their annual Reindeer Run to be held December 9 starting at 8:00 a.m. In compliance with the new policy on 5K runs, the cost was estimated to be \$1200. The TAD Center Board met to discuss the cost and have requested that the City Council waive the fee this year. This is their final year of an agreement with Healthier Tennessee "Fit Fifteen" to hold a competitive 5K race and it is easier to hold the award and prize ceremonies in their building. Next year, they will change back to a fun run and use one of the approved routes.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, that the request for the street closings be approved and the fee be waived. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Ordinances on First Reading

i. Ordinance amending §1-102 pertaining to Order of Business

It was suggested that the Chamber Director could provide his monthly report to the Council in the same manner as the Department Heads for inclusion in the City Manager's Report; thus saving the Chamber Director a trip and cutting down on the Council's meeting time. Any major developments such as an announcement of a new industry or a discussion requiring his presence would be handled on an as needed basis.

An ordinance is required to remove this item from the Order of Business.

It was suggested that the new scorecard be sent to the City Manager for distribution through his report, but the Chamber would be welcome to be on the agenda for any special reasons. A suggestion was made that the marketing report might also be reported through the City Manager's report.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Danny Wyatt, that the ordinance regarding Order of Business be approved on first reading. The motion carried by the following vote:

Aye: 4 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris and Council Member Scot Shanks

Nay: 1 - Mayor James Mayberry

9. City Attorney's Report

City Attorney's Report

City Attorney Will Ridley reported that the issue with the bid and contract of J & H Construction has been settled as approved by Council. No new lawsuits have been filed during the past month.

The Prentice St. lot was sold and most of the costs were covered by the sale. He announced that the property at 509 Lantana will be auctioned on Sept 18 and the 131 Netherton property is scheduled for Sept 19.

The City Attorney was asked to address the issue on Prentice Ave. with the neighbor.

This Report was received and filed

10. City Manager's Report

City Manager's Report

Mr. Wood presented the monthly revenue reports on local option sales tax, wholesale beer, and retail liquor inspection fees. He also presented reports on building permits, bonded debt, and special projects. He reported that the trail at Centennial Park has been completed. Mr. Wood commented that he is no longer looking at an Airport

Committee, but is working on several projects. He is also working with a sports and event committee to talk about some new projects. Work has started on the special census. He asked for approval of \$7500 to cover costs for printing. The funds have been budgeted.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Scot Shanks, that expenditures of \$7500 for printing necessary for the special city census be approved. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

ADJOURNMENT

With no further business, the meeting was adjourned at 7:19 p.m.