



August 29, 2019

Valerie Hale
City of Crossville
392 North Main Street
Crossville, TN 38555

Dear Mayor Mayberry and City Council Members,

We respectfully request your approval for street closings for the Boo on Main event. Boo on Main is the 2nd Annual event that both Downtown Crossville, Inc. and the Chamber of Commerce are partnering together to host downtown. The event is similar to the Boo Bash event that was held downtown several years ago. The event is scheduled for Thursday, October 31, 2019. We request that Main Street be closed for the event from Taylor Avenue to Highway 70. We request the streets be closed by 4:00 p.m. on Thursday, October 31, 2019 and re-opened at 9:00 p.m. on the same day.

We look forward to partnering with the City of Crossville Street Department following approval of the requested street closing to finalize the details for the event.

If you have questions please contact myself at (931) 787-3335 or (931) 484-8444.

Thank you for your consideration of our request,

Ashley DeRossett

Ashley DeRossett
Vice President