

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, May 21, 2020

12:00 PM

via teleconference

Planning Commission

Regular Meeting

Call to Order

Chairman Moser called the meeting to order at 12:02 p.m.

Present 6 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Chairman Mike Moser, Mayor James Mayberry, and Landon Headrick

Absent 1 - Greg Tabor

Others present: City Manager Greg Wood, Kevin Dean, and Malena Fisher

Agenda Items

Approval of 4/9 minutes

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to approve the minutes of the 4/9 meeting. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

Release of Letters of Credit, The Gardens Phase 8 Plat 2

The developer, Mr. Wilson, is requesting that the LOCs for the roads and the storm water structures be released. City staff has inspected and recommends the release of the Letters of Credit for both.

Upon the release of the LOC for the roads, the Crossville Regional Planning Commission needs to make a recommendation to City Council for the acceptance of approximately 985 feet of Holly Tree Drive as an official City street and set the speed limit of that road at 15 mph, which matches the other roads in the subdivision.

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to release the Letters of Credit for roads and stormwater structures. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

A motion was made by Vice Chair Kevin Poore, seconded by Gordon Atchley, to recommend to City Council the acceptance of the road as a City street. and to set the speed limit of the street at 15 mph. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

Letter of Credit for The Gardens Ph8 Pl2 - cul-de-sac

With the release of the Letter of Credit for roads for phase 8 plat 2 of The Gardens, the developer is required to post a Letter of Credit for the construction of a cul-de-sac. City staff has calculated the approximate cost of construction for a cul-de-sac for phase 8 plat 2 to be \$6135.00, and the developer has provided a Letter of Credit in the amount of \$6,136.

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to accept the LOC for the cul-de-sac. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

Resolution adopting a Plan of Services and annexation of 135 Cox Avenue

A request has been received from Crossville Properties, LLC to annex their property located at 135 Cox Avenue, which is 11.29 acres. Crossville Properties, LLC is in the process of constructing a 300,000 square foot warehouse on the property.

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to recommend approval of annexation to City Council. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

Staff Reports & Other Business, Kevin Dean - Local Planner

SUMMARY:

- *In House Plats (In Progress)*
 - o *Crossroad Villages Phase III Unit 3 Resub, a simple 1 lot resubdivision along Deerfield. Plat has been reviewed and approved, waiting on signatures.*
 - o *2 other "In-House" plats have been submitted for "Pre submission" Review.*
- *In House Plats (Completed)*
 - o *None*
- *Regular Plats (In Progress)*
 - o *None*
- *Regular Plats (Completed)*
 - o *None*

Monthly Planning Report: July 1, 2019 to 5/15/2020

- *Planning Items reviewed: 19*
- *Number of Preliminary Lots: 0*
- *Number of Final Lots: 42*

- *Number of New Lots Created: 29*
- *Fees Collected: \$1500.00*
- *Acres Subdivided: 43.9663*
- *New Roads: 800 feet*
- *New Water Lines: 1480 feet*
- *New Sewer Lines: 800 feet*

A motion was made by Council Member Rob Harrison, seconded by Vice Chair Kevin Poore, to approve Staff reports as presented. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor

Adjournment

The meeting was adjourned at 12:20 p.m.

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to adjourn. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Tabor