



City of Crossville

392 N. Main
Crossville, TN 38555

Minutes Planning Commission

City Hall

Thursday, April 9, 2020

12:00 PM

Regular Meeting

Call to Order

Present 5 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Chairman Mike Moser, and Mayor James Mayberry

Absent 2 - Greg Tabor, and Landon Headrick

This meeting was conducted via teleconference. Others present were Kevin Dean, Malena Fisher, and Lee Lawson providing technical direction. Gordon Atchley was present but was unable to be heard. An email was received confirming his attendance and votes on all agenda items.

Agenda Items

1. Approval of 3/19 minutes

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to approve the minutes of the March 19 meeting. The motion carried by the following vote:

Aye: 5 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser and Mayor Mayberry

Absent: 2 - Tabor and Headrick

2. Extension of Financial Guarantee for Broadleaf at River Oaks, Take it Easy LLC.

The developer is requesting a 24 months extension for the requirement of installing sanitary sewer service to new lots 12 and 13. It is providing a cashiers check in the amount of \$677.60 and a new agreement set to expire on April 9, 2022. This would be the total amount being held by the city to \$4,065.60.

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to accept the new agreement and monetary increase to cover the installation of the proposed sewer lines to \$4065.60. The motion carried by the following vote:

Aye: 5 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser and Mayor Mayberry

Absent: 2 - Tabor and Headrick

3. Staff Reports and other business

- *In House Plats (In Progress)*
 - o *None*
- *In House Plats (Completed)*
 - o *None*
- *Regular Plats (In Progress)*
 - o *Working with a developer on a new preliminary plat.*
- *Regular Plats (Completed)*
 - o *Wyatt Subdivision, as approved at last month's PC meeting, has been recorded as Plat Book 12 page 235.*
 - o *Crossroad Village Phase III Unit 2, as approved at last month's PC meeting, has been recorded as Plat Book 12 page 236*
- *Other*
 - o *Due to the requirements of social distancing and Safer at Home order from the Governor, staff has decided to postpone the advancement of the update for the Major Thoroughfare Plan and Transportation and Land Use Study. We will continue working on both internally and when the situation created by the COVID-19 is over, we will make presentations to the Planning Commission on the work completed, seek guidance, and move forward with public hearings and other requirements.*

Monthly Planning Report: July 1, 2019 to

- *Planning Items reviewed: 18*
- *Number of Preliminary Lots: 0*
- *Number of Final Lots: 40*
- *Number of New Lots Created: 28*
- *Fees Collected: \$1100*
- *Acres Subdivided: 43.2963*
- *New Roads: 800 feet*
- *New Water Lines: 1480 feet*
- *New Sewer Lines: 800 feet*

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to accept report as presented. The motion carried by the following vote:

Aye: 5 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser and Mayor Mayberry

Absent: 2 - Tabor and Headrick

Adjournment

A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to adjourn. The motion carried by the following vote:

Aye: 5 - Vice Chair Poore, Atchley, Council Member Harrison, Chairman Moser and Mayor Mayberry

Absent: 2 - Tabor and Headrick