

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, November 12, 2024

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council Member Mike Turner
City Manager Valerie Hale
City Clerk Baylee Rhea

AUDIT COMMITTEE - 5:15 p.m.**PUBLIC HEARING - 5:50 p.m.****1. Public Hearing - Annexations**

A Public Hearing is required regarding the annexations for Tax Map and Parcels 087 044.03 and 044.01 (Woodlawn Rd.) and Tax Map and Parcel 099 025.00 (Sparta Hwy/Northside Dr.).

A review of the Plan of Services is required every 6 months after annexation until the Plan of Services has been fulfilled. It has been 6 months since the annexation of Tax Map and Parcel 099 14.01 (Marlow property on Northside Dr.). The waterline has not been completed. Another review will occur in 6 months.

Mayor Crawford asked the public to come forward if they had any comments regarding the annexations mentioned.

Seeing no comments, Mayor Crawford adjourned the meeting.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, November 12, 2024 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 6 p.m. Mayor Crawford thanked the City of Crossville and everyone participating in Pink Out Day in October. He also reminded the public that the Palace will be having holiday themed movies starting tonight.

Tim Chesson, Faith Worship Center, provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 3 - Council Member Art Gernt, Council Member Mike Turner and Mayor R.J. Crawford

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, Andre Grappin, Lee Lawson, Nathan Clouse, Jessica Ceballos, Serena Vasudeva, Shea James, Valorie Douglas, Jessie Brooks, Levonn Hubbard, Victor Torasso, Kevin Music, Chris South, Rachel Betts, Rylee Brooks, Ryan Brooks, Tim Chesson, Terry Potter, Austin Brooks, Darian Dykes, Mark A. Fox, Ethan Hadley, Steve Powell, Leah Crockett, Tim Begley, Larry Kidwell, Lanie Luse, Brian Tilley, and the friends and family of the Young Marines.

1. Proclamations/Presentations

a. November Presentations and Proclamations

Rylee Brooks was presented November's Student of the Month award for Manners.

Ethan Hadley, President/CEO of Crossville-Cumberland County Chamber of Commerce, received a proclamation proclaiming November 30th, 2024 as Small Business Saturday.

The Proclamations were presented.

2. Public Comment

There were no comments made.

3. Appointments

a. Cumberland Plateau Water Authority

This item was deferred to the following month.

4. Chamber of Commerce Report

Ethan Hadley, President/CEO of Crossville-Cumberland County Chamber of Commerce, provided the City Council with a report on the Chamber's calendar of events. Mr. Hadley thanked Council members Harrison and Shanks for their service and leadership within the community.

This Report was received and filed.

5. Consent Agenda

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve Consent Agenda Items 5 A-R. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Scot Shanks, Council Member Mike Turner, Rob Harrison and Mayor R.J. Crawford

Ordinances on Third Reading

a. Ordinance amending FY 24-25 Budget - Mechanical Screens

A budget amendment in the amount of \$1,273,900 is necessary for the sewer system improvements for mechanical screens. The project was estimated at half the cost of bids received. This item was not budgeted in the FY 24-25 budget.

This Ordinance was adopted on third reading.

Ordinances on Second Reading

b. Ordinance amending §15-302 - Deerfield Rd Speed Limit

An Ordinance to amend Title 15, Chapter 3, Section 2 of the Crossville Municipal Code pertaining to speed limits. That Title 15, Chapter 3, Section 2, Subsection T be added as follows: (T) The maximum rate of speed shall be 25 miles per hour on Deerfield Road.

This Ordinance was approved on second reading.

Ordinances on First Reading

c. Ordinance amending FY 24-25 budget

Several amendments are needed to the FY 24-25 budget.

This Ordinance was approved on first reading.

Additional Consent Items

d. Approval of minutes (10/8 Council meeting, 10/22 Special Call, 11/5 Work Session)

This Minutes were approved as recommended.

e. Approval to accept Donnelly Place as a City Street

The Planning Commission approved a final plat for Genesis Plaza Phase II at their October 17, 2024 meeting. The road within Genesis Plaza Phase II is now complete. Planning Commission recommends to the City Council to accept Donnelly Place as a City street with a speed limit of 20 mph.

This Resolution was approved as recommended.

f. Approval of Woodlawn Road Annexation Request

The property owner of Tax Map 087 parcels 044.03 and 044.01, located off Woodlawn Road has requested annexation into the City of Crossville. It is approximately 4.87 acres.

After a discussion with City Staff, it was decided to not include the portion of Woodlawn Road at this time. There are several portions of Woodlawn Road that alternate from inside city to outside city. Staff does not want to increase any confusion. If/when any more parcels request annexation along Woodlawn Road, then a closer look will be taken to see if the City could annex a larger portion of the road to help eliminate the confusion.

The Crossville Regional Planning Commission approved the recommended Plan of Services and recommended for the annexation of this parcel of land.

This Resolution was approved as recommended.

g. Approval of Northside Drive and Highway 70 West Annexation Request

The property owner of Tax Map 099 parcel 025.00 has requested annexation into the City of Crossville. The area is approximately 0.84 acres. The portion of Highway 70

West, in which the property fronts, is already in the City limits. After a discussion with City Staff, it was decided to not include the portion of Northside Drive, since it would leave a section outside City.

The Planning Commission approved the Plan of Service and recommended approval of this annexation at their October 17th meeting.

This Resolution was approved as recommended.

h. Approval to sale the surveyed portion of property on Iris Lane

Sandeepkumar (Sam) Patel has requested to purchase a small portion of the Webb Avenue property that also fronts on Iris Lane. He purchased property at 344 Genesis Road and would like an entrance on Iris Lane. The City of Crossville currently owns the property that would allow for this entrance. This would also allow the property lines to be squared off. He wishes to purchase 2,000 square feet in the amount of \$3,335, and has offered to pay the surveying and closing costs.

The survey has been complete. Authorization of the 30-day advertising period was approved since Council accepted the offer.

This Resolution was approved as recommended.

i. Approval of weather camera

Cumberland County Emergency Management Agency Manager Travis Cole has requested to place a weather camera on the City's water tanks in the Catoosa water district. They are requesting to put cameras on the Highway 127 North/Plateau Road water tank and the Highway 70 North/Dripping Springs Road water tank. Approval allows City Attorney Randy York to draft an agreement between the City and Cumberland County EMA for the Mayor to sign.

This Resolution was approved as recommended.

j. Approval to lease the landfill property

Crossville Shooting Sports Park and Geoff Pare have requested to lease the 23 acres of land for 5 years as you enter the shooting sports park to be able to hold larger events.

City Council authorized issuing a public notice, for the City Attorney to negotiate terms, and the Mayor to sign the contract drafted by the City Attorney.

This Resolution was approved as recommended.

k. Approval of Close Out Change Order for Lantana and Main Traffic Signal Replacement (PIN 125617.00)

The close out change order 2 for Lantana and Main Traffic Signal Replacement Project is attached. The change order is a deduct in the amount of \$29,442.00 and does not contain any additional time. Staff recommends the approval of the change order.

This Contract was approved as recommended.

l. Approval to dispose surplus equipment

Staff is requesting permission to declare equipment as surplus to be auctioned off:

CODES:

2019 Jeep Grand Cherokee (Asset #3020)

This Bids/Purchases was approved as recommended.

Bids/Purchases

m. Approval of State and Local Government Cybersecurity Grant Program

The State of Tennessee is administering \$10 million in monies from FEMA to address cybersecurity risks and threats to information systems. The IT Department would like to apply for this funding to implement additional security measures and training for users.

This Bids/Purchases was approved as recommended.

n. Approval of Palace Ceiling Tile and Paint Project

Palace Supervisor Malena Fisher reviewed the bids for this project and recommends the low bid of \$23,845 by Legacy Painting DBA CertaPro Painters. This is a budgeted item.

This Bids/Purchases was approved as recommended.

o. Approval to purchase Harmonic Filters

Waste water treatment plant manager has requested to upgrade their Harmonic Filters. This is a sole source item in the amount of \$44,635.00. A budget amendment is not necessary.

This Bids/Purchases was approved as recommended.

p. Approval to pay Tyler Technologies invoice

The City of Crossville uses Tyler Technologies (InCode) as its financial software, cash collections, asset management, and records management. The City has been using this software for over 25 years. An agreement is signed when new services or features are used, but a contract is not in place. Approval for the invoice in the amount of \$49,937.40 for the yearly operating costs is requested.

This Bids/Purchases was approved as recommended.

q. Approval to purchase 2025 Ford F450 (Catoosa)

Catoosa Water Department has requested to purchase a 2025 F-450 Supercab XL 4WD Chassis in the amount of \$81,592.00. This is a budgeted item.

This Bids/Purchases was approved as recommended.

.r. Approval to purchase Bobcat Compact Excavator (Catoosa)

Catoosa Utility Department has requested to purchase a E48 R2-Series Bobcat Compact Excavator in the amount of \$64,061.44. This is a budgeted item.

This Bids/Purchases was approved as recommended.

6. Other Business

7. City Attorney's Report

a. City Attorney's Report

Mr. Andre Greppin stated he came in the place of City Attorney Randy York and there was no information to report.

This report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Hale stated sales tax revenue has increased 2.7%. She continued her report by stating it is leaf season and we are encouraging residents to use the Citizens Request Portal on the website to submit a work order for their leaves to get picked up. The shade structure installation at Garrison Park have temporarily been placed on hold until flags from the Field of Honor are removed. The Highway 70 bridge is expected to re-open at first of the year.

The report was ended by a video of department heads thanking Mayor Pro-tem Harrison and Council member Shanks for their time on Council.

This report was received and filed.

ADJOURNMENT

A motion was made by Council Member Mike Turner at 6:20 p.m., seconded by Mayor Pro-tem Rob Harrison, to adjourn the meeting. The motion carried unanimously.