

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, February 13, 2024

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council Member Mike Turner
City Manager Greg Wood
City Clerk Valerie Hale

AUDIT COMMITTEE - 5:15 p.m.**REGULAR MEETING - 6:00 p.m.****Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, February 13, 2024 at Crossville City Hall. Mayor R.J. Crawford was present and presiding. He called the meeting to order promptly at 6:00 p.m. The invocation was provided by Pastor Steven Picard. The Young Marines provided the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Others present were City Attorney Randy York, City Manager Greg Wood, City Clerk Valerie Hale, Baylee Rhea, Scott Humphrey, Jessie Brooks, Tim Begley, Leah Crockett, Joe Kerley, Lee Lawson, Victor Torasso, Burt Allaire, Levonn Hubbard, Kevin Music, Terry Potter, Ethan Medley, Gary Nelson, Roberta Gawlik, Cheryl Brunske, Joe Miller, Kelly Tollett, Beth Wyatt-Davis, Tina Burgess, Christy Dolinich, Bob Ross, Diana Cheeks, Renee Reurdan, Mary Ann Hollywood, Chris South, Bridget McGraw, William McGraw, Darian Dykes, Pastor Steven Pickard, and the Friends/Family of the Student of the Month and the Young Marines.

1. Proclamations/Presentations**a. Presentation - February 2024**

Mayor Crawford presented Myra Patel with the Student of the Month award for the February character trait, respect.

2. Public Comment

No comments were received at this time.

3. Appointments**a. Public Building Authority**

After recent appointments of the Public Building Authority members, it has been determined some are not City taxpayers and therefore, should be replaced. The Public Building Authority is a Council appointment. Names were submitted by Council Members and verified prior to the Council meeting.

A motion was made by Council Member Scot Shanks, seconded by Mayor Pro-tem Rob Harrison to appoint Brock Hill, Ethan Hadley, Louis Morrison Jr., Teresa Barnes, Mark Moore, Rob Patton, and Sheryl Webb to the Public

Building Authority.

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

4. Chamber of Commerce Report

Ethan Hadley of the Chamber of Commerce was unable to attend and provide a report.

5. Consent Agenda**Additional Consent Items**

Council member Gernt noted that the items on the Consent Agenda were discussed at the work session held the week before and recommended by the City Manager and staff.

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve the Consent Agenda Items 5 A-N. The motion carried by the following vote:

- a.** Approval of minutes (1/9, 1/24 and 2/6)

The Minutes were approved as recommended.

- b.** Approval to adopt 2023 Parks & Recreation Master Plan

Attached and made part of the minnutes is the adopted master plan for Cumberland County and the City of Crossville's Recreation plan.

This Resolution was approved as recommended.

- c.** Approval of resolution to apply for Site Development grant

Tennessee Department of Economic and Community Development (TNECD) has opened up the application window for the second round of site development grants. Approval is requested to apply for a grant not to exceed \$5,000,000 for an industrial building to be located on the site pad in the Interchange Business Park. Currently Staff proposes a 100,000 square foot building, expandable to 200,000 square feet. If approved, the City would be responsible for 5% match. An application was submitted in 2023, but was denied. After discussion with TNECD, some areas of improvement have been identified for the second-round application.

This Resolution was approved as recommended.

- d.** Approval of temporary street closings for Taste of Crossville

DCI is planning the annual Taste of Crossville for Thursday, September 5. They request street closings as follows from 3:00 p.m. to 9:00 p.m.:

Main Street from Neecham to 4th

Taylor Avenue from Thurman Street to Main Street

This Permit was approved as recommended.

- e. Approval of Ironwood Construction Change Order-Industrial Boulevard project
- A final closeout change order is attached which adds \$18,702.10 and 245 days to the contract. The additional time is due to additional work, supply chain issues throughout the project, and the delays in boring under Highway 127 due to equipment breakdowns and delays in receiving replacement parts. The additional money is required because of additional work that was not anticipated and as-built quantities, all of which are unit price items contained in the original bid.*
- This Contract was approved as recommended.**
- f. Approval of contract regarding engineering services for the Peavine Interchange Sewer Upgrade ARPA project
- Approval of the contract is requested for the engineering services for the Peavine Interchange Sewer Upgrade ARPA project. The contract includes design, grant submittals, and bidding/construction phase assistance. The contract is in the amount of \$102,000.00. This project is being funded through County ARPA funds and this is an eligible reimbursement item through ARPA funding.*
- This Contract was approved as recommended.**
- g. Approval of contract regarding engineering services for the Genesis Road Interchange and Highway 127 Interchange Sewer Upgrade ARPA project
- Approval of the contract is requested for the engineering services for the ARPA project. The contract includes design, grant submittals, and bidding/construction phase assistance. The contract is in the amount of \$220,000.00. This project is being funded through the City's direct allocated ARPA funds and this is an eligible reimbursement item through ARPA funding.*
- This Contract was approved as recommended.**
- h. Approval of contract regarding engineering services for CDBG Greenway Project
- Approval of the contract is requested for the engineering services for the CDBG Little Obed Greenway Project. The Contract includes Engineering Design, Survey, Geotechnical Engineering and Construction Inspection at a total cost of \$115,000.*
- This Contract was approved as recommended.**
- k. Approval of Local Parks and Recreation Fund (LPRF) grant application
- The City Manager suggests to consider applying for a LPRF grant to be able to apply for a Trails grant. The letter of intent is due by February 22nd.*
- This Resolution was approved as recommended.**

Bids/Purchases

- j. Approval to proceed with repairs to Turner Complex shade structure and playground surface.

The Parks & Recreation Department requests repairs to the playground to include resurface (\$55,790.58) and replacement of shade sails (\$9,911.00) for a total of \$65,701.58. This is a Sourcewell quote and is approved in the budget.

This Bids/Purchases was approved as recommended.

- i. Approval of contract regarding the purchase of two (2) 2024 Fire Apparatus

Crossville Fire Rescue requests approval to order two (2) fire apparatus from Siddons-Martin (GWEVS) on the cooperative purchasing agreement of the Houston-Galveston Area Council (HGAC). The fire apparatus to be ordered are as follows: (1) 100-foot Pierce Enforcer mid-mount AAT Tower 2000 GPM Aerial Truck to replace the current 1994 KME 75 ft Ladder, (2) a 2000-gallon Pierce Enforcer PUC Pumper/Tanker with a 2000 GPM pump to replace 1998 KME Engine 17. The apparatus order is on a 50-month delivery schedule and will not require payment until delivery. The cost breakdown is as follows:

(1) Enforcer 100 ft AAT Tower Platform Truck--\$2,652,095.00

(2) Enforcer PUC Pumper Tanker-----\$1,449,634.00

**price reflects \$150,000 equipment allowance per unit.*

This Bids/Purchases was approved as recommended.

- l. Approval to replace influent drum screens

Veolia request to replace influent drum screens in the amount of \$125,278.00. This is a sole source item.

This Bids/Purchases was approved as recommended.

- m. Approval to purchase Fire Protective Gear

Crossville Fire Rescue requests approval to purchase Fire Protective Gear for FY 23/24 from Siddons-Martin Emergency Group (formerly GWEVS) in the total amount of \$63,042.00. The fire protective gear package and items are currently covered under the Sourcewell Cooperative Purchasing Contract #RFP-032620 with a documented 45% cost reduction from catalog list pricing. This is a budgeted item.

This Bids/Purchases was approved as recommended.

- n. Approval to award bid for a utility service truck

The City received two bids for the Utility Service Truck for the Waste Water Treatment Plant. Staff recommends purchasing the utility service truck from low bidder Lee Smith Inc. in the amount of \$166,152. This is a budgeted item.

This Bids/Purchases was approved as recommended.

6. Other Business**a. Discussion and action regarding shade structures at Garrison Park**

City Manager Greg Wood went over costs of shade structures for Garrison Park and clarification on what would be purchased. City Manager Wood informed Council he had met with a Foundation earlier in the day and the Foundation may be able to fund the shade structures and possibly additional playground equipment at Garrison Park. City Manager Wood stated the City could do the fencing projects after these shade structures were installed. City Manager Wood asked for permission to purchase the shade structures from SourceWell. City Manager Wood asked City Attorney Randy York if the City funded the structures, if the Foundation could give funding in the future and the City could defer their funding for the project. City Attorney York stated that this is an option. City Manager Wood stated he would recommend doing this. Council Member Shanks asked if Council could wait until next month to make a decision once more information is gathered on funding from the foundation.

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Rob Harrison to defer this item to next month's work session. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

b. Discussion and action regarding services offered by E. Allan Brandon

Mike Terry presented information for the City Council at the February 6 work session on how he can assist the City Council in regards to communication and marketing the possible new Indoor Recreation Center. He submitted a quote in the amount of \$26,000 for these services.

A motion was made by Council Member Scot Shanks, seconded by Council Member Art Gernt, to approve the purchase of services. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

c. Discussion and action regarding TCRS re-enrollment

At the work session, a presentation was given by Tennessee Consolidated Retirement System (TCRS) regarding re-entry into TCRS and a Hybrid plan option. Staff recommends the City make preparations to re-enter the TCRS system with an effective date of July 1, 2024.

A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Scot Shanks, to approve re-joining TCRS with the Hybrid Plan. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

d. Discussion and action regarding an appointment of a City Manager

With the upcoming retirement of City Manager Wood, Council needs to appoint a new

City Manager to take office effective April 1, 2024. At the work session, Council discussed appointing Valerie Hale to fill the role of Crossville City Manager.

A motion was made by Council Member Mike Turner, seconded by Council Member Art Gernt, to appoint Valerie Hale as City Manager effective April 1, 2024. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Art Gernt, to extend current City Manager Greg Wood's contract from March 7 to March 31, 2024. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

e. Discussion and action regarding a resolution to form the Sports Authority

In last week's work sessions, Council was presented forming a Sports Authority that could provide the City more options for financing and infrastructure. If formed, seven (7) board members will need to be appointed. These board members are appointed by the Mayor.

A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Scot Shanks, to approve forming the Sports Authority. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

A motion was made by Mayor R.J. Crawford, seconded by Council Member Scot Shanks, to appoint all of the Public Building Authority members to the Sports Authority. The members include Brock Hill, Ethan Hadley, Louis Morrison Jr., Teresa Barnes, Mark Moore, Rob Patton, and Sheryl Webb. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

f. Discussion and action regarding a resolution to form a Tourism Authority

In last week's work sessions, Council was presented forming a Tourism Authority that could provide the City more options for financing and infrastructure. If formed, seven (7) board members will need to be appointed. These board members are appointed by the Mayor.

A motion was made by Council Member Scot Shanks, seconded by Mayor Pro-tem Rob Harrison, to approve forming the Tourism Authority. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

A motion was made by Mayor R.J. Crawford, seconded by Council Member Scot Shanks, to appoint all of the Public Building Authority members to the Tourism Authority. The members include Brock Hill, Ethan Hadley, Louis Morrison Jr., Teresa Barnes, Mark Moore, Rob Patton, and Sheryl Webb. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Public Comment

Mayor Crawford redirected the meeting to the Public Comment section again due to members of the public not speaking earlier in the meeting.

Roberta Gawlik of Fairfield Glade asked Council about an article in the Glade Sun on January 10, 2024. Mrs. Gawlik was concerned, based off the article, that Fairfield Glade residents would be paying for the recreation center. City Manager Wood addressed her and stated the City had no way of taxing Fairfield Glade residents since they do not live in the City limits. Council Member Mike Turner requested a copy of the article to read.

Diana Cheeks brought the issue of littering in the County Garage Road area to Council's attention. She stated since she had moved here that littering in the area seems to be on the rise. Recently, she picked up five trash bags of trash at the corner of County Garage Road and Wayne Avenue. Council thanked her for her concern. City Manager Wood stated that previously the City had litter patrol but the officer in charge of it had retired. The Police Department is in the process of certifying a new officer to be able to perform litter patrol with county inmates.

7. City Attorney's Report

a. City Attorney's Report

City Attorney Randy York reported there were no legal matters to discuss and there is not any new litigation in the last 30 days.

City Attorney Randy York expressed to Council what a terrific choice they made in appointing City Clerk Valerie Hale to the City Manager position and that he looks forward to working with her and the next City Recorder.

This Report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Greg Wood provided the monthly revenue reports on sales tax, wholesale beer tax, liquor inspection fees, and hotel occupancy tax. Mr. Wood also provided the monthly activity reports from the police and fire departments, building permits, which he noted were down due to the County opening their Codes department in January 2024, and construction projects, as well as water loss, and the FBO report.

Council Member Shanks stated he would not be at March's meetings and he wanted to say how much he appreciated Mr. Wood and that he is thankful for a smooth transition to the next City Manager.

This Report was received and filed.

ADJOURNMENT

A motion was made by Council Member Art Gernt, seconded by Council Member Scot Shanks, to adjourn the meeting at 6:35 p.m. The motion carried unanimously.

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford