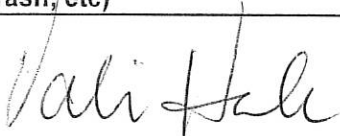



Fixed Asset Disposals Authorization to Declare Surplus

Date	5/13/2026
Department	Water Transmissions
Asset Description	Used Water Meters
Year Purchased	Varies
Serial Number	Varies
Bar Code Number	N/A
Original Value/Cost	\$115.00 and up
Estimated Current Value	\$2.32 lb clean; Scrap brass price-Varies
Requested Method of Disposal (Sale, trash, etc)	Sale on GovDeals



City Manager Signature



Department Head Signature



Finance Director Signature

Note: If the value of the asset is estimated at \$2500 or more, authorization to be declared surplus must be granted by the **City Council**. If the value is less than \$2500, the **City Manager** can authorize the asset as surplus by signing above. The Finance Director must be notified to remove the asset off of fixed assets properly.