

January 27, 2022

Mr. Tim Begley, P.E.  
City of Crossville Engineering Department  
392 N. Main Street  
Crossville, TN 38555

**RE: Cost Proposal for Updated Phase I Environmental Site Assessment  
Interchange Business Park, Crossville.**

Dear Mr. Begley,

Thank you for the opportunity to provide this proposal to conduct an updated Phase I Environmental Site Assessment to be performed in association with the Select Tennessee Certified Sites Program. It is our understanding that the Phase I ESA shall be conducted on approximately 20-acres identified as Parcel 073 030.04, located within the Interchange Business Park, Crossville, Cumberland County, Tennessee.

The Phase I Environmental Site Assessment will be completed in general conformance with ASTM E1527-21 Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process. The purpose of this practice, as defined in Section 1-1.1 of ASTM E1527-21, "*Purpose*" is as follows:

"The purpose of this practice is to define good commercial and customary practice in the United States of America for conducting an *environmental site assessment* of a parcel of *commercial real estate* with respect to the range of contaminants within the scope of Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) (42 U.S.C. §9601) and *petroleum products*."

**Proposed Services-Phase I Environmental Site Assessment**

**1. Phase I Environmental Site Assessment**

The scope of the Phase I ESA service includes:

- Records Review
- Site Reconnaissance
- Interviews With Past and Present Owners and Occupants
- Interviews With State and/or Local Government Officials
- Evaluation and Report Preparation

Client Requirements:

- Full and unlimited access to the site during the period of our site reconnaissance



Our proposed service does not include any tasks defined as "User's Responsibilities" in the ASTM E1527 - 21, Section 6. User's Responsibilities include tasks to be performed by the User that do not require the technical expertise of an environmental professional and are generally not performed by environmental professionals performing a Phase I Environmental Site Assessment, such as review of title and judicial records for environmental liens or activity and use limitations. However, if you would like a quote to perform any of the User's Responsibilities, please contact us.

We propose our fee for the updated Phase I ESA to be a lump sum charge of \$1875.00.

Should the Phase I Environmental Site Assessment indicate that the property contains environmentally hazardous materials, or has in the past, a Phase II Environmental Site Assessment can be completed in general conformance with ASTM E 1903 – 11 Standard Guide for Environmental Site Assessments: Phase II Environmental Site Assessment Process. The Phase II ESA is utilized to evaluate known releases or likely release areas identified by the user or Phase II Assessor, and/or to assess the presence or likely presence of substances, for legal or business reasons. This practice is intended to meet the business community's need for a written, practical reference describing a scientifically sound approach to investigating a property to evaluate the presence or likely presence of a substance.

### **Fee Summary**

The intent of our services will be to provide customary due diligent services that will identify environmental conditions on the subject property that could affect your investment in the property.

Upon your review and acceptance of this proposal, please sign and return the attached Authorization to Proceed to my office, prior to the start of our work on the project.

Thank you again for the opportunity to quote these services. If you have any questions, please feel free to call me. You may reach me at 931.456.1099 or by my cell at 931.248.6323.

Sincerely,  
Development & Environmental Planning Associates, LLC



Tina M. Burgess, DBE Certified Environmental Consultant

Cost Proposal  
City of Crossville  
Interchange Business Park  
Crossville, Cumberland County, Tennessee

**NOTICE TO PROCEED**

I hereby authorize DEPA, LLC to proceed with the Phase I ESA, at the Interchange Business Park, Parcel 073 060.11 for a lump-sum cost of \$1,875.00, as described in DEPA's proposed scope of services dated 31 January 2022.

_____	_____
Name	Title
_____	_____
Signature	Date

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**Please sign and forward to the attention of Tina Burgess**

DEPA, LLC  
484 Hwy 70 East  
Crossville, TN 38555  
tburgess@depainc.com