



# City of Crossville

392 N. Main  
Crossville, TN 38555

## Minutes

## Planning Commission

City Hall

Thursday, October 15, 2020

12:00 PM

### Regular Meeting

#### Call to Order

- Present** 6 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Greg Tabor, Chairman Mike Moser, and Landon Headrick
- Absent** 1 - Mayor James Mayberry

*Other present: Darrell Hall, Greg Wood, Kevin Dean and Malena Fisher.*

*Vice Chair Kevin Poore called the meeting to order at 12:05 p.m.*

#### Agenda Items

Approval of minutes

**A motion was made by Council Member Rob Harrison, seconded by Greg Tabor, to approve the minutes from the 8/4, 9/17 and 9/23 meetings. The motion carried by the following vote:**

- Aye:** 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick
- Absent:** 1 - Mayor Mayberry

Colins Place Subdivision - Preliminary

*The developer is proposing an 18-lot subdivision off Dayton Ave. Some of the infrastructure is existing; however, it would require approximately 462 feet of road, 887 feet of low-pressure sewer, 477 feet of water line, and one new fire hydrant to be constructed. A proposed road profile was requested and was provided, since the existing ground slope in the cul-de-sac exceeds the maximum slope requirements of the subdivision regulations. That profile was reviewed and approved by staff. Also, staff has requested that the location of the proposed fire hydrant be moved to the end of the waterline on the cul-de-sac, so the City would not have to maintain a fire hydrant and a blowoff hydrant. The developer's engineer has agreed and a copy of the changed plat was presented at the meeting. Staff recommends approval of the preliminary plat.*

**A motion was made by Council Member Rob Harrison, seconded by Greg Tabor, to approve the preliminary plat. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick

**Absent:** 1 - Mayor Mayberry

### Point Road Water Line Acceptance

*There is a private existing 2-inch water line approximately 1,600 feet in length along Point Road, which is located off Eldridge Loop, off Genesis Road in the Catoosa Utility area. The property owners along the line and owner of the line are requesting the City take over ownership of the line. It would allow other properties on Point Road to tie on and receive water. City staff has evaluated the line, and all materials used match existing water line standards and several spot digs on the line found the line to be installed properly. The existing line is currently metered and appears to be a sound line with no leaks. There are some minor improvements that would need to be made before the City could take over the line. The total cost of the improvements, which include a 2-inch tap fee, TDEC review, and all labor and materials, equals \$3,465.00. This cost would be paid by the property owners requesting the water line take-over. Any future water taps would be at full price. Staff recommends acceptance of the water line, upon the payment of the required fees and charges.*

**A motion was made by Councilmember Rob Harrison, seconded by Vice-Chair Kevin Poore, to recommend to City Council the acceptance of this water line. Motion carried by the following vote:**

**Aye:** 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick

**Absent:** 1 - Mayor Mayberry

### Staff Reports & other business, Kevin Dean, Local Planner

- *In House Plats (In Progress)*
  - o *None*
- *In House Plats (Completed)*
  - o *Hatfield/Warner Resub, a simple 2 lot resubdivision in Greenbriar. The owner of 1 lot sold a portion to an adjoining property owner. The plat was recorded as Deed Book 1588 page 968. A copy is on file in the planning office.*
- *Regular Plats (In Progress)*
  - o *None*
- *Regular Plats (Completed)*
  - o *Fox Run Replat of Lots 3, 4, & 5, this plat was presented and approved by the Planning Commission and has been recorded as Plat Book 12 page 279. A copy is on file in the planning office.*
  - o *Emerald Leaf Final, this plat was presented and approved by the Planning Commission and recorded as Plat Book 12 page 280. A copy is on file in the planning office.*
  - o *Potter Resubdivision, this plat was presented and approved by the Planning Commission and has been recorded as Plat Book 12 page 278.*
- *Other*
  - o *.....*

*Monthly Planning Report: July 1, 2020 to Oct 9, 2020*

- *Planning Items reviewed: 12*
- *Number of Preliminary Lots: 30*
- *Number of Final Lots: 36*
- *Number of New Lots Created: 28*
- *Fees Collected: \$1150.00*
- *Acres Subdivided: 30.66*
- *New Roads: 780 feet*
- *New Water Lines: 780 feet*
- *New Sewer Lines: 780 feet*

**A motion was made by Council Member Rob Harrison, seconded by Vice Chair Kevin Poore, to accept Staff reports as presented. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick

**Absent:** 1 - Mayor Mayberry

### **Adjournment**

*The meeting was adjourned at 12:10 p.m.*

**A motion was made by Vice Chair Kevin Poore, seconded by Council Member Rob Harrison, to adjourn. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Headrick

**Absent:** 1 - Mayor Mayberry