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June 18, 2014

Mr. J.H. Graham III, Mayor
Crossville City Council
City of Crossville, City Hall
99 Municipal Avenue
Crossville, TN 38557

Subject: Wastewater Facilities Plan Update
Engineering Proposal to Update Crossville's Wastewater Facilities Plan

Dear Mayor Graham:

For twenty-five years GRW Engineers, Inc. has had the pleasure of working with the City of Crossville while providing engineering services to the City. In 2006, the City of Crossville, and GRW completed the Wastewater Facilities Plan Report. This report analyzed the needs and suitability of the existing wastewater treatment plant and collection system for the City's planning area. It reviewed several options to provide for the future growth of Crossville. Compilation of the study consisted of input from the City of Crossville's various departments, the State of Tennessee Department of Environment and Conservation (TDEC), local interest groups, and the Crossville City Council.

The 2006 Wastewater Facilities Plan has been instrumental in providing long term guidance as Crossville's wastewater facility needs have been addressed. The 2006 Wastewater Facilities Plan recommended a two phased approach to provide for sustainable growth in the Crossville planning limits. The first phase was to address issues at the Wastewater Treatment Plant. The second phase would address the collection system. At this time the recommended projects at the Wastewater Plant have been addressed along with several of the collection system projects.

Currently, the City is in a unique situation with the collection system and the treatment plant. The collection system projects are progressing and the City anticipates an opportunity to receive funding for these projects from the State of Tennessee Department of Environment and Conservation (TDEC), State Revolving Loan Fund. In addition, the City has an opportunity to request a possible permit modification at the Wastewater Plant, which could allow the plant to have a permitted flow increase. Both of these endeavors will require the 2006 Wastewater Facility Plan be updated. This update will also allow the City to address current issues that were not relevant in 2006.

After holding meetings and workshops, with the Crossville Council, TDEC, and other regulatory groups, we are respectfully requesting the City of Crossville to allow GRW to update the 2006 Wastewater Facility Plan at a cost to the City of \$30,000.00.



Please feel free to call if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Hilborn". The signature is fluid and cursive, written over the printed name.

Jim Hilborn
Vice President
GRW Engineers, Inc.

For City of Crossville

By: _____

Title: _____

Date: _____

Enclosure: Proposal from CSL Services Inc.

CC: Mr. David Rutherford, City Manager
Mrs. Sally Oglesby, City Recorder
Mr. Clark Annis, WWTP Operator